

**CITY OF MUKILTEO, WASHINGTON
RESOLUTION NO. 2018-24**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MUKILTEO FOR
THE PURPOSE OF UPDATING EXISTING FEES AND CHARGES RELATED
TO PROCESSING AND APPROVING VARIOUS APPLICATIONS, LICENSES,
PERMITS AND OTHER CHARGES FOR SERVICES, AND ESTABLISHING AN
EFFECTIVE DATE OF JANUARY 1, 2019.**

WHEREAS, the City Council by Ordinance has ordained that all fees and charges shall be set by resolution; and

WHEREAS, a biennial review of fees and charges is made to determine cost of services provided and the need for additional revenues to support city activities and services; and

WHEREAS, Council finds that it is necessary to amend the fees and charges for the calendar year of 2019 to reflect current costs incurred and services provided; NOW THEREFORE,

**THE CITY COUNCIL OF THE CITY OF MUKILTEO, WASHINGTON
RESOLVES AS FOLLOWS:**

Section 1. **2019 Master Fee Schedule Adopted.** The City adopts the 2019 Master Fee Schedule attached as Exhibit A to this resolution; the right-of-way permit fee schedule attached as Exhibit B to this resolution; and the building permit fee schedule attached as Exhibit C to this resolution. The fee schedules for the City of Mukilteo adopted by this Resolution are effective January 1, 2019. This Resolution supersedes and replaces prior fee resolutions or other resolutions setting forth fees to the extent inconsistent with this Resolution.

Section 2. The fee schedule is subject to the following additional fees and conditions, as applicable:

ADMINISTRATION FEE: An administration fee of 15% is added to all fees and charges listed herein whenever outside costs are incurred, except for outside costs incurred from a copying vendor that makes copies of documents for the City pursuant to a public records request. 5% of the fee is for Technology Use & Maintenance Agreements.

OUTSIDE COSTS: Outside costs are generally all costs of services and materials billed to the City and shall include but are not limited to costs of publication and posting; attorney fees; filing fees; reproduction costs; outside engineering, surveying, and consulting services.

REIMBURSABLE
COST RECOVERY: The City reserves the right to recover all costs associated with corrective measures and enforcement actions taken by City

Staff, outside services, or outside contractors hired by the City. Activities will be invoiced according to the hours of labor, equipment and materials needed to complete the work.

DEPOSITS:

All deposits required in this resolution shall be held for a period of not to exceed three (3) months from the date of completion of the project to allow for all billings related to the event to be received by the City and billed against the deposit. Deposits are meant to reimburse the costs involved. When costs exceed the original deposit, an additional deposit will be required before any further work will be performed by the City. The amount of the additional deposit shall be determined by the City. No interest shall accrue to any deposit. *(See Resolution 89-19 for procedures.)*

REFUNDS:


Except as may be noted otherwise, fees and charges are non-refundable.

RESOLVED by the City Council and APPROVED by the Mayor this 3rd day of December 2018.

APPROVED


MAYOR, JENNIFER GREGERSON

ATTEST/AUTHENTICATED:


CITY CLERK

FILED WITH THE CITY CLERK: **12-03-18**

PASSED BY THE CITY COUNCIL: **12-03-18**

RESOLUTION NO. **2018-24**

Exhibit A: 2019 Master Fee Schedule

SECTION 1: Hourly Rate Schedule

Fee schedule for utilization of administrative review, which involves City staff time in excess of normal permit processing, and for any permit in which a fee is not established shall be as follows:

Planning & Community Development Department:

Community Development Director.....	\$100.00/hour
Planning Manager	\$80.00/hour
Senior Planner.....	\$70.00/hour
Assistant Planner.....	\$55.00/hour
Associate Planner.....	\$60.00/hour
Building Inspector	\$70.00/hour
Building Official	\$80.00/hour
Permit Services Supervisor.....	\$60.00/hour
Permit Services Assistant	\$55.00/hour
GIS Technician	\$50.00/hour
GIS Coordinator.....	\$65.00/hour

Engineering Department:

Public Works Director	\$105.00/hour
Assistant City Engineer.....	\$95.00/hour
Engineering Technician	\$65.00/hour
Senior Engineering Technician.....	\$75.00/hour
Surface Water Technician.....	\$65.00/hour
Surface Water Program Manager.....	\$80.00/hour

Other:

Fire Marshal.....	\$95.00/hour
Police Chief.....	\$100.00/hour
General Police Officer	
Non-Profit Organization.....	\$70.00/hour
All Others	\$80.00/hour
Undesignated Staff.....	\$55.00/hour

SECTION 2: Animal Licenses, Permits & Other Related Fees

DOG LICENSES (one-time for life of dog) .

Dangerous Dog	\$270
Spayed/Neutered	\$40
Unaltered	\$80
Replacement for Lost/Damaged Tag	\$5

ANIMAL FACILITIES & KENNELS LICENSES:

Commercial Kennel	\$150/\$405*
Hobby Kennel	\$75/\$200*
Coop License	\$40
Animal Service License	\$100/\$270
Renewal Late Penalty (after Jan 31st)	\$10/\$10

IMPOUNDMENT FEES (Dogs & Cats):

First Impoundment	\$60.00**
Second Impoundment and above within 12 month period	\$120.00**

LIVESTOCK:

First Impoundment	\$100.00**
Second Impoundment and above within 12 month period	\$200.00**

MISCELLANEOUS FEES:

Pick up of deceased dog or cat	\$25.00
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<u>APPEALS</u>	\$250.00
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* Conditional Use Permit may be required; see MMC 17.16.040A

**Plus actual boarding fees

SECTION 3: Business Licenses

GENERAL BUSINESS LICENSES (MMC 5.04)

The following fees for businesses defined under MMC 5.04 are listed herein for reference only:

Resident Business; gross income earned equal or less than \$5,000	No Charge
Non-Resident Business; gross income earned in the City equal or less than \$5,000	No Charge
Base License Fee (no employees; gross income earned in the City over \$5,000).....	\$100.00
Base License Fee (one or more employees; gross income earned in the City over \$5,000)	\$150.00
Plus the following for businesses with one or more employees:	
Full Time Equivalent (FTE) fee for every 2,080 hours worked by employees	\$60.00
 DSHS Adult Family Home Inspection (initial inspection).....	 \$100.00
Additional Inspections (see hourly rate schedule)	

ADULT ENTERTAINMENT LICENSE (MMC 5.06)

Adult Entertainment Premises	\$5,250.00
Adult Entertainment Premises Manager	\$575.00
Adult Entertainers	\$575.00
Adult Arcade Premises	\$5,250.00
Adult Arcade Premises Manager	\$575.00
Adult Arcade Device.....	\$55.00/device

AMUSEMENT CENTER/DEVICE LICENSE (MMC 5.05)

Amusement Center (6 or more devices installed at one location)	\$281.00
Amusement Device (1-5 devices).....	\$34.00/device
Amusement Device (6 or more devices).....	No Charge
Amusement Device Supplier (1-5 devices)	\$34.00/device
Amusement Device Supplier (6 or more devices)	\$281.00

TAXICAB (MMC 5.24)

Initial License.....	\$120.00
Renewal.....	\$113.50

APPEALS..... \$250.00

SECTION 4: Land Use Fees & Charges

NOTE: Depending on the project, multiple fees may apply. Check with the Community Development Department for the required fees.

ACCESSORY DWELLING UNIT (ADU)

ADU New/Conversion..... \$280.00

ADMINISTRATIVE REVIEW (Outside or beyond permit process)

Fee based upon staff time required Refer to Hourly Rate Schedule

APPEALS (Various) FEE.....\$1,000.00

BINDING SITE PLAN (BSP)

When Submitted with another Project Permit \$565.00

New BSP..... \$2,150.00

BUILDING PERMIT FEES (Various) See Exhibit “B”

CIVIL PLAN REVIEW FEE..... \$905.00

(Final Plans after Project Permit Review (PPR) Approval)

CLEARING PERMIT (No earth work)

Small – Non-Project Permit Related..... \$150.00

Less than 20,000 square feet..... \$415.00

Greater than 20,000 square feet \$525.00

COMPREHENSIVE PLAN AMENDMENT REQUEST FEE \$1,340.00

CONDITIONAL USE AND AMENDMENT APPLICATION

Fee for Single Family Residence \$1,780.00

Fee for all others \$2,880.00

CRITICAL AREAS MITIGATION PROGRAM (CAMP)

Fee in Lieu of Buffer Mitigation.....\$5.35 per square foot

DEVELOPMENT AGREEMENT FEE \$3,070.00

Attorney Deposit.....\$1,000.00

ENGINEERING DEVIATION REQUEST (Administrative)

Deviation from Development Standards\$125.00

ENVIRONMENTAL – NON SFR (Non Single Family Residence)

Wetland and/or Stream Evaluations..... \$635.00

Geotechnical Evaluations..... \$690.00

Peer Review of Environmental Documents Actual Costs

ESSENTIAL PUBLIC FACILITIES FEE \$3,895.00

FENCE MODIFICATION (Administrative Review)..... \$445.00

FIRE PERMITS

Fire Alarm Permits

Basic Permit Fee \$130.00 + \$2/per appliance

Plan Review Fee65% of Permit Fee

Sprinkler System Permits

Basic Permit Fee – Commercial / Multi-Family..... \$130.00 + \$2/per sprinkler head

Plan Review Fee – Commercial / Multi-Family 65% of Permit Fee

Supplemental Permit..... \$65.00 + \$2/per sprinkler head

Single Family \$130.00

Additional Inspections\$95.00

Fire Operational Permit Fee..... \$45.00

For use of outside consultants for plan checking and inspections or both..... Actual Costs

FLOODPLAIN PERMIT FEE \$350.00

FOREST PRACTICE PERMIT (RCW 76.09.240)

Class IV - Actual Cost Deposit \$500.00

FRANCHISE AGREEMENT/RENEWAL FEES

Telecommunications Franchise Agreement/Renewal Application Fee.....Actual Cost

Attorney and Staff Time Deposit.....\$5,000.00

Fee based on staff time required Refer to Hourly Rate Schedule

Plus Attorney time Amount billed to City

Cable Franchise Agreement/Renewal Fee.....Actual Cost

Staff Time Deposit.....\$3,500.00

Fee based on staff time required Refer to Hourly Rate Schedule

GRADING PLAN REVIEW & PERMIT FEE see Exhibit “B”

HEARING EXAMINER FEE

Single Family Residential Variances\$1,200.00

Single Family Residential Conditional Use.....\$1,200.00

Single Family Residential Stormwater Exception Requests.....\$1,200.00

Commercial / Industrial Variances & Conditional Use Permits.....\$2,500.00

Multi-Family / Commercial / Industrial Stormwater Exception Requests\$2,500.00

Multi-Family Variances & Conditional Use Permits.....\$2,500.00

Shoreline Substantial Development Permits.....	\$2,500.00
Single Family Residential Reasonable Use Permits	\$2,500.00
Multi-Permit Applications	\$3,100.00
Long Plats & Cottage Housing Plats	\$3,100.00
Shoreline Variances and Conditional Use Permits	\$3,100.00
Wireless Communications Facilities Permits	\$3,100.00
Essential Public Facilities (Special Use Permits)	\$3,100.00
Commercial / Industrial / Multi-Family Reasonable Use Permits.....	\$3,100.00
All Other	\$3,100.00

HISTORIC SITE APPLICATION

Registration	\$29500
Design Review	\$150.00
Property Tax Evaluation	\$710.00

LAND USE PERMIT, COM/IND/MULTI

Fee (Includes 2 Plan Reviews).....	\$2,705.00
Amendment.....	\$690.00
Extensions.....	\$110.00
Multiple Plan Reviews (Per Each Review Cycle After 2)	\$675.00

LOT LINE ADJUSTMENT FEE

SFR	\$550.00
Commercial / Industrial	\$1,010.00

MASTER PLAN APPLICATION/AMENDMENT FEE \$3,455.00

MITIGATION FEES

School

Single Family	\$4,342.00
Multi-Family, 1 Bedroom	None
Multi-Family / Duplex / Townhomes 2+ Bedrooms	\$5,883.00

Park Mitigation

Single Family	\$2,438.00
Multi-Family (per dwelling unit)	\$1,611.00

City Traffic Mitigation (Ord. 1132-see staff for area subject to this fee)

Per PM Peak Hour Trip	\$1,875.00
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Deferred Impact Fee Application\$50.00 Per Lot
 Applicable to School, Park and City Traffic Mitigation

Washington State Dept. of Transportation (WSDOT) Traffic Mitigation (Sector 3 only)

Contact WSDOT for Fees	WSDOT
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NOISE VARIANCE FEE..... \$920.00

OPEN SPACE APPLICATION FEE \$725.00

REASONABLE USE PERMIT - CRITICAL AREAS

Administrative Review \$2,150.00
RUP w/ Public Hearing (RU with Variance)..... \$3,080.00

RELOCATED BUILDING INSPECTION

Fee based on staff time required Refer to Hourly Rate Schedule
Inspections outside City limits will include mileage at the per mile rate equivalent to the
Washington State transportation allotment.

REZONE/AMENDMENT APPLICATION FEES \$3,675.00

RIGHT-OF-WAY PERMIT

Fee subject to costs associated with number of inspections (see Exhibit “A”):

Type A No Charge

Type B through E (except for certain type “C” permits identified below)..... \$185.00

Type C Permits to construct road, or stormwater improvements, which will improve the public access, or for landscaping the right-of-way frontage(s) of single family residences, or parking, or utility connections, and lower City or public utility maintenance costs, shall require a “No Fee” right-of-way permit. The “No Fee” permit shall only apply to property owners and shall not apply to development or utility agency activities. No Fee

Type C Permits for short term not-for-profit disturbance of the right-of-way to install/repair mailboxes, place dumpster in the right-of-way for single family residences or equivalent uses as approved by the Public Works Director shall be No Fee

Type F (Base Fee plus Use Fee due each year) \$185.00

Long term use of under-ground right-of-way for personal or commercial use
not for sale or lease to other customers (annual fee):

Retail/Commercial Areas (along SR 525, Harbour Pointe Area)
Per Lineal Foot..... \$1.22
Industrial Areas (Public Works Shop Area)... Per Lineal Foot..... \$0.31
Residential Areas Per Lineal Foot..... \$1.22

Long term use of above-ground right-of-way for personal or commercial use not
for sale or lease to other customers (annual fee):

Retail/Commercial Areas (along SR 525, Harbour Pointe Area)
Per Square Foot..... \$0.25
Industrial Areas (Public Works Shop Area) Per Square Foot..... \$0.09
Residential Areas Per Square Foot..... \$0.25

Re-inspection/Additional Inspection Fee.....\$75.00

Blanket Utility Permit (annual) Fee..... \$330.00

ROADWAY DEVELOPMENT PLAN REVIEW

(Commercial / Multi-family / Industrial/Subdivisions)

Plan Review Fee	\$940.00
Amendment Fee	\$375.00
Short Plats	\$465.00
Short Plat Amendment	\$190.00

ROADWAY DEVELOPMENT INSPECTION

(Commercial / Multi-family / Industrial/Subdivisions / Short Plats)

Temporary Erosion & Sedimentation Control (2 inspections)...	\$150.00
Clearing & Grading (2 inspections)	\$150.00
Stormwater (per 200 linear feet of storm pipe).....	\$150.00
Roadway – Subgrade (2 inspections).....	\$150.00
Roadway – Curb/Gutter (2 inspections)	\$150.00
Roadway – Paving (2 inspections).....	\$150.00
Sidewalks	\$150.00
Final Inspection.....	\$150.00
More than 2 inspections	\$7500/hour

SAFETY INSPECTION

Fee based on staff time required Refer to Hourly Rate Schedule

SECTOR PLAN/AMENDMENT FEES

Major Amendment	\$3,955.00
Minor Amendment	\$2,690.00

SEPA (State Environmental Policy Act)

Environmental Impact Statement (actual cost)	Deposit: \$5,250.00
Checklist/Major Amendment Fee	\$730.00
Addendum Fee	\$295.00
Single Family Residential Review Fee	\$500.00
Exemption Fee	\$125.00

SHORELINE SUBSTANTIAL DEVELOPMENT PERMIT

Shoreline Substantial Development, Variance & Conditional Use Permit Fee.....	\$4,695.00
Shoreline Exemption.....	\$315.00
Administrative Shoreline Substantial Development.....	\$3,750.00

SIGN PERMITS

Permit Fee for permits with valuation up/including \$1,000.00	\$190.00
Permits with evaluation \$1,001.00 and over.....	\$320.00
Special Use Sign Permit	\$560.00
Master Signage Plan (Planning Commission Review).....	\$1,350.00
Master Signage Plan (Administrative Review Fee).....	\$795.00
Sign Permit Variance	\$2,590.00

SPECIAL USE PERMIT FEE \$3,985.00

STORMWATER SYSTEM MODIFICATION REVIEW FEE..... \$430.00

STORMWATER PLAN AMENDMENT BASE FEE..... \$320.00

STORMWATER PERMIT PLAN REVIEW

Single Family Residential–less than 5000 sq. ft. new and/or replaced impervious area\$65.00

Single Family Residential–more than 5000 sq. ft. new and/or replaced impervious area.....\$250.00

Short Plats \$505.00

Subdivisions \$1,010.00

Multi-Family / Commercial / Industrial..... \$1,010.00

STORMWATER PERMIT INSPECTION

Single Family Residential (includes 2 Inspections)..... / \$125.00

All other project types.....\$65.00/ inspection

Additional Inspections \$65.00/ inspection

STORMWATER SYSTEM TRANSFER FEE \$1,285.00

(Plan Review and Inspection Fee)

STORMWATER UTILITY MONTHLY CHARGE

Schedule (A) Single-Family and Duplex Residential Service Charges. Monthly service charges for each single-family and each duplex residential dwelling unit shall be according to the following rate table.

Calendar Year	Monthly Service Charge
2019	\$21.20
2020	\$23.43

Schedule (B) Commercial / Multifamily and Nonresidential Property Service Charges. The monthly fee for all commercial/multifamily and other nonresidential properties shall be computed in accordance with the following formula, where 1 ERU is equivalent to the following rate table.

Calendar Year	ERU Monthly Service Charge
2019	\$21.20
2020	\$23.43

Hard Surface area (in SF) / 2,500 SF = 1 ERU

Monthly fee = ERU x (SFD service charge)

Where:

HARD SURFACE AREA = See Section 17.08

SF = Square feet

ERU = Equivalent residential unit

SFD – Single-family/duplex*

*NOTE: Single family residences with an accessory dwelling unit (ADU) are charged at the single family rate.

<u>STREET VACATION APPLICATION FEE</u>	\$1,250.00
Plus deposit for actual costs of legal publication.....	\$225.00
<u>SUBDIVISIONS (2 to 4 Lots)</u>	
Preliminary Plat Filing	\$2,690.00
Plus Attorney time for review when needed	Deposit \$500.00
Final Plat Review	\$1,145.00
Plus Attorney time for review when needed (see staff for estimate)	
Amendments	\$690.00
Extensions.....	\$110.00
Multiple Plan Reviews (Per Each Review Cycle After 2) Fee	\$675.00
<u>SUBDIVISIONS/Cottages (5 and over, includes Planned Residential District [PRD])</u>	
Preliminary Plat Filing.....	\$3,320.00
Plus Attorney time when needed (see staff for estimate)	
Final Plat Review	\$1,475.00
Plus Attorney time for review when needed (see staff for estimate)	
Minor Amendments	Estimate based on Hourly Rate Schedule
Major Amendments	\$740.00
Extensions.....	\$110.00
Multiple Plan Reviews (Per Each Review Cycle After 2).....	\$675.00
<u>SWIMMING POOL CONSTRUCTION PERMIT FEE</u>	see Exhibit “B”
<u>TEMPORARY STRUCTURES/DWELLINGS FEE (Annual)</u>	\$475.00
<u>TRAIL PERMIT FEE</u>	\$820.00
<u>VARIANCES / EXCEPTIONS /AMENDMENTS FEE</u>	\$2,590.00
Variance Request	\$820.00
Administrative Stormwater Minimum Requirement Exception.....	\$820.00
Stormwater Minimum Requirement Exception	\$1,575.00
<u>WIRELESS COMMUNICATION FACILITY (WCF)</u>	
WCF Fee	\$4,165.00
Building Permit for WCF (includes 2 inspections).....	\$190.00
Additional Inspections	\$80.00 each
<u>ZONING CONFIRMATION LETTER</u>	\$150.00

SECTION 5: Rosehill Community Center Fees & Recreation Charges

CLASSROOMS

Vancouver, Frost, & Fowler Classrooms

Resident or Non-Profit.....	\$38.00/hour
Non-Resident	\$47.00/hour

Christensen, Dance & Art Classrooms

Resident or Non-Profit.....	\$48.00/hour
Non-Resident	\$63.00/hour

Blue & Green Classrooms

Resident or Non-Profit.....	\$32.00/hour
Non-Resident	\$42.00/hour

Kitchen Only – Hourly Rate

Resident or Non-Profit	\$27.00/hour
Non-Resident	\$37.00/hour

POINT ELLIOTT ROOM

ALL Year Monday through Friday:

Full Room w/Kitchen, Blue & Green Rooms

Resident or Non-Profit.....	\$130.00/hour
Non-Resident	\$195.00/hour

Full Room w/Kitchen only

Resident or Non-Profit.....	\$120.00/hour
Non-Resident	\$175.00/hour

Window Half w/Kitchen, Blue & Green Rooms

Resident or Non-Profit.....	\$75.00/hour
Non-Resident	\$110.00/hour

Stage Half w/Kitchen, Blue & Green Rooms

Resident or Non-Profit.....	\$70.00/hour
Non-Resident	100.00/hour

Window Half Room w/Kitchen only

Resident or Non-Profit.....	\$75.00/hour
Non-Resident	\$105.00/hour

Stage Half Room w/Kitchen only

Resident or Non-Profit.....	\$65.00/hour
Non-Resident	\$95.00/hour

ALL Year_Sunday (10-hour Block)

Full Room w/Kitchen, Blue & Green Rooms

Resident or Non-Profit (\$140/hour).....	\$1,400.00
Non-Resident \$230/hour)	\$2,300.00

MAY Through SEPTEMBER

Saturday (10-hour Block)

Full Room w/Kitchen, Blue & Green Rooms

Resident or Non-Profit (\$150/hour).....	\$1,500.00
Non-Resident (\$285/hour)	\$2,850.00

OCTOBER Through APRIL

Saturday (10-hour Block)

Full Room w/Kitchen, Blue & Green Rooms

Resident or Non-Profit (\$140/hour).....	\$1,400.00
Non-Resident \$230/hour).....	\$2,300.00

Fitness Room

Drop-in	\$5.00/visit/day
20 Pass Card*.....	\$70.00

*The pass card is transferable between family members and does not expire, but is non-refundable.

20 Pass Card for 60+**
\$63.00

** The pass is transferable between family members who are 60+ and does not expire, but is non-refundable.

PAYMENT DUE DATES

Classrooms, Kitchen, Dance, and Art Room Rentals

- Due at time of booking Security Deposit and 100% of the hourly rental fees

Point Elliott Room Rentals

- Due at time of booking Security Deposit and 50% of the hourly rental fees
- Final Payments..... Due 90 days prior to rental date

SECURITY DEPOSITS

Classrooms, Kitchen, Dance, or Art Room Rentals

- Event

Point Elliott Room

- Monday – Thursday Event.....\$300.00 Security Deposit
- Friday, Saturday or Sunday Event\$500.00 Security Deposit

FEES FOR EVENTS SERVING ALCOHOL

Classrooms, Kitchen, Dance and Art Room Rentals

- Due at time of booking\$60.00
- Point Elliott Room Rental
- Due at time of booking\$160.00

THEATRE TECHNICAL SERVICE FEE

On Call Theatre Technical Services \$35.00/hour

ROSEHILL COMMUNITY CENTER OUTDOOR GROUNDS FEES:

- Use of the Grass Area or Plaza Area \$100.00/hour
(Three (3) hour minimum)
- Security Deposit.....\$200.00
- Cancellations
 - A full refund will be given if the City of Mukilteo cancels a Rosehill Facility Reservation.
 - All cancellations must be made in writing. Fax or email are acceptable.
 - For Cancellations 90 days or more prior to the rental: 100% refund of hourly fees paid (The security deposit will not be refunded.)
 - For Cancellations 89 days or less prior to rental: No fees or deposits will be refunded.

Changes to Reservations

- Approval of a change is subject to availability.
- Additional rental fees must be paid in full at time of change.
- Date changes will be treated as a cancellation and new reservation. See cancellation and refund policy.

RECREATION REGISTRATION, CANCELLATION & REFUND FEES:

Service Fee for returned checks/insufficient funds.....\$50.00
 Withdrawal Fee assessed per registrant per class\$10.00
 City cancels class Full Refund
 Five (5) business days prior to the start of the class 100% Refund less \$10 withdrawal fee
 Less than five (5) business days prior to the start of the class No Refund

PICNIC SHELTERS

Large Shelter Daily Charge\$75.00
 Medium Shelter Daily Charge\$55.00
 City cancels reservation Full Refund
 Fourteen (14) Days or more prior event 100% Refund less \$10 processing fee
 Less than fourteen (14) Days prior event..... No Refund

SAND VOLLEYBALL COURT

Sand Volleyball Court..... \$15.00/hour

WEDDING CIRCLE

3 Hours Use of Wedding Circle (\$25/hr. – 3 hour minimum)..... \$75.00
 Additional Hours past 3 hours \$15.00/hour
 City cancels reservation Full Refund

Fourteen (14) Days or more prior event 100% Refund less \$10 processing fee
 Less than fourteen (14) Days prior event..... No Refund

LIGHTHOUSE FACILITY USE

Fee for Weddings and Memorials (1-3 hours)\$300.00
 Cleaning/Damage Deposit\$200.00
 Less than fourteen (14) Days prior event..... No Refund
 Active Duty Military..... No facility rental fee for weddings, memorials or commissions
 (Security Deposit is required)

SPECIAL EVENT FEES:

Insurance may be required for any special event held in City parks, facilities or roadways.

REFUND/CANCELLATION FEES:

City cancels reservation Full Refund
 Seven (7) Days or more prior event..... 50% Refund less \$10 processing fee
 Less than seven (7) Days prior event..... No Refund
 Same Day Cancellation due to weather, natural catastrophe or dangerous conditions 50%

Large Special Event

Non-refundable Application Fee.....\$100.00
 Fee per day of event:

Anticipated Attendance	No Entry Fee	Entry Fee
100 – 500	\$100.00	\$300.00
501 – 1,000	\$200.00	\$400.00
1001+	\$300.00	\$500.00

Event Fees due fourteen (14) days prior to event Determined by Event Review & Above Chart
 Additional Charges for extra clean up or damage Determined at Event Conclusion

Small Special Event

Non-refundable Application Fee.....\$25.00
 Event Fees due fourteen (14) days prior to event Determined by Event Review
 Additional Charges for extra clean up or damage Determined at Event Conclusion

Section 6: Ambulance Transportation/Mileage Fees

Ambulance Transportation/Mileage Fees

In accordance with Ordinance No. 797, the following fees shall be levied and collected from all persons, businesses, and industries serviced by the Emergency Medical and Ambulance Services for services received, with the exception of City of Mukilteo employees provided that the cause of the emergency requiring said services is related to their employment with the City of Mukilteo and covered under Industrial Insurance claim pursuant to Title 51 RCW:

Emergency Medical Services Fees: Fees charged for transportation from patient site to medical facility or to any other designated patient transfer location.

Basic Life Support emergency response transportation fee.....	\$835.00
Plus \$23.00 per mile (Medicare is calculated to the nearest tenth of a mile.)	
Basic Life Support non-emergency response transportation fee	\$835.00
Plus \$23.00 per mile (Medicare is calculated to the nearest tenth of a mile.)	
Advanced Medical Life Support Level I response transportation fee	\$1,242.00
Plus \$23.00 per mile (Medicare is calculated to the nearest tenth of a mile.)	
Advanced Medical Life Support Level II response transportation fee	\$1,366.00
Plus \$23.00 per mile (Medicare is calculated to the nearest tenth of a mile.)	

Special Event Standby Service Fee: Fees charged for either an ambulance or a bike team to be present for special events.

Ambulance or bike team event standby fee	\$200.00 /hour
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Section 7: Miscellaneous Fees and Charges

Fees for those services not specifically listed below, but in the determination of the Finance Director should be charged, shall be established by the Finance Director to recover the reasonable costs of providing the service. When applicable, the current State sales tax in effect shall be charged.

FEEES FOR CONVERTING, DUPLICATING, AND TRANSMITTING PUBLIC RECORDS

COPYING/PRINTING/SCANNING

General Scanning (up to 11” x 17”).....\$0.10 per page

General Photocopies (up to 11” x 17”).....\$0.15 per page

Photocopies:

Large Documents\$.75 cents/LF
Bid SpecsActual costs incurred
City Maps.....Actual costs incurred
Municipal Code/Supplements.....Actual costs incurred
Zoning Code and Subdivision CodeActual costs incurred
Financial Statements\$5.00
Budget Documents.....\$5.00
Documents on Disks\$5.00

Large Document Scanning:

1st page No Charge
2 or more pages (fee includes total number of scans made) - per page \$1. 66

Transmitting Copies

- \$0.05 for every four files attached to an email, uploaded to a cloud storage service, or delivered through other electronic means.
- \$0.10 per gigabyte for transmission of electronic records or for use of city equipment to send records electronically.
- The actual cost of any digital storage media provided by the City.
- The actual cost of any container or envelope used to mail the records
- The actual cost of any postage or other delivery charge.

Photocopies of Agendas and Packets

Agendas for Council/Board/Commission Meetings will be mailed at no cost upon receipt of a written request along with the necessary self-addressed and stamped envelopes.

Outside Vendor

The City will use an outside vendor for copying or scanning services when the City cannot scan or copy large (larger than 11” x 17”) or nonstandard records with its own equipment, or when the City, in its discretion, determines that use of an outside vendor would be more cost- or time-

efficient. In this case the City will charge the requestor the actual costs incurred from using an outside vendor, as determined by the vendor's final bill or invoice.

Customized Service Charge

In addition to the fees above, the City may impose a customized service pursuant to RCW 42.56.120(3).

Cumulative Fees

The fees above may be combined to the extent more than one applies to a particular request.

Alternative Fees

The City may, in its discretion, choose to impose a flat fee of \$2.00 as an alternative to the fees above if it reasonably estimates that a request will incur more than \$2.00 in fees. The City may also enter into mutual agreements with requestors that provide for alternative fees and/or clarify the details of fee payments.

Deposit

The City may require a requestor to supply a deposit of up to 10 percent of the estimated fees for the request, including any applicable customized service charge.

Waiver

In addition to the waivers above for agendas and packets; the City will waive fees when the total fees for a request (including all installments) are less than \$2.00. The City will also waive fees when the requestor is a state or local agency.

CERTIFIED CLEARANCE LETTERS FEE.....\$5.00

DELINQUENT TAX - LATE PENALTY

Ten percent (10%) of the tax imposed for each month or part of a month occurring between the time such tax owing is paid and the time when the same should have been paid.

TRANSCRIPTION OF MEETINGS.....Actual costs incurred

FILING FEES.....Actual filing costs incurred

FINGERPRINTING

Per person (two fingerprint cards)\$20.00
Each additional card.....\$3.00

RETURNED CHECKS/INSUFFICIENT FUNDS\$50.00/payment

COLLECTION FEES (MMC 3.15)

Fee equal to collection agency charge per RCW 19.16.500 and 25% of original outstanding debt.

BOAT LAUNCH Parking (Mukilteo Lighthouse Park)

Fee (annual non-resident)	\$100.00
Fee (annual resident).....	\$50.00
Fee (daily-May 15 th through Sept 30th)	\$15.00
Fee (daily-Oct 1 st through May 14 th)	\$10.00

*NOTE: Due to Lighthouse Park deed restrictions, non-resident fees can be no more than double the resident fee.

MONTHLY VEHICLE PARKING

MONTHLY PARKING FEE..... Pursuant to parking regulations and restrictions provided for in MMC 10.08.35 – The monthly fee for parking in a designated city park parking area, including all applicable taxes, shall be \$200.00 per month.

NON-PEAK HOUR PARKING..... Pursuant to Section 5, MMC 10.08.097 the fee for Non-Peak Hour Parking Permits, including all applicable taxes, shall be \$200.00 per month.

PAID PARKING ZONE – HOURLY.....\$2.25 / Hour

Exhibit B: Right-of-Way Permit Inspections

**RESOLUTION NO. 2018-24
Exhibit "B"**

Right-of-Way Permit Inspections

- When several permit types are involved, the fee will be based on total number of inspections.
- Base fee includes two (2) inspections. Additional inspections are \$75.00 each.

<u>Permit Type</u>	<u>Number of Inspections Required</u>
Type A Permits (Short Term/Nonprofit)	
Processions	2
Bike Races	2
Block Parties	2
Parades	2
Street Runs	2
Parking	2
Assemblies	2
Non-Motorized Vehicle Races	2
Street Dances	2
Type B Permits (Short Term/Profit)	
Fairs.....	2
House moves.....	2
Temporary sale of goods.....	2
Temporary street closure.....	2
Type C Permits (Disturbance of ROW)	
Boring	4 locate, tap, cover, patch
Painting	2 locate, final
Culverts	4 locate, before cover, after cover, patch
Street trenching	4 locate, before cover, after cover, patch
Curb cuts/driveways.....	3 locate, remove, form/place
Stormwater facilities	4 locate, before cover, after cover, patch
Fences	2 locate, final
Landscaping	2 locate final
Tree removal/trimming.....	2 locate, final
Sidewalk, repair, modification or construction...	3 locate, form, place
Construction of streets and/or traffic signals	8 locate, utility inspection, final grade, curb/gutter, paved roadway, sidewalk, landscape, final
Utility installations.....	2 locate, before/after cover

RESOLUTION NO. 2018-24
Exhibit “B” - continued

Type D (Disturbance of unopened ROW)

Construction of road improvements (unopened) 2 locate, final issued in conjunction with trail permit

Type E Permits (Long Term/Permanent)

Air rights	2
Underground rights	2
Bus Shelters/stops	2
Sanitary waste dumpsters.....	2
Loading zones	2
Mobile peddling	2
Newspaper stands.....	2
Recycle facilities	2
Construction site/hauling road	2
Utility facilities and structures	2
Special structures:	
Fountains.....	2
Flagpoles	2
Awnings	2
Marquees.....	2
Benches	2
Kiosks	2
Signs.....	2
Mailboxes.....	2
Banners	2
Street furniture/decor	2

Type F Permits (Disturbance of ROW for Long Term Personal Use and/or Profit)

Sidewalk cafes	2
Vending machines.....	2
Storage of materials and/or equipment	2
Structure for storage.....	2
Driveway:	
On public property	2
Not part of street	2

Exhibit C: Building Permit Fees

RESOLUTION NO. 2018-24

Exhibit “C”

Building Permit Fees

Total Valuation*	Fee**
\$1 - \$5,000	\$120.00
\$5,000.01 - \$25,000	\$120.00 for the first \$5,000 plus \$16.50 for each additional \$1,000 or fraction thereof, to and including \$25,000
\$25,000.01 - \$50,000	\$450.00 for the first \$25,000 plus \$13.50 for each additional \$1,000 or fraction thereof, to and including \$50,000
\$50,000.01 - \$100,000	\$787.50 for the first \$50,000 plus \$9.50 for each additional \$1,000, or fraction thereof, to and including \$100,000
\$100,000.01 - \$500,000	\$1,262.50 for the first \$100,000 plus \$7.50 for each additional \$1,000 or fraction thereof, to and including \$500,000
\$500,000.01 - \$1,000,000	\$4,262.50 for the first \$500,000 plus \$6.50 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
\$1,000,000.01 and up	\$7,512.50 for the first \$1,000,000 plus \$5.00 for each additional \$1,000 or fraction thereof.

* Valuations will be from the current IBC Building Validation Data which is updated two times per year.

** New construction/additions/alterations for single-family residences will include the plumbing and mechanical fee based on the valuation of the project not on the per fixture rate.

Other Inspections and Fees

1. Inspections outside of normal business hours (minimum chg. 2 hrs.)..... \$80.00 per hour*
2. Re-inspection fees assessed under provisions of Sec. 108.8 1997 UBC \$80.00 per hour*
3. Inspections for which no fee is specifically indicated (minimum chg. 1 hr.).. \$80.00 per hour*
4. Plan review fees are 65% of the building permit fee.
5. Additional plan review required by changes, additions or revisions to plans (minimum chg. 1 hr.)..... \$80.00 per hour*
6. For use of outside consultants for plan checking and inspections or both which includes administrative overhead costs..... Actual Costs

*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

RESOLUTION NO. 2018-24
Exhibit “C” - continued

Plumbing Permit Fees

Permit Issuance

- 1. For issuing each permit.....\$120.00**
- 2. For issuing each supplemental permit for which the original permit has not expired or been cancelled or finalized.....\$60.00

Unit Fee Schedule (in addition to items 1 or 2 above) For Each Plumbing Fixture.....\$14.00

Other Inspections and Fees

- 1. Inspections outside of normal business hours.....\$80.00/hour*
- 2. Re-inspection fee\$80.00/hour *
- 3. Inspections for which no fee is specifically indicated\$80.00/hour *
- 4. Plan review fees are 65% of the permit fee.
- 5. Additional plan review required by changes, additions or revisions to approved plans (minimum charge – one-half hour).....\$80.00/hour *

* Or the total hourly cost to the jurisdiction, whichever is greater. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of all employees involved.

** Combination plumbing and mechanical permits issued on the same permit will only be charged one permit fee. Fixture fees still apply.

Mechanical Permit Fees

Permit Issuance

- 1. For the issuance of each permit\$120.00**
- 2. For issuing each supplemental permit for which the original permit has not expired or been canceled or finalized.....\$60.00

Unit Fee Schedule (in addition to items 1 or 2 above) For Each Mechanical Fixture\$14.00

Other Inspections and fees

- 1. Inspections outside of normal business hours, per hour (minimum charge ½ hour).....\$80.00/hour *
- 2. Re-inspection fees assessed under provision of Section 116.7 of the UMC, per inspection..\$80.00/hour *
- 3. Inspections for which no fee is specifically indicated, per hour (minimum charge – ½ hr)..\$80.00/hour r*
- 4. Plan review fees are 25% of the permit fee.
- 5. Additional plan review required by changes, additions or revisions to plans or to plans for which an initial review has been completed, per hour (minimum charge – ½ hour).....\$80.00/hour *

*Or the total hourly cost to the jurisdiction, whichever is greater. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved

** Combination plumbing and mechanical permits issued on the same permit will only be charged one permit fee. Fixture fees still apply.

RESOLUTION NO. 2018-24
Exhibit “C” - continued

Grading Permits

Grading Plan Review Fees

50 cubic yards (38.2m ³) or less	No Fee
51 to 100 cubic yards (40m ³ to 76.5m ³)	\$130.00
101 to 1000 cubic yards (77m ³ to 764.6m ³)	\$170.00
1,001 to 10,000 cubic yards (765.3m ³ to 7,645.5m ³)	\$205.00
10,001 to 100,000 cubic yards (7,656.3m ³ to 76,455m ³)	\$465.00
Over 100,001 cubic yards (7,6456m ³)	\$580.00
Other Fees:	
Additional plan review required by changes, additions or revisions to approved plans (minimum charge: ½ hour)	\$75.00/hour

Grading Permit Fees¹

50 cubic yards (38.2 m ³) or less	\$130.00
51 to 100 cubic yards (40 m ³ to 76.5 m ³)	\$205.00
101 to 1,000 cubic yards (77.2 m ³ to 764.6 m ³)	<ul style="list-style-type: none"> • \$205.00 for the first 100 cubic yards (76.5 m³) plus \$25.00 for each additional 100 cubic yards (76.5 m³) or fraction thereof
1,001 to 10,000 cubic yards (765.3 m ³ to 7,645. m ³)	<ul style="list-style-type: none"> • \$430.00 for the first 1,000 cubic yards (764.6), plus \$40.00 for each additional 1,000 cubic yards (764.6 m³) or fraction thereof
10,001 to 100,000 cubic yards (7,646.3 m ³ to 76,455 m ³)	<ul style="list-style-type: none"> • \$790.00 for the first 10,000 cubic yards (7645.5), plus \$90.00 for each additional 10,000 cubic yards (7645.5 m³) or fraction thereof
100,001 cubic yards (76456m ³) –	<ul style="list-style-type: none"> • \$1,600.00 for the first 100,000 cubic yards (76,455m³), plus \$90.00 for each additional 10,000 cubic yards (7,645.5m³) or fraction thereof
Other Inspections and Fees:	
Inspections outside of normal business hours (min. charge: 2 hours)	\$75.00/hour ²
Re-inspection fees assessed under provisions of Section 108.8 1997 UBC	\$75.00/hour ²
Inspections for which no fee is specifically indicated (min. charge: ½ hour)	\$75.00/hour ²

1. The fee for a grading permit authorizing additional work to that under a valid permit shall be the difference between the fee paid for the original permit and the fee shown for the entire project.
2. Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

RESOLUTION NO. 2018-24
Exhibit “C” - continued

Miscellaneous Permits

1. Range Hood-Commercial without Fire Suppression	\$155.00
2. Range Hood-Commercial with Fire Suppression	\$215.00
3. Demolition Permits	\$155.00
4. Fuel Storage Tanks	\$155.00
5. SFR Re-Roof Permits	\$155.00
6. Commercial Re-Roof Permits	\$190.00
7. Spray Booths	\$155.00
8. Dust Collection (over 100 cubic feet)	\$155.00
9. Solar Photovoltaic Systems	
a. SFR Fee	\$155.00
b. Commercial Fee	\$190.00