



## Parks and Arts Commission

VIRTUAL

July 1, 2021 6:00PM

To help prevent the spread of COVID-19, Commissioners will be participating in the meeting remotely. Currently, following the guidance and emergency proclamation of the Governor, we are prohibiting the public from attending in person. To ensure our meetings are accessible to the public and provide for public participation, the live feed of the Parks and Arts Commission meeting will be available via Zoom:

<https://us02web.zoom.us/j/86051144977?pwd=MHVBaVI0U2M4M2pYWDF3ZWpkbWJZdz09>

By Phone: +1 (253) 215-8782

Meeting ID: 860 5114 4977

Password: **102395**

### CALL TO ORDER – 6:00 PM

### ROLL CALL

### AGENDA ORDER

### APPROVAL OF MINUTES

Approval of Minutes of June 10, 2021

### PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Members of the audience may address the Parks and Arts Commission for a maximum of three (3) minutes.

### QUARTERLY CITY COUNCIL LIAISON UPDATE

### NEW BUSINESS ITEMS:

1. None.

### OLD BUSINESS ITEMS:

1. Joint PAC/City Council meeting discussion
2. Japanese Gulch Jump Bike Dirt Course
3. Byers Family Park

### REPORTS AND COMMUNICATIONS

1. Chairperson and Commissioner Announcements
  - a. Committee Reports
2. Staff Announcements/Information: None.

### ADJOURN to Byers Family Park at 6:30 PM for Site Visit

Due to COVID-19, printed packets are not available at City Hall at this time. Complete packets can be mailed upon request.

Written public comment may be submitted via email ([permittech@mukilteowa.gov](mailto:permittech@mukilteowa.gov)).

*For accessibility information and for accommodation requests, please call the ADA Coordinator at (425) 263-8005 (or TRS (800) 833-6384 or dial 711), or visit <https://mukilteowa.gov/departments/executive/ada-program/>. Please contact us at least two (2) business days in advance of the meeting so that we can arrange a reasonable accommodation for you.*

# **APPROVAL OF MINUTES**

**June 10, 2021**

**CITY OF MUKILTEO, WASHINGTON**  
**Parks and Arts Commission Minutes**  
**June 10, 2021**  
**7:00 PM**  
**Virtual Zoom Meeting**

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**CALL TO ORDER**

Chairperson Specht called the meeting to order at 7:02 PM.

**ROLL CALL**

**Commissioners:**

Chairperson Specht, Vice Chairperson Foster, Commissioners Carlson, Ellis, Hammer, Hammerman, and Zaman (arrived late) were present.

Absent: None

**City Staff:**

Recreation and Cultural Services Director Price and Permit Services Assistant Martinis were present.

**AGENDA ORDER**

No Change.

**APPROVAL OF MINUTES**

Motion: To approve the minutes of May 6, 2021  
Motion By: Vice Chairperson Foster  
Seconded By: Commissioner Ellis  
Action: PASS 7-0  
Vote: Ayes: Chairperson Specht, Vice Chairperson Foster, Commissioners Carlson, Ellis, Hammer, Hammerman, and Zaman  
Nays: None  
Abstain: None

**PUBLIC COMMENT**

None.

**QUARTERLY CITY COUNCIL LIAISON UPDATE**

None, Council Member Crawford was unavailable.

**NEW BUSINESS ITEMS**

• **July or August PAC Site Visit**

Director Price proposed site visits to various locations (Byers Family Park, Waterfront, Lighthouse Park, and Pocket Park) for the upcoming July 1, 2021 Parks and Arts Commission meeting to be held at 6:00 PM – 9:00 PM. The Commissioners were asked to confirm with Director Price if they would be available due to the Fourth of July holiday.

Commissioner Hammerman suggested including the Rosehill board.

**OLD BUSINESS ITEMS:**

**1. Byers Family Park Update**

Director Price shared photos of the recent volunteer planting that occurred at Byers Family Park, and thanked all that participated, including Commissioner Field and Councilmember Champion.

Items remaining at Byers Family Park include the power line to be placed underground by Ziplly, a commemorative plaque to be installed, and service berry trees to be planted.

The Byers Family Park dedication is scheduled for June 19, 2021 at 1:00 PM.

**2. Joint PAC/City Council Meeting Discussion**

The Commissioners discussed items with the Council, and Director Price summarized the list. Parks endowment, Lighthouse bed and breakfast, Mukilteo a destination and not a pass through, build up the Art Funding, signage/gateways.

Director Price indicated, per the State, there is a recreation agreement that the City cannot use recreation items for a profit.

Commissioner Hammerman suggested creating an endowment fund to utilize the park. Director Price will look into that idea, and report back to the Commissioners.

Commissioner Foster suggested engaging the Historical Society before discussing with City Council. Director Price will follow up with the Historical Society before the July 1, 2021 site tour.

**3. Japanese Gulch Jump Bike Dirt Course**

Director Price will be following up with Olympia and the City of Everett, and will report back at the July 1, 2021 meeting.

**REPORTS AND COMMUNICATIONS:**

Director Price announced the Lighthouse Festival staff will be meeting in the next two weeks to begin planning for the event. To date, there will be fireworks on Saturday evening, a 5K and 10K Muk run on Sunday, and the parade will be returning.

Director Price announced the half time furloughed staff at Rosehill will be returning to work full time.

Rosehill will begin displaying art in the building in the near future.

Director Price shared we may be returning to in person meetings in September of this year.

**Next Meeting:** July 1, 2021 at 6:00 PM – 9:00 PM

**ADJOURNMENT**

Motion:	To adjourn meeting at 7:45 PM
Motion By:	Commissioner Ellis
Seconded By:	Commissioner Carlson
Action:	PASS 7-0
Vote: Ayes:	Chairperson Specht, Vice Chairperson Foster, Commissioners Carlson, Ellis, Hammer, Hammerman, and Zaman
Nays:	None

Prepared by:       DRAFT        
Cheryl Martinis, Permit Services Assistant

## MUKILTEO PARKS AND ARTS COMMISSION AGENDA REPORT

<b>SUBJECT TITLE:</b> Prep for Joint Work Session with City Council.	<b>FOR AGENDA OF:</b> July 1, 2021
<b>Department Director:</b> Jeff Price	<b>EXHIBITS:</b> N/A
<b>Contact Staff:</b> Jeff Price, Director Recreation & Cultural Services	

**Purpose:**

The purpose of this item is to discuss the Joint Work Session with City Council typically scheduled for late January or early February of each year, but delayed this year given COVID related departmental furloughs, layoffs, building closure, and in-person meeting challenges. The final list of topics to discuss with City Council will be discussed at the July PAC meeting.

**Background:**

Typically, each year a joint meeting is held between PAC and City Council to discuss PAC activity from the previous year and discuss draft activity for the upcoming year.

**Recommended Parks and Arts Commission Action:**

No action required. Provide input and comment for the topic.

<b>PARKS AND ART COMMISSION AGENDA BILL</b>	
<b>SUBJECT TITLE:</b> Dirt Jump Bicycle Course in Japanese Gulch	<b>Meeting Date:</b> July 1, 2021
<b>Staff Lead:</b> Jeff Price	<b>Exhibits:</b>
<b>Department Director:</b> Jeff Price, Recreation & Cultural Services Director	

**BACKGROUND:**

The Japanese Gulch Master Plan and the Parks, Recreation, and Open Space Plan mentions the development of a dirt jump bicycle course in Japanese Gulch. Staff will provide an overview of the status of the project.

**RECOMMENDATION:**

No action. Staff will update the commissioners on status of the project.

## MUKILTEO PARKS AND ARTS COMMISSION AGENDA REPORT

<b>SUBJECT TITLE:</b> Byers Family Park Update	<b>FOR AGENDA OF:</b> July 1, 2021
<b>Department Director:</b> Jeff Price	<b>EXHIBITS:</b> 1. Park photo
<b>Contact Staff:</b> Jeff Price, Director Recreation & Cultural Services	

**Informational:**

Both benches have been installed along with the bicycle repair station. The decorative plaza is completed along with the rock wall, the park sign, bronze plaque, and landscaping. The arbor has also been installed. Ziply recently relocated the powerline. A site visit to the park is on the July 1<sup>st</sup> agenda to review the completed park.

**Recommendation:**

None needed.

