How to Apply for a Residential Parking Permit

1. **Go to the Mukilteo Customer Portal:** https://mukilteo.cmrpay.com

2. **Click the "Sign Up Or Log In" button**
   - First time users, select the "Don't have an account? Sign up" option
   - Otherwise, enter your email and password and push "Log In"
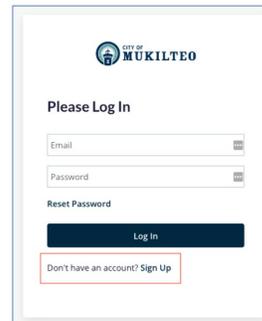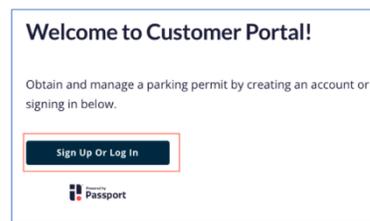
3. **Select the permit you want from the drop down menu and click "Start New Permit" button**
   Use the linked maps if you're not sure which zone you need
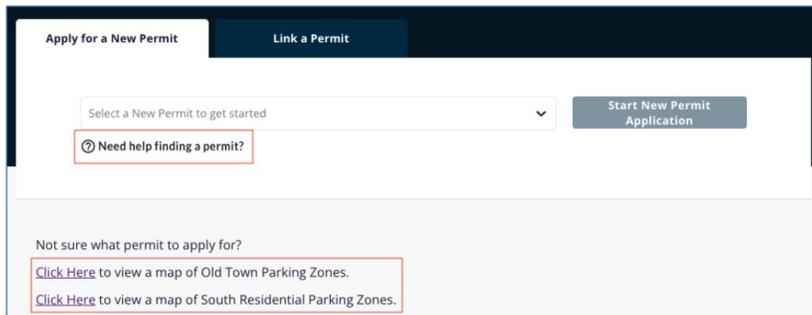
4. **Enter required information (name, license plate number, etc.)**

5. **Upload required documents and then press "Review" button**
   - Proof of residency can be your driver's license or a utility bill with your Mukilteo address
   - Vehicle registration

6. **If all the information looks correct, click "Add To Cart" button**

7. **Click "Check Out" button**

8. **Click the "Place Order" button**

9. **Allow 3-5 days for the City of Mukilteo to review your application.**

10. **Watch for approval email. Once you have that, your permit is Active and you're clear to park.**

How to Apply for and Manage Guest Parking Permits

1. **Go to the Mukilteo Customer Portal (https://mukilteo.cmrpay.com) and click "Log In"**

   You must already have an account and residential parking permit to apply for a guest permit.

2. **Select the appropriate guest permit from the drop down menu and click "Start New Permit"**

3. **Select your active permit and then click "Start Applying"**

4. **Confirm your location and enter your contact information.**
   NOTE: Enter your information, not your guest's information.

5. **Enter your requested number of guest permits and click "Next." and then "Add to Cart."**

	Maximum Number of Passes per Residence	
	Resident Permits	**Guest Permits**
Zone A	2	1
Zone B	1	1
Zone C	4	2
Zone D	4	2

6. **Click the following buttons on the next three screens:**
   - **"Add To Cart"**
   - **"Check Out"**
   - **"Place Order"**

7. **Allow 3-5 days for the City of Mukilteo to review your application.**

8. **Watch for approval email. Once you have that, your guest permit is Active.**

9. **When a guest needs a pass, log in to https://mukilteo.cmrpay.com and select "Manage Passes" option on the dashboard.**

10. **Select "Activate a Pass" option and then enter your guests' vehicle information. The pass will remain valid for 24 hours.**