



Employee Parking Permit Application

The City of Mukilteo has an employee parking permit zone in the Downtown Business (DB) Zoning District and the Waterfront Mixed Use (WMU) Zoning District. Qualifying businesses may obtain parking permits for their employees, which exempts vehicles from the 4-hour parking limit. There is no fee for employee parking permits.

To qualify, the business must have a valid Washington State business license with a City of Mukilteo business license endorsement. To apply for a Mukilteo endorsement, visit the [Washington State Department of Revenue](#) webpage.

Please complete this form and return the form by email to permittech@mukilteowa.gov, or submit by mail or in person to City Hall at 11930 Cyrus Way. Employee parking locations and additional information about the program can be found on the [Employee Parking Permits](#) webpage.

BUSINESS INFORMATION

Business Name: _____ UBI: _____
Business Address: _____ No. of Employees: _____
Contact Name: _____
Mailing Address: _____
Email: _____ Phone: _____

PROGRAM CONDITIONS

1. Employee Parking Permits (Permits) expire on December 31 of the last year listed on the pass.
2. Permits are only valid in certain locations, as shown on the map available on the City of Mukilteo [Employee Parking Permits](#) webpage.
3. Permits exempt vehicles from the 4-hour parking limit. All other parking restrictions must be followed.
4. Business owners are responsible for distributing passes to their employees and for the proper use of the Permits.
5. Permits are issued based on the number of Full-Time Employees (FTEs) reported to the Washington State Department of Revenue. A maximum of 20 passes may be issued per business. Sole proprietorships or similar businesses with zero (0) employees may receive one (1) pass.
6. Permits are not assigned to a specific vehicle and may only be used for vehicles of under the legal control of an employee or business owner and may only be used immediately prior, during, and immediately after a work shift.
7. Permits must be properly displayed by hanging them from the rearview mirror of the vehicle.
8. Permits may not be altered, sold, leased, or otherwise used in a manner unauthorized by this program.
9. Permits may be revoked by the City of Mukilteo for any reason, including but not limited to:
 - False statements are made on the application;
 - The Permits are improperly used; and/or
 - The business license lapses or the business closes.

ACKNOWLEDGEMENT AND SIGNATURE

I have read and understand the above program conditions and certify under penalty of perjury that the foregoing is true and correct (RCW 9A.72.085).

Signature: _____ Date: _____

11930 Cyrus Way • Mukilteo, Washington 98275 • www.mukilteowa.gov

No. of Permits Issued: _____ Permit Nos.: _____