

PICNIC SHELTER RENTAL

APPLICATION

INSURANCE IS REQUIRED FOR ALL WEDDINGS OR WEDDING RECEPTIONS
Parking Fees Apply

Applicant Information			
Applicant Name			
Company/Organization			
Mailing Address			
	City:	State:	Zip:
Phone	Day:	Evening:	
E-mail			
Event Information			
Type of Event			
Describe general nature of event (i.e. family outing, company picnic, etc.)			
Event Date:			
What hours will you use the shelter? The shelter is available: 8 am- 10 pm Medium Shelter at Lighthouse Park - (Approx. 32 people sitting in covered area) <input type="checkbox"/> Full Day 8 am - 10 pm \$100 <input type="checkbox"/> Half Day 8am - 2pm \$60 <input type="checkbox"/> Half Day 4pm - 10pm \$60 Large Shelter at Lighthouse Park - (Approx. 48 people sitting in covered area) <input type="checkbox"/> Full Day 8 am - 10 pm \$120 <input type="checkbox"/> Half Day 8am - 2pm \$80 <input type="checkbox"/> Half Day 4pm - 10pm \$80			
Other Facilities you plan to use (check all that apply): <input type="checkbox"/> Sand Volleyball Court (\$15/hour) Time: _____ to _____ <input type="checkbox"/> Mukilteo Lighthouse Grounds (separate agreement with Historical Society)			
Is this event <input type="checkbox"/> Private OR <input type="checkbox"/> Public? (Please select the checkbox after reading the description to the right.)		A private event is one in which you have a specific guest list and know who is going to attend. A public event is open to the general public through word-of-mouth, flyers, signs, or media advertising.	
Will participants be charged a fee? <input type="checkbox"/> Yes <input type="checkbox"/> No		If Yes, please explain how much and purpose for collecting fee?	
Attendance			
Number of people expected?:			
NOTE:			
<ul style="list-style-type: none"> • Groups of 100 or more must rent both shelters. • Groups of 100 or more a Special Event Application may be required. • Groups of 100 or more insurance is required. 			

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I have read and agree to comply with all **Picnic Shelter Rental Guidelines** including the refund policy.

Indemnification/Hold Harmless

User shall defend, indemnify and hold harmless the City, its officers, officials, employees and volunteers from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss of damage to property, which arises out of the use of Premises or from any activity, work or thing done, permitted, or suffered by the User in or about the Premises, except only such injury or damage as shall have been occasioned by the sole negligence of the City.

User Acknowledgement/Agreement

I hereby assume full responsibility for the facility's use and agree to comply with all rules and regulations of the City of Mukilteo. The information given in this application is said to be true under the penalty of perjury by the Laws of the State of Washington and regulations of the City of Mukilteo. I understand the City of Mukilteo reserves the right to deny use, change, or cancel any part of this Picnic Shelter Application and any related scheduled activities.

Signature of Applicant:

Date:

Rental Approval (For City Use Only)

Approved by: _____

Date: _____

Renter has received rules and guidelines.

Date: _____

Reservations are made once application and payment are received.

Space cannot be reserved without payment.

Complete the application form and return it in person, by mail, FAX or email to recreation@mukilteowa.gov. We accept the following forms of payment: cash, check, Visa, M/C, or American Express.