

CITY OF MUKILTEO, WASHINGTON
LEOFF 1 DISABILITY BOARD MEETING MINUTES

November 17, 2009

City Hall – 11930 Cyrus Way, Mukilteo, WA 98275

CALL TO ORDER The Meeting was called to order at 11:00 A.M. by Mayor Marine.

ATTENDANCE Present: Firefighter LEOFF 1 Representative Jeff Bohnet, Police LEOFF 1 Representative Roger Stam, Councilmember Richard Emery, Councilmember Linda Grafer, and Shirley Engdahl, Executive Assistant.

Mayor Marine appointed Councilmembers Richard Emery and Linda Grafer to the LEOFF 1 Board.

MINUTES Motion: To approve the Minutes of November 4, 2009.
Motion By: Stam
Seconded By: Bohnet
Action: PASS 4-0

**BUSINESS AND
ACTION ITEMS**

1. Rules and Regulations

New members of the Board received a copy of the LEOFF Rules. Jeff Bohnet provided a brief explanation of the reason and duties of the Board.

2. Election of Chair, Chair Pro-tem, and Secretary

After discussion the following motions were made:

Motion: To nominate and approve Jeff Bohnet as Chair.
Motion By: Stam
Seconded By: Grafer
Action: PASS 4-0

Motion: To nominate and approve Roger Stam as Chair Pro-tem.
Motion By: Bohnet
Seconded By: Emery
Action: PASS 4-0

Motion: To approve Shirley Engdahl as Secretary.
Motion By: Grafer
Seconded By: Bohnet
Action: PASS 4-0

3. Approval and Certification of Reimbursement for Medical Expenses

Chair Bohnet noted that the certification form required approval by the Board.

Motion: To approve the Reimbursement Certification form as presented.
Motion By: Bohnet
Seconded By: Grafer
Action: PASS 4-0

Secretary Engdahl advised that the request for reimbursement had been reviewed and the amount requested was verified.

Motion: To certify the Reimbursement for Medical Expenses for Roger Stam in the amount of \$509.90 for the period of January 8, 2008 to October 26, 2008.

Motion By: Bohnet

Seconded By: Emery

Action: PASS 4-0

4. SCHEDULING MEETINGS & REVIEWING RULES

Chairman Bohnet spoke about the scheduling of meetings and consensus was to meet in April and September and to reflect that in the Rules, Section 1.4 Meetings. Minor changes to the document were as follows:

- Section 2.2 Strike sentence 1, 3, a portion of 5, and 7;
- Sections 2.5, 2.7, 2.8, 4.1, 4.4, 5.2, 6.4, 7.1 require formatting changes; and
- Page 20 should be updated with the correct dates and Board Members.

Motion: To adopt the LEOFF 1 Disability Board Rules as corrected.

Motion By: Stam

Seconded By: Grafer

Action: PASS 4-0

ADJOURNMENT

Motion: To adjourned the meeting at 11:32 A.M.

Motion By: Stam

Seconded By: Grafer

Action: PASS 4-0

The next meeting will be near the end of January for appointment of a member of the Public at Large to the Board.

These minutes are excerpts from the LEOFF 1 Disability Board proceedings.

Prepared by:

APPROVED 1/19/10

Shirley Engdahl, Board Secretary