



CITY OF
MUKILTEO

*Planning and Community
Development Department*

**Planning
Commission
City Hall Council
Chambers
February 16, 2023**

The Planning Commission meeting will be held in the City Council Chambers, 11930 Cyrus Way. For those who wish to participate remotely, live streaming of the meeting is available via Zoom.

Zoom: <https://us02web.zoom.us/j/85879033470>
Meeting ID: 858 7903 3470 | By Phone: (253) 215-8782

CALL TO ORDER – 7:00 PM

FLAG SALUTE

ROLL CALL

AGENDA ORDER

APPROVAL OF MINUTES FROM:

- January 19, 2023

PUBLIC COMMENTS

MEETING ITEMS

1. Land Acknowledgement
2. Comprehensive Plan Outreach

REPORTS AND COMMUNICATIONS

- Community Development Department Weekly Council Update Report (FYI)

NEXT MEETING:

- March 16, 2023

ADJOURNMENT

Complete packets are available at City Hall, 11930 Cyrus Way, Mukilteo, WA 98275

If you have a disability, which may limit your participation in the hearing process, please contact the City Clerk's office at 425.263.8005 at least two (2) business days in advance of the meeting so that we can arrange a reasonable accommodation for you.

APPROVAL OF MINUTES
January 19, 2023

CITY OF MUKILTEO, WASHINGTON
PLANNING COMMISSION MEETING MINUTES
January 19, 2023

City Council Chambers - 11930 Cyrus Way / Virtual Meeting via Zoom

CALL TO ORDER	Chairperson Thomsen called the meeting to order at 7:01 PM and led the flag salute.
ATTENDANCE	<u>Commissioners</u> Chairperson Thomson, Vice Chairperson Hammerman, Commissioners Cooper, Ferderber, and Sanghvi were present. Commissioners Bush and Krivanek were excused. <u>City Staff</u> Associate Planner Kress, and Permit Services Assistant Reyes were present.
AGENDA ORDER	No changes.
APPROVAL OF MINUTES	MOTION: To approve the minutes of January 19, 2023. MADE BY: Commissioner Hammerman SECONDED: Commissioner Ferderber ABSTAIN: Commissioner Cooper ACTION: PASSED 4-0
PUBLIC COMMENTS	None.
MEETING ITEMS	<ol style="list-style-type: none">1. Chair and Vice Chair Appointments<ul style="list-style-type: none">▪ Chair Thomsen welcomed and recognized the newest member to the Planning Commission, Commissioner Sanghvi.▪ The motion to nominate Commissioner Hammerman as Commission Chair was made by Chair Thomsen, abstained by Commissioner Hammerman, and passed 4-0.▪ Commissioner Thomsen made the motion to nominate Commissioner Bush to vice chair, Commissioner Sanghvi abstained, and the motion passed 4-0.2. Update and discussion of the 2023 Planning Commission Work Plan<ul style="list-style-type: none">▪ Associate Planner Kress summarized the need to update the Sign code and fielded questions food truck code amendment, tree code, rezoning, Hawthorne Hall, comp plan, roundabout signal, Historic Preservation Commission, Docketing, and Industrial design standards code amendment.▪ Staff updates provided by Associate Planner.
REPORTS	<ol style="list-style-type: none">1. Community Development Department Weekly Council Update Report (FYI)<ul style="list-style-type: none">▪ Chair Hammerman and Vice Chair Bush will be absent for the next meeting.
NEXT MEETING	February 16, 2023
ADJOURNMENT	MOTION: To adjourn the meeting at 8:14 PM. MADE BY: Commissioner Thomsen SECONDED: Commissioner Cooper ACTION: PASSED UNANIMOUSLY 5-0

These minutes are excerpts from the Planning Commission proceedings. An audio recording of the meeting was made.
Prepared by:

DRAFT

Joseph Reyes, Permit Services Assistant

MUKILTEO PLANNING COMMISSION AGENDA REPORT	
SUBJECT TITLE: 2024 Comp Plan Update Outreach	FOR AGENDA OF: February 16, 2023
Department Director: Andy Galuska, Community Development Director	EXHIBITS: Exhibit 1: Outline of Possible Discussion Topics
Contact Staff: Andy Galuska, Community Development Director	

SUMMARY/BACKGROUND

In 2024, the city will be performing its regularly scheduled update to the comprehensive plan. To help staff prepare for public outreach we wanted to discuss possible areas to focus on in our outreach. At this stage these are just ideas that we would want to vet and possibly present to the broader public so none of the proposed ideas are binding or need a detailed description.

Staff has provided a rough outline of possible ideas in **Exhibit 1**, but we would be open to any other ideas the commission might have. We have not included issues around housing as those have been previously discussed and staff is working on these issues separately.

RECOMMENDATION

Review staff’s proposal and provide feedback on issues which are most important to the commission. Also, provide any feedback or methods of outreach or groups the city should engage.

Possible Comp Plan Outreach Topics

Exhibit 1

- Land Use (What uses are allowed and where)
 - Specific areas with different allowed uses?
 - New zoning types?
- Capital Facilities Plan (Large community facilities such as public buildings)
- Utilities (Water, Sewer, and Stormwater)
- Transportation (How we get around our community and the broader region)
 - Community Transit Post Light Rail Realignment
 - Update airport policies in concert with Snohomish County
- Economic Development (
- Parks, Open Space, and Recreation
 - Waterfront
 - Update plan to include changes to waterfront
 - Japanese Gulch
 - Senior Center
 - Changes to other existing or proposed parks

Methods of Outreach

- Digital
 - Online surveys
 - E-mail List
 - Websites
- Traditional Outreach
 - Local newspapers
 - Postcard Mailings
 - Posters and Signs
 - Handouts shared by school district
- Community Meetings
 - Booth at Public Events
 - Present at community group meetings
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