



11930 Cyrus Way, Mukilteo Washington 98275

City Council Transportation Committee  
Committee Meeting No. 2015-9

## *Keeping Mukilteo Moving*

October 14, 2015

6:00 – 8:00 p.m.

# Meeting Notes

### **Attendance:**

City Councilmembers: Bob Champion, Randy Lord, Christine Cook

Mayor: Jennifer Gregerson

Public Works Director: Rob McGaughey

Assistant City Engineer: Andrea Swisstack

### **Meeting Objective:**

#### **1.) Harbour Reach Drive engineering scope and timeline**

The project timeline and mile stone dates were discussed at the meeting. The preliminary engineering work needs to begin in the month of November 2015 to have bid documents ready when the Connect Washington funds become available in July, 2017. In order to do this a consultant work order will be presented to Council to authorize a consultant contract and include the funding in the final 2015 budget amendment. Transportation Impact Fees will fund this project.

#### **2.) Use of public Right-of-Way**

The Committee briefly discussed the legal use of City Street right-of-way with respect to restricting use. A private entity such as an HOA cannot restrict use of public right-of-way. The City should only restrict use of right-of-way when local residents do not have access, such as the parking zones in Old Town that restrict non-permittees from parking in the restricted zones.

#### **3.) 2015 Capital Project Update**

A 3<sup>rd</sup> Quarter capital project update spreadsheet was reviewed at the Committee meeting. The Committee requested that the following modifications be made to the spreadsheet:

- Divide the project list into the first and second tier projects as presented in the 2015 Budget.
- Addition of a total budget column.
- Addition of a number or letter scheme to make it easier to refer to projects.

#### **4.) 2016 Grant opportunities and out year financial planning**

Grants opportunities for capital projects for 2016 were discussed. At the time the City is not planning to apply for any CMAQ, TIB UAP or Sidewalk grants in 2016. The City may apply for PSRC STP grant to offset a portion of the 40% grant match for the Harbour Pointe Blvd Widening project March 2016.

#### **5.) Agenda topics for the November meeting**

- Final Pavement Management Program Budget Options Report
- Recap of Committee initiatives in 2015
- 2016 Accession Plan

The meeting was adjourned at 7:40 PM

Next Meeting: November 12, 2015 from 6:00 pm to 8:00 pm at the Rosehill Community Center – meeting room to be confirmed.