

City of Mukilteo  
Glossary and Acronyms Commonly Used for City Business  
as of 7/1/2015

<i>Acronym</i>	<i>Definition</i>
<b>2-R</b>	Resurfacing and Restoration
<b>3-R</b>	Resurfacing, Restoration and Rehabilitation
<b>AB</b>	Agenda Bill, an item (bill) to be considered for action by the governing body. In general, Agenda Bills are written by City Staff and includes a recommended motion to be considered by the City Council, background information on the topic and reason for the recommended action, as well as other options to consider if the recommended motion is not approved. Numbering convention: year Agenda Bill introduced to Council, followed by the sequential number of Agenda Bills tracked by the City Clerk in the same year, i.e., 2014-XX
<b>Abate</b>	To lessen or to stop altogether as with an activity or use of land. Example Dumping was abated on the property
<b>AC</b>	Assistant Fire Chief, works below the Fire Chief
<b>ACA</b>	Affordable Care Act, passed by Congress and then signed into law by the President on March 23, 2010
<b>Accessory Dwelling Unit</b>	A secondary dwelling or use on a developed site that provides the basic requirements of shelter, heating, cooking, and sanitation
<b>ACP</b>	Attorney-client privileged
<b>ADA</b>	Americans with Disabilities Act, which prohibits discrimination against people with disabilities in employment, transportation, public accommodation, communications, and governmental activities
<b>ADAAA</b>	Americans with Disabilities Act Amendments Act of 2008
<b>Aesthetics</b>	The pleasantness and attractiveness of the total environment. Aesthetics relate to the perceptual aspects of the surroundings-their appearance to the eye and the comfort and enjoyment offered to the other senses
<b>Agenda</b>	A written plan of the order and content of a meeting, a pre-arranged outline for the orderly and productive conduct of business in the most efficient manner
<b>ALS</b>	Advanced Life Support, a paramedic level of delivering emergency care
<b>ANSI</b>	American National Standards Institute
<b>AP</b>	or A/P, Accounts Payable, part of the Finance Department responsible for paying the City's bills
<b>APWA</b>	American Public Works Association
<b>AWC</b>	Association of Washington Cities
<b>BC</b>	Battalion Chief, usually a shift supervisor overseeing many fire stations and captains. Mukilteo does not have the BC position
<b>BLS</b>	Basic Life Support, the lower level EMT care
<b>BMX</b>	Bicycle motocross, a cycle sport performed on BMX bikes
<b>BNSF</b>	Burlington-Northern Sante Fe Railroad
<b>CAD</b>	Computer Aided Dispatch
<b>CAFR</b>	Comprehensive Annual Financial Report, a thorough and detailed presentation of the City's financial condition
<b>Capital Facilities</b>	Those services and/or structures provided by a state, county or city such as roads, sewers, police and fire protection, schools that provide the necessary foundation for the functions of a community of people and commerce
<b>CDD</b>	Community Development Department. Patricia Love is the current Department Director
<b>CDL</b>	Commercial driver's license
<b>CEMP</b>	Comprehensive Emergency Management Plan, our City's emergency plan
<b>CFR</b>	Code of Federal Regulations, codification of the general and permanent rules published in the Federal Register by the departments and agencies of the Federal Government
<b>CIP</b>	Construction in progress
<b>City or Land Trust</b>	An agency or organization established to acquire or to otherwise secure lands for the purpose of preserving natural and cultural resources. Land trusts can also provide stewardship activities depending on the contractual agreement
<b>Civil Service</b>	A system of personnel administration based on merit principles and scientific methods governing the appointment, promotion, transfer, layoff, recruitment, retention, classification and pay plan, removal, discipline, training and career development, and welfare of its public safety employees as defined in RCW 41.08 and 41.12. Mukilteo has a Civil Service Commission, comprised of 3 Commissioners who are appointed by the City to serve 6-year terms
<b>Clustering</b>	The concentrating (particularly of housing) of certain land uses in particular areas
<b>COBRA</b>	Consolidated Omnibus Budget Restoration Act, gives employees an option of continuing their group medical benefits for a limited period of time under certain circumstances and after a qualifying event. Extended medical benefits are paid by the employee

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<b>Coinsurance</b>	Coinsurance is patient's share of the costs of a health care service, typically a percentage of the total charge for the service. <u>You start paying coinsurance after you've paid your plan's deductible</u>
<b>Commercial/CB</b>	Commercial/CB is shorthand for the general land use designation on the left side of the slash and the specific zoning district on the right. Only certain zoning districts are allowed in each land use designation. Commercial/CB means the property has been designated for commercial development and is zoned CB, which stands for community business. All property in the city is designated either commercial, industrial, parks and open space, single family residential (which is subdivided into high, medium and low density) or multi family residential (which is subdivided into high and low density). There are multiple zoning districts that can be allowed within each of the land use designations
<b>Community Visioning</b>	An activity or process usually initiated by planning legislation or departments that encourages members or stakeholders of a community or region to explore or to "conceptualize" the kind of future desirable for their particular community
<b>Comp Plan</b>	Comprehensive Plan
<b>Concurrency</b>	A requirement of the Washington State Growth Management Act that mandates and ensures that certain public infrastructures such as transportation, water and sewer facilities, needed to maintain adopted level of service standards are available within six years of development. Concurrency is also a provision for assuring that improvements or strategies to accommodate the impacts of development are in place at the time of development or that a financial commitment is in place to complete the improvements or strategies within six years. A process of reassessment, concurrency is a key link between land use, transportation, water and sewer and development approval
<b>Consistency</b>	The requirement that subdivision regulations and capital improvements programs be consistent with the comprehensive plan and each of its elements
<b>Coordination of Benefits</b>	If you have more than one medical insurance company, the primary payor will "coordinate" benefits with the other insurance company to pay a claim
<b>Co-Pay</b>	An amount out of pocket a patient pays at the time of service, i.e., \$10 for an office visit
<b>Cost Recovery Basis</b>	A technique to establish fees for service relative to the cost of service. It is applied to Mukilteo City personnel and consultants who serve the City for land use review
<b>CPR</b>	Cardio-pulmonary resuscitation, lifesaving technique useful in many emergencies, including heart attack or near drowning, in which someone's breathing or heartbeat has stopped
<b>CPT</b>	Captain, fire station supervisor. Mukilteo also has at least one training Captain
<b>Critical Areas</b>	Critical are areas defined by the Growth Management Act as "areas or ecosystems which include (a) wetlands; (b) areas with a critical recharge effect on aquifers used for potable water; (c) fish and wildlife habitat conservation areas; (d) frequently flooded areas; (e) geologically hazardous areas
<b>Cultural Resources</b>	Includes sites, structures, objects, or remains, which convey historical, architectural or archaeological information of local, state, or national significance
<b>Deductible</b>	A deductible is the amount you pay for health care services before your health insurance begins to pay
<b>DEIS</b>	Draft Environment Impact Statement
<b>DEM</b>	Snohomish County Department of Emergency Management, provides emergency management service to unincorporated county and the some municipalities
<b>DEM</b>	Department of Emergency Management (Snohomish County)
<b>Density(ies)</b>	The number of families, persons, or housing units per unit of land usually expressed as "per acre". Density is controlled through zoning, based upon the density indicated in the comprehensive plan
<b>DK2014-X</b>	DK2014-X is an application number. DK stands for "Docket"; "2014" is the year the application was submitted; "1" is the application number for that year. This is the format used for all land use development related applications (i.e. capital letters indicating the type of application, the year followed by the individual application). For instance, sign code applications would have the designation as SIGN2014-X
<b>DNR</b>	Department of Natural Resources
<b>Docket</b>	Docket is the informal commonly-used term for the process by which proposals to amend the comprehensive plan or development regulations are listed. It essentially means you have a list (the docket) which is then considered by the City Council which decides which of the proposals are put on the final docket. Proposals on the final docket are analyzed further by staff then presented to Council with a recommendation as to whether they should be approved or not.
<b>DOE</b>	Washington State Department of Ecology
<b>Downzoning</b>	A change in the zoning classification of land to a classification requiring less intensive development, such as a change from multifamily to single family or from commercial to residential

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<b>DRS</b>	Washington State Department of Retirement Systems
<b>EAP</b>	Employee Assistance Program, work-based intervention program designed to identify and assist employees in resolving personal problems (e.g., marital, financial or emotional problems; family issues; substance/alcohol abuse) that may be adversely affecting the employee's performance
<b>EEO</b>	Equal Employment Opportunity
<b>EFT</b>	Electronic Funds Transfer, a transaction that takes place over a computerized network, either among accounts at the same bank or to different accounts at separate financial institutions
<b>EIS</b>	Environmental Impact Statement
<b>E-Mail</b>	Electronic Mail
<b>EMS</b>	Emergency Medical Services
<b>EMT</b>	Emergency Medical Technician, person who delivers at the BLS level of care
<b>Encroachment</b>	An intrusion onto land, property, or jurisdiction beyond anticipated or proper limits
<b>Environmental Review</b>	Environmental review includes review of an Environmental Checklist to determine if an Environmental Impact Statement (EIS) is necessary (a Determination of Significance) or whether a Determination of Non-Significance (DNS) is appropriate. A DNS may be "mitigated" meaning that conditions must be met or an EIS will be required. An Environmental Impact Statement is a fact finding report required by either a state or national environmental policy act (SEPA or NEPA) before a government may authorize a proposed project, program, law, or any other major activity requiring a governmental authorization. The finished report usually contains a description of the proposal and its location, its environmental affects, plus available alternatives to the proposal and possible ways to mitigate the expected negative effects. The Environmental Review process provides decision makers with information regarding the consequences if the project is realized (built)
<b>Environmentally sensitive area</b>	See Critical Areas
<b>EOC</b>	Emergency Operations Center
<b>EOP</b>	Emergency Operation Plan, developed to provide emergency preparedness for the City in coordination with Snohomish County and Washington state
<b>EPA</b>	Environmental Protection Agency (federal)
<b>ESCA</b>	Emergency Services Coordinating Agency, the emergency management agency Mukilteo uses who assists in planning and training
<b>Essential Public Facility</b>	Facility owner or operated by a unit of local, regional or state government, by a public utility or transportation company, or by any other entity providing a public service as its primary mission may qualify as an "essential public facility." In general, an essential public facility will be characterized by the following: "Essential Public Facility (EPF)", EPF Local, EPF Regional or EPF State
<b>Essential Public Facility or EPF</b>	A facility that is typically difficult to site, such as an airport, a state education facility, a state or regional transportation facility as defined in RCW 47.06.140, a state or local EPF may include, but are not limited to the following examplesairports, state education facilities, state or regional transportation facilities, state or local correctional facilities, solid waste handling facilities, in-patient facilities including substance abuse facilities, mental health facilities, and group homes, correctional facility, and secure community transition facilities as defined in RCW 71.09.020. The term "Essential Public Facility" includes all facilities listed in RCW 36.70A.200, all facilities that appear on the list maintained by the State Office of Financial Management pursuant to RCW 36.70A.200(4), and all facilities listed as essential public facilities in the Mukilteo Comprehensive Plan as well as utilities and transportation facilities
<b>Essential Public Facility, Local</b>	An EPF that is owned, operated, or sponsored by the City of Mukilteo, a special purpose district, Snohomish County (for facilities that do not provide service to the county-wide population), or another unit of local government. An EPF is "sponsored" by a local government when it is to be owned or operated by a nongovernmental entity pursuant to a contract with the local government to provide the EPF
<b>Essential Public Facility, Regional</b>	An EPF that is owned, operated, or sponsored by Snohomish County or a Regional Agency whose boundaries encompass the City and which serves the county-wide population or an area that is greater than the County. An EPF is "sponsored" by the County or a Regional Agency when it is to be owned or operated by a nongovernmental entity pursuant to a contract with the County or Regional Agency to provide the EPF
<b>Essential Public Facility, State</b>	An EPF that is owned, operated, or sponsored by the State of Washington
<b>Exec</b>	Executive Department, includes the Mayor's office, City Clerk, Management Services Director, HR and Policy Analyst
<b>FAA</b>	Federal Aviation Administration

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<b>FC</b>	Fire Chief, Fire Department Leader
<b>FD</b>	Fire Department
<b>FD1</b>	Snohomish County Fire District 1, largest provider of fire and medical services in the County
<b>FEIS</b>	Final Environmental Impact Statement
<b>FEMA</b>	Federal Emergency Management Agency
<b>FERC</b>	Federal Energy Regulatory Commission
<b>FF</b>	Firefighter. All firefighters are also EMTs, unless they are a firefighter/paramedic
<b>FF/PM</b>	Firefighter/Paramedic, a firefighter and paramedic, also known as a medic. Paramedics deliver at the ALS level and are also considered EMT-P
<b>FICA</b>	Federal Insurance Contributions Act tax, also known as Social Security
<b>FLSA</b>	Fair Labor Standard Act, federal law that defines "exempt" or "nonexempt" positions. Nonexempt employees are entitled to overtime pay, exempt employees are not
<b>FM</b>	Fire Marshal, person in charge of fire and life safety, provides public education about fire safety, investigates fires
<b>FMLA</b>	Family and Medical Leave Act
<b>FSA</b>	Flexible Spending Account allows an employee to set aside pre-tax dollars to pay out of pocket medical expenses
<b>FTE</b>	Full-time equivalent, used to describe the number of employees in a certain department or position working for the City. For example, two part-time Department Assistants working 20-hours/week each equal 1 FTE
<b>FWT</b>	Federal Withholding Tax, also known as federal income tax
<b>GAAP</b>	Generally Accepted Accounting Principles, standards and procedures commonly use to account for finances and compile financial statements
<b>GASB</b>	Government Accounting Standards Board, independent organization that establishes and improves standards of accounting and financial reporting for U.S. state and local governments
<b>GFOA</b>	Government Finance Officers Association, professional organization representing 18,000 public finance officials throughout the United States and Canada
<b>GL</b>	General Ledger
<b>GMA</b>	Growth Management Act
<b>GMA (Growth Management Act)</b>	This Act (RCW chapter 36.70A) passed by the Washington State Legislature, requires that certain cities and counties develop and coordinate policy and plans to: secure wise and proper use of land and resources, maintain environmental quality, ensure sustainable economic growth, provide adequate public facilities including sufficient open space and recreational opportunities, and to preserve cultural and historical resources in the face of increasing population and its concomitant pressures
<b>HMA</b>	Healthcare Management Administrators, a regional third-party healthcare benefits administrator that the City of Mukilteo uses to administer its self-funded dental and vision benefit plans customized benefits plans and innovative support services
<b>HUD</b>	Department of Housing and Urban Development (federal)
<b>IAFF</b>	International Association of Firefighters, Mukilteo firefighters are organized into this bargaining group (IAFF Local 3482)
<b>ILA</b>	Interlocal Agreement: any two or more public agencies entering into agreements with one another for joint or cooperative action (RCW 39.34.030)
<b>IMT</b>	Incident Management Team, leaders that support a small to large scale disaster which includes people trained from small to large scale disaster which includes people trained from the Incident Commander, Safety, Operations, Public Information, Finance, Logistics and Planning

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<b>Infrastructure</b>	Those aspects of organization and physical dimension that are fundamentally necessary for the function and continued existence of a city or county or region. In order for a community to function, for example, it must have things like roads buildings, government, water and food supply. These commodities would be the infrastructure of a local community
<b>Intermodal</b>	Two or more modes or methods of transportation, where one or more are land-based and one is water-based
<b>IT</b>	Information Technology, includes the application of computers and telecommunications equipment to store, retrieve, transmit and manipulate data, generally in the context of a business or other enterprise. The term is commonly used as a synonym for computers and computer networks, but it also encompasses other information distribution technologies such as television and telephones
<b>JE</b>	Journal Entry that show account names, amounts, and whether those accounts are recorded in debit or credit side of accounts, typically manual entries
<b>L&amp;I</b>	Labor and Industries (Washington State Department of Labor & Industries), also known as worker's compensation
<b>LEOFF</b>	Law Enforcement Officers & Fire Fighters, state retirement system
<b>Level Of Service (LOS)</b>	A qualitative rating of how well some unit of service or infrastructure such as transportation or other facility (e.g., street intersection, sidewalk, bikeway, transit route, water, sewer, parks) serves its current or projected demand
<b>LGIP</b>	Local Government Investment Pool
<b>LID</b>	Local Improvement District, permit improvements to be financed and paid for over a period of time through assessments on the benefitting properties
<b>LTGO</b>	Long-term General Obligation (bonds)
<b>Mayor-Council</b>	Form of government of Mukilteo. Under this system, there are seven (7) elected City Councilmembers and the Mayor, each elected to four-year terms
<b>MDC</b>	Mobile Data Computer
<b>Mitigate or Mitigated Alternative</b>	An attempt to lessen the severity of a proposed action or alternative on the surrounding environment or resources. This is typically accomplished by requiring that conditions be met. Conditions may include improvements or funds to make improvements
<b>Mixed-Use</b>	The presence of more than one category of use in a structure or on land, for example, a mixture of residential with commercial use
<b>MMC</b>	Mukilteo Municipal Code, codification of the general ordinances of the City of Mukilteo, WA
<b>MOA</b>	Memorandum of Agreement
<b>Mobile/manufactured housing</b>	A structure, originally designed and constructed to be transportable in one or more sections, that is built on a permanent chassis, and designed to be used as a dwelling with or without a permanent foundation when connected to the required utilities that include plumbing, heating and electrical systems contained therein. The structure must comply with the national Mobile Home Construction and Safety Standards Act of 1974 as administered by the US Department of Housing and Urban Development and as adopted in RCW 43.22, if applicable
<b>MOU</b>	Memorandum of Understanding
<b>MSDS</b>	Material Safety Data Sheets, provides guidance for handling a hazardous substance and information on its composition and properties
<b>MSO</b>	Medical Services Officer, an administrative paramedic who oversees our paramedic program

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<b>MUGA</b>	Municipal Urban Growth Area, a term created by Snohomish County. The GMA (Growth Management Act) calls for all unincorporated urban areas to eventually be annexed into a city. In Snohomish County, there are several Urban Growth Areas (UGAs) in places like Snohomish, Monroe, etc. However, the largest is called the Southwest Urban Growth Area (SWUGA) which contains multiple cities, including Mukilteo, Lynnwood, Everett, Mill Creek, Edmonds, Mountlake Terrace and unincorporated County areas between the cities. Through a “cooperative” process, the SWUGA was divided into MUGAs which are unincorporated portions of the SWUGA assigned to each city with the idea that the cities will eventually annex their MUGAs. There are a few gap areas which no city was interested in annexing and a couple of overlap areas for which more than one city wants to annex.
<b>Mukilteo</b>	Mukilteo, a Native American name that over time became known as "a good camping ground," incorporated in 1947
<b>Multimodal/Inter-modal</b>	Two or more modes or methods of transport. Mukilteo is using the term "Multimodal" to describe the waterfront comprehensive plan to include ferry dock, railroad and/or light rail and cars.
<b>MUTCD</b>	Manual on Uniform Traffic Control Devices, defines the standards used by road managers nationwide to install and maintain traffic control devices on all public streets, highways, bikeways, and private roads open to public traffic. The MUTCD is published by the Federal Highway Administration (FHWA) under 23 CFR, Part 655, Subpart F
<b>MYAC</b>	Mukilteo Youth Advisory Committee, created by City Council Resolution No. 2009-02 consisting of 9 members aged 14 to 18 years old who are residents of Mukilteo and advise the Council on policy matters that effect youth in our community
<b>NFPA</b>	National Fire Protection Association, standard-making process for fire service
<b>NGPA</b>	A restrictive area where all native, predevelopment vegetation shall not be disturbed or removed except for removal pursuant to an approved enhancement program. The purpose of an easement is to protect steep slopes, slopes and/or riparian corridors
<b>NIMS</b>	National Incident Management System, a systematic, proactive approach to guide departments and agencies at all levels of government, nongovernmental organizations, and the private sector to work together seamlessly and manage incidents involving all threats and hazards—regardless of cause, size, location, or complexity—in order to reduce loss of life, property and harm to the environment
<b>NOAA</b>	National Oceanic & Atmospheric Administration
<b>Non-conforming Use</b>	A land use that does not comply with the ordinance of the zone that it is in, or does not comply with other land use regulations. A preexisting non-conforming use will generally be allowed to continue under a grandfather arrangement
<b>OFCCP</b>	Office of Federal Contract Compliance Programs (US Department of Labor)
<b>OMB</b>	Office of Management and Budget (federal)
<b>Ordinance</b>	A City Council Action setting forth a rule of public conduct that is considered long-term. Long-term rules include zoning issues, annexations, abandonments, laws of the City or similar actions of the Council. Each Ordinance, in addition to being referenced by number and brief title in the Minutes, will be recorded and maintained in numerical sequence as a permanent record of the City in a separate set of books. Effective dates of Ordinances are provided by law
<b>OSHA</b>	Occupational and Health Safety Administration, a federal agency with oversight to assure safe and healthful working conditions for working men and women by setting and enforcing standards and by providing training, outreach, education and assistance
<b>PAF</b>	Personnel Action Form, used by the City of Mukilteo to communicate employee changes/revisions/updates to payroll
<b>P-Card</b>	City issued procurement card (VISA) for purchasing authorized items or services
<b>PD</b>	Police Department
<b>PERS</b>	Public Employees Retirement System
<b>PIO</b>	Public Information Officer
<b>Policy Plan</b>	A plan that consists mainly of policies, and de-emphasizes rigid land use maps in favor of textual statements expressing general community goals and policies and desirable relationships among human activities. A policy plan may serve as the policy framework for consistent regulations and may have supporting background documents
<b>PSRC</b>	Puget Sound Regional Council
<b>Puget Sound Regional Council (PSRC)</b>	A forum created by local governments in the central Puget Sound region to find cooperative solutions to problems that cross jurisdictional boundaries. Members of the Regional Council include King, Kitsap, Pierce and Snohomish Counties
<b>PW</b>	Public Works (City of Mukilteo Department)

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<b>Quality of Life</b>	The definition of this term is dependent upon experience and open to interpretation. Generally speaking, quality of life includes sufficient, food, shelter, clothing, gainful employment and adequate transportation to accomplish these ends. The definition of this term is dependent upon experience and open to interpretation. Generally speaking, quality of life includes sufficient, food, shelter, clothing, gainful employment and adequate transportation to accomplish these ends Many consider views, services, access to amenities, and retention and enhancement of natural features as part of a preferred Quality of Life.
<b>Quasi-Public Services and Facilities</b>	Services and their support facilities provided by a private company to the general public, usually under license and control by a government agency. Examples of quasi-public services include telephone service, refuse disposal, electricity and natural gas utilities, etc.
<b>RCO</b>	Washington State Recreation and Conservation Office
<b>RCW</b>	Revised Code of Washington, compilation of all permanent laws now in force in the state of Washington
<b>RDX.x</b>	RD9.6 and RD 12.5 are single family zoning districts. RD is the label for single family so all single family zoning districts start with RD (residential district). The numbers following the RD tells us what the maximum density is by establishing a minimum lot size. 9.6 means the minimum lot size is 9,600 square feet; 12.5 is 12,500 square feet. We also have 7.2, 7.5, 8.4 and a couple zones with (S) after them which means south (as in Harbour Pointe). 12.5 is low density; 9.6 and 8.4 are medium density and 7.2 and 7.5 are high density
<b>REET</b>	Real Estate Excise Tax: tax on the sale of real estate
<b>Resolution</b>	A formal form of motion normally utilized to set forth policy of the City. Each resolution, in addition to being referenced by number and brief title in the Minutes, will be recorded as provided by law and maintained in numerical sequence as a permanent record of the City in a separate set of books. Resolutions are used for various reasons, such as when specifically required by law, when needed as a separate evidentiary document to be transmitted to another governmental agency, or for future reference or research. Effective dates of Resolutions are provided by law
<b>Rezoning</b>	Rezoning is a change in the zoning designation or of the boundaries of the zoning district. Rezoning is a legislative act and can be legal only if enacted by a governing body. Rezoning can take two forms: (1) a comprehensive revision or modification of the zoning text and map; (2) a change in the map, such as the zoning designation of a particular parcel or parcels. One form of text change, the importance of which may be overlooked, is a change in a definition. For example, changing the definition of mobile homes to include them under multifamily and single family dwellings may significantly affect where and how they are permitted
<b>RFP</b>	Request for Proposal
<b>RFQ(Q)</b>	Request for Quotation (and Qualifications)
<b>RHCC</b>	Rosehill Community Center
<b>RID</b>	Road Improvement District
<b>ROW</b>	Right of way
<b>SCEMS</b>	Snohomish County Emergency Medical Services, a county agency that dictates level of care and whose medical control license all EMS providers operate under
<b>SCIP</b>	Snohomish County Investment Pool
<b>Scoping</b>	According to the Washington Administrative Code (WAC 197-11-793) Scoping means “determining the range of proposed actions, alternatives, and impacts to be discussed in an EIS. Because an EIS is required to analyze significant environmental impacts only, scoping is intended to identify and narrow the EIS to the significant issues. The required scoping process provides interagency and public notice of a DS (Determination of Significance), or equivalent notification, and opportunity to comment. Scoping is used to encourage cooperation and early resolution of potential conflicts, to improve decisions, and to reduce paperwork and delay.”
<b>SEPA</b>	State (WA) Environmental Policy Act
<b>SEPA (State Environmental Policy Act)</b>	This is the State Environmental Policy Act(RCW chapter. 43.21C) for Washington State passed in 1971 to provide coordinated policy development for the protection of the living and total environment through such vehicles as the EIS process
<b>SEPA/GMA Integration</b>	This is a process to refine and integrate the EIS process of SEPA and the requirement of the comprehensive plan of GMA to accomplish the mandated goals of each in one integrated process. This integration of the review process for both SEPA and GMA should result in better planning, less costs, sound public review, and the avoidance of duplication
<b>SERS</b>	Snohomish County Emergency Radio System which supports infrastructure of the police and fire radio equipment

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<b>Shoreline Master Program</b>	The State's Shoreline Management Act requires cities on Shorelines to prepare a Shoreline Master Program. The Mukilteo Shoreline Master Program was updated in December 2011. The regulated shoreline extends 200 feet inland from mean high tide. (Adopted definitions are in Title 17B.08.020 MMC)
<b>Site-Sensitive</b>	Mukilteo uses the term "site sensitive" for sites that have critical areas also known as environmentally sensitive areas. Site-sensitive applies to sites with regulated wetlands, erosion or slide-prone slopes. In many cases a percent slope describes slopes with potential for slides
<b>SNOCOM</b>	Snohomish County Police and fire dispatch center
<b>SR 525</b>	State Road 525, also known as the Mukileo Speedway
<b>TIP</b>	Transportation Improvement Program
<b>Topography</b>	Description of the surface features. In Mukilteo, the topography is uneven with gulches, slopes, and ridges
<b>Transfer of Development Rights</b>	The Transfer of Development Rights is a technique for transfer rights to develop on a site that is unwise to develop due to site sensitive features to a site more reasonably developed
<b>Underdeveloped</b>	A site that has some development, but has potential for further land use development
<b>Up-zoning</b>	A change in the zoning classification of land to a classification requiring more intensive development, such as a change from single-family to multifamily or from single-family to commercial
<b>Urban Growth Area</b>	The GMA requires Counties to describe urban growth areas. Urban services and activities should be located in Urban Growth Areas. Mukilteo, for example is a municipality within the Southwest Snohomish County urban growth area
<b>USC</b>	United States Code, the official compilation and codification of the general and permanent federal laws of the United States. It contains 51 titles, along with a further four proposed titles
<b>USDA</b>	US Department of Agriculture
<b>USDOT</b>	US Department of Transportation
<b>USDOT</b>	US Department of Transportation
<b>USERRA</b>	Uniformed Services Employment and Reemployment Rights Act of 1994
<b>Vision 20/20</b>	The growth and transportation strategy for the Central Puget Sound Region
<b>WAC</b>	Washington Administrative Code, codified regulations of executive branch state agencies
<b>WCIA</b>	Washington Cities Insurance Authority
<b>WFOA</b>	Washington Finance Officers Association, an association of elected officials or public employees who have the responsibility for or are employed in any aspect of governmental finance
<b>WiFi or Wi-Fi</b>	Local area wireless technology that allows an electronic device to exchange data or connect to the internet
<b>WISHA</b>	Washington Industrial Safety and Health Administration
<b>WMD, EMD</b>	Washington Military Department, Emergency Management Division
<b>WSDOT</b>	Washington State Department of Transportation
<b>WSF</b>	Washington State Ferries
<b>YTD</b>	Year-to-date