



City Council Infrastructure Committee *Building Mukilteo's Future*

Meeting No. 2017-02
February 8, 2017
5:30 PM – 7:30 PM

Meeting Notes

Attendees:

City Councilmembers: Scott Whelpley, Richard Emery, Bob Champion
Mayor: Jennifer Gregerson
Assistant City Engineer: Andrea Swisstack

1) Review of 2016 Accomplishments

See #2 below.

2) Establish 2017 Goals

The Committee reviewed the goals spreadsheet from the City Council Retreat and identified which goals had been accomplished and which still required review by the Committee. See attached list of 2016 Accomplishments and 2017 Committee Goals.

There was some discussion by the Committee of street trees and tree cutting policies. Evaluation of the City's tree code has been identified in the Planning & Community Development Director's long-range departmental plan.

The Committee also requested to see the creation of a long-term plan for Public Works similar to the plan presented to Council at the retreat by the Planning & Community Development Department.

3) Capital Projects Update: The Committee was updated on the status of several underway capital projects.

- a) **61st Place Culvert** – Staff is close to having identified design revisions that appear acceptable to the Tulalip Tribes. Staff will report back at the March Infrastructure Committee meeting with estimated total project costs based on the proposed design revisions.

- b) **FS24 & FS25 Emergency Generator** – The current consultant proposal for design, bidding and construction consultant services is approximately \$52,000, approximately \$32,000 of that total budget is for design services only. The combined total project budget of the two projects is \$150,000. The Committee recommended meeting one-on-one with Councilmember Wheeler to discuss the scope of work and project costs prior to bringing the contract to full Council for approval.
- c) **SR526 Shared Use Path** – Staff discussed status of the project. Currently the City has approximately \$293,000 in design funds and \$60,000 in right of way funds for the project. There have been changes to design requirements since the project began in 2010 that may result in needing additional design funds to complete the design. In addition, there are no construction funds identified for the project. When the project as first scoped by the City, it was thought an external agency (such as WSDOT, or Snohomish County) would take the project over at construction and fund the completion of the projects. However at this time, there is no interest from any external agencies to fund the construction and ultimately own the long term maintenance of the proposed path. The Committee requested a full project cost analysis. Staff will report back at the March Infrastructure Committee meeting with estimated total project costs to further the discussion.
- d) **Harbour Pointe Blvd Widening** – This project design is currently at 30% design. The schedule identifies construction for later this year (Fall 2017), however the timing of permitting and ROW acquisition could delay the start date of construction. In addition, costs for ROW acquisition and wetland mitigation were not included in the project budget however, staff is suggesting the donation of ROW by the adjacent property owners as the cost of the frontage improvements they receive with improve their land. The project is proposing to utilize the CAMP program for the wetland mitigation. The approval of the proposed site, located in Japanese Gulch, will be presented to Council on February 13th. The Committee did not present any concerns with the proposed mitigation site in Japanese Gulch.

4) Upcoming Council Items

1. **CAMP – Harbour Pointe Blvd Widening (2/13)** (see notes in Item 3d above.)
2. **Harbour Reach Corridor Project Update (3/20)** – The Committee asked if this update could be pushed out in the Council agenda.

The Committee unanimously elected Councilmember Whelpley as Committee chair.

Next Meeting: Wednesday March 8th from 5:30PM – 7:30 PM at Mukilteo City Hall Executive Conference Room

Upcoming Topics:

- 61st Place Culvert
- SR526 Shared Use Path
- Pedestrian Bridge Update
- Facility Renewal
- Sidewalks – priority list



City Council Infrastructure Committee **2016 Accomplishment & 2017 Goals** *Building Mukilteo's Future*

2016 Accomplishments:

1. See attached Spreadsheet
2. On a quarterly basis, reviewed status of capital projects.
3. Reviewed grant opportunities and provided guidance of which to pursue (TIB, SRTS, Bike/Ped, STP, CMAQ)
4. Reviewed Pavement Preservation and discussed funding needs and treatment scenarios. Recommended a sustainable budget to bring forward to City Council.
5. Reviewed 6-Year Transportation Improvement Plan
6. Provided guidance for the SR 525 Pedestrian Bridge concepts.
7. Guided next-steps for the 61st Place Culvert Replacement project.
8. Participated in the budget process by reviewing list of proposed 2017 Capital Projects
9. Reviewed priority ranking for proposed BTW Plan projects.
10. Met with WSF and WSDOT to discuss traffic mitigation for proposed WSF Multimodal Facility project.
11. Reviewed Traffic Calming Program and incorporated tracking measures into the program implementation.

2017 Goals (DRAFT):

1. Maintain Infrastructure – Including frequent updates to the Committee on:
 - Facility Renewal Program
 - Capital Asset Program
 - Capital Equipment Program
2. Traffic Calming Program – The Committee requests quarterly staff reports on the Program. In addition the Committee would like to evaluate whether there can be flexibility introduced when warrants aren't met, and whether additional "friendly" signage could be another program tool.
3. Pavement Preservation Program – Continue to work to recommend a steady funding source for pavement preservation for 2018 and beyond. The committee would also like to review the incorporation of additional technology, such as GIS, into the program.
4. Review and update 6-Year TIP
5. Continue to provide guidance for the WSDOT SR525 Pedestrian Bridge Project.
6. Sidewalks and BTW implementation