

MUKILTEO POLICE DEPARTMENT 2015 ANNUAL REPORT



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Dear Mayor Gregerson, Mukilteo City Council Members and Citizens of Mukilteo,

I am excited to present my first year end report as the Chief of Police for the City of Mukilteo.

Staff has condensed the annual report to only include information that has some value. This abridged report reduces the labor in creating and reading the information. Additionally those who print the report will save resources in using twelve less pages than the 2014 issue.

2015 was a year of transition with the leaving of two commissioned officers with a collective 38 years of law enforcement experience between them. Officer Rexach transferred after almost three years as a Mukilteo Police Officer to the King County Sheriff's Office. Rex Caldwell retired as the Police Chief in August after over 35 years of law enforcement service. After my promotion from Commander to Chief we conducted an exhaustive assessment center process to select my successor. Cheol Kang was promoted from Detective Sergeant to Commander in December.

The City initiated a paid parking program in June in the old town/Lighthouse Park area of the City. The Police Department added two Community Service Officer – Park Ranger employees to enforce the parking regulations. The program was very successful with many benefits. In addition to the revenue the City received from the paid parking the demand for parking spots decreased so that even residents were able to visit the park on busy days. The Department also saw a significant reduction in emergency calls to the park. After the peak season usage of the park passed CSO – Ranger Peg Bohan took it upon herself to work collectively with the Recreation Department and the Planning Department to conduct outreach efforts to the public.

I am proud to work with the other members of the Police Department on completing our City and Department mission.

Respectfully submitted,

Chief Macklin

Administrative Division Accomplishments:

Chief Caldwell retired in August after 35 total years of service as a police officer for the City of Kirkland and as Police Chief for the City of Mukilteo.

Commander Macklin was appointed as the Police Chief in September.

Sergeant Kang filled in as the interim Commander and was appointed as the permanent Commander in December.

Two entry level police officer applicants were hired in June 2014 and began the seventeen-week Washington State Criminal Justice Training Commission Basic Law Enforcement Academy (BLEA) until October. These officers graduated from the BLEA in February 2015, completed their field training and began solo officer status in June 2015. The remaining commissioned position was filled with a lateral transfer officer in March of 2015.

Close monitoring and administration of the department budget once again resulted in spending under projections.

The Organizational Chart for the Police Department is attached as ^{A-1}.

PATROL DIVISION

Accomplishments within the Patrol Division during 2015 include:

The "New World" computer aided dispatch and report writing/records management software was implemented in October for all police agencies in Snohomish County.

The biggest obstacle faced by the Patrol Division in 2015 was staffing. Although the authorized staffing for the division was twenty commissioned Police Officers at times the Patrol Division was down three staff members for half of the year as new officers were completing their field training.

Activity measures include calls-for-service, traffic enforcement and crime.

The total calls for service handled by the Police Department in 2015 increased slightly from 2014. Those numbers were 15,194 and 14,816 respectively, which represents a 2.5% increase

TRAFFIC

We continued our partnership with the “Target Zero Teams DUI/Traffic Task Force” in order to address traffic safety within Mukilteo and in partnership with Washington State Patrol and Snohomish County police agencies.

For the fifth consecutive year we had no fatal traffic collisions in Mukilteo.

SPECIAL OPERATIONS DIVISION

The Investigations section of the Special Operations Division is billeted for three detectives and one detective sergeant (Special Operations Sergeant). The detectives are general investigations detectives, responsible for the follow up of all types of crimes and incidents. The Investigations section operated with one less detective for the first half of 2015 due to manpower shortages in the patrol division.

COMMUNITY SERVICE OFFICER

The Community Service Officer has three major areas of responsibility.

①Animal Control, ②Parking Enforcement, and to ③Assist in Support Services. The Community Service Officer is a partially commissioned position reporting to the Commander.

This year we added two new Community Service Officer-Ranger positions. These officers were added to provide education and enforcement to the new downtown/waterfront paid parking program.

ANIMAL CONTROL

The City of Mukilteo contracts with the Progressive Animal Welfare Society (PAWS) to provide sheltering services. The shelter statistics from PAWS showed an increase in the number of animals taken into their facility from our city.

SUPPORT SERVICES DIVISION

Continued records retention maintenance program of destruction of outdated files through Datasite Shredding.

A worksheet detailing a three year comparison of Citations, Infractions and Jail Bookings is also attached ^{A-3}.

TRAINING

Overall training hours for the police department increased in 2015 from 2014. All department members met RCW mandated and department required minimum hours of training. Training hours increased from 2,400.15 hours of training in 2014 to 4375.75 hours of training in 2015. This increase includes the Basic Law Enforcement Academy hours for two new employees.

The police department 2015 year-end Employee Training Hours Report is attached as ^{A-4}.

CRIME PREVENTION DIVISION

- Citizens Academy

The purpose of the Mukilteo Police Citizens Academy is to provide the citizens and business community with a better understanding of the day-to-day operations of the Police Department. The eight week course provides information about the various divisions in the Department, criminal law & procedures, officer safety, police equipment, investigations, and patrol procedures. Students are also provided with the opportunity to ride along with a patrol officer for part of a shift.

In 2015, the Department hosted one class (September 17th – November 5th), with 20 students graduating (to include one city employee).

- National Night Out Against Crime

The City of Mukilteo proudly participated in National Night Out on August 4th 2015. The event took place from 4pm to 7pm and we had about 2000 people in attendance, about 500 more people than last year's event. During National Night Out we also went out to four block watch communities (about 350 residents) who had barbeques, ice cream socials, and potlucks in their neighborhood in hopes of raising awareness and getting to know their neighbors.

On July 31st 2015 we organized our first ever movie night to help promote and create further outreach in the community. The police department

partnered with the City of Mukilteo Chamber of Commerce to promote this fun family event that had approximately 100 people in attendance. We showed Planes: Fire and Rescue while providing popcorn, snacks, water and popsicles. We had a static police vehicle display where we provided information on block watch programs, Paws on Patrol, bicycle registrations, National Night Out, handgun safety, burglary prevention and much more.

This year we wanted the community to get involved so we reached out to Bloodworks NW to have a blood drive. We were able to get 26 blood donors (the most they have ever had in Mukilteo) which will help save 72 lives.

We received an award from the National Association of Town Watch, the second year in a row, for our efforts this year in organizing, participation and community outreach for National Night Out 2015.

- Neighborhood Block Watch

We have expanded to **49** neighborhood block watch groups (There were 45 groups in 2014). The continued expansion of the Block Watch program to include more neighborhoods and apartment complexes will be a goal in 2016.

- Crime Prevention through Environmental Design (CPTED) surveys

Crime Prevention Through Environmental Design, known as CPTED, is a field of knowledge developed in response to research demonstrating that the architecture of some buildings deters crime while that of others encourages it. These concepts were originally designed to help reduce crime to a property (e.g. a burglar breaking in). They are now known also to help keep crime from a property (e.g. drug dealing, drug manufacturing, illegal gang activity).

The four basic elements of CPTED are:

1. Natural Surveillance- The ability to look into and out of your property.
2. Access Control- Controlling entry and exit.

3. Territoriality- Making a psychological impression that someone cares about the property and will engage in its defense.

4. Activity Support- Increasing the presence of law-abiding citizens can decrease the opportunities for criminals.

6 CPTED surveys were conducted this year for businesses, homeowners, and various areas in the City. Security surveys were conducted for City Hall, Public Works, Rosehill Community Center and Fire Station 25.

- Crime Trend Analysis

All Burglaries, Vehicle Thefts and Vehicle Prowls are tracked to establish and determine crime trends. Each quarter, a burglary report and burglary map is generated and is distributed to the Special Operations Division. There have been times where a monthly burglary report and burglary map is generated as a crime trend is noticed. These reports are distributed to the Special Operations Division and Patrol Division for increased patrols. Informational bulletins are also distributed to the Block Watch Captains and the Mukilteo Beacon when a crime trend was noted.

The Depiction crime mapping software is still being utilized to provide a graphical view to track burglaries. These maps are forwarded to the Special Operations Division each quarter in addition to a complete listing of burglaries to assist them with their investigations.

2015 Vehicle Theft/Recovery Totals

Vehicle Thefts	Vehicle Recoveries from other Agencies	Attempted Thefts	License Plate Thefts	Total
50	19	1	6	76

Of the 50 vehicles that were “stolen” in 2014, 48 of them were recovered by the end of 2015.

2015 Vehicle Prowl Totals

Unlocked	No Force/Damage	Broke Window/Damaged Lock	Unknown	Total
114	36	23	25	198

From the data you can see that 58 percent of all reported vehicle prowls were from unlocked vehicles. 18 percent were from incidents where there was “no damage” or force used to get inside the vehicle. 12 percent were from incidents where force was used to gain entry into the victim’s vehicle and the last 12 percent were from incidents where the victim did not know how their vehicle was “broken” into.

2015 Burglary Totals

Residential	Commercial	Total
93	21	114

- False Alarm Reduction Program

Residential and business alarm systems are great deterrents and tools available to lessen the likelihood of becoming the victim of a burglary. An unfortunate byproduct of alarm systems are “false alarms” that police are frequently dispatched to.

The overall goal of this program is to identify repeat false alarm offenders and provide the appropriate education and training necessary to eliminate future false alarm events. The overall success of this program ensures the adequate availability of police officers for valid emergency events.

Businesses and residences that have two false alarm responses within a 6 month period receive a warning letter from the Crime Prevention Officer which states they are in violation of the Municipal Code and to coordinate corrective efforts with their alarm company and the Crime Prevention Officer. **76** formal warning notices were sent to homeowners and businesses throughout the City in 2015. Offenders with three or more false alarm responses within a 6 month period are issued a Notice of Infraction. **0** infractions were issued in 2015. Many of the letters to the businesses resulted in positive corrections that further reduced the number of false alarms the police department responded to. A continued goal in 2016 is to work with planning to revise the Mukilteo Municipal Code to further reduce the number of false alarms and to hold the alarm companies more responsible for the errors being reported.

Year	# of False Alarms	# of Warning Letters	# of Infractions
2015	710	76	0
2014	740	60	0
2013	633	9	1
2012	604	27	0
2011	617	59	4

- **Volunteers in Public Safety**

The mission of the Mukilteo Police Volunteers in Public Safety (VIPS) is to reduce crime in Mukilteo through the use of citizen volunteers. Citizens act as extra eyes and ears for the police department. Having volunteers in a police organization is a natural step in the direction of a changing policing philosophy wherein the police and citizens work together to solve neighborhood problems. The Mukilteo Police Department welcomes and encourages citizens in volunteering a portion of their valuable time to help make the community a safer and more enjoyable place to live.

The program consists of volunteers recruited from graduates of the Mukilteo Police Department's Citizens Academy. In addition to the basic information disseminated during Citizens Academy, additional training is provided to allow volunteers to safely perform duties.

Two new members were added to the VIPS program in 2015 and we also had one volunteer retire from the program due to other responsibilities bringing our total to 21 members. These volunteers received additional training in administrative indoctrination, policy & procedures, radio use, radar reader board training, and vacation house checks. One of the volunteers in the VIPS program is bi-lingual (Korean language) and she has assisted patrol and investigations with cases. The volunteers also assisted with the continued organization of the police department, filing and other clerical work, speed watch, assisted with community activities and department training.

In 2015 the Volunteer Speed Watch Program was deployed 6 times with 28 traffic warning letters were sent out to violators.

<u>Year</u>	<u>Total Volunteer Hours</u>
2015	883
2014	1137.5
2013	829
2012	425
2011	435

Community Outreach

Requests for general and specific topic presentations have been fairly consistent from business, community and residential groups. Approximately 60 separate presentations were provided by the Crime Prevention Officer in

2015. Topics ranged from drugs and alcohol, general safety, home protection, and police facility tours.

The Mukilteo Police Department has continued to maintain our relationship with the safety forum/discussion group created by the administrators for the public schools inside the City of Mukilteo. Topics of discussion have focused on school lockdowns, disaster preparedness, and student safety. In 2015 we had 4 meetings with school staff and officials.

We have been working with our Medical Services Officer in reaching out to the homeless community in Mukilteo and the surrounding area. Through our combined efforts we have been able to provide resources to approximately five individuals who were living in wooded areas in the city.

In January of 2015 the VIPs and CPO conducted a Car Seat Safety survey at Columbia Elementary school in hopes of bringing awareness to parents dropping off their children. At the end of the four week survey we were able to reduce the number of children travelling unsafely in vehicles by 2 percent. We plan on expanding this program in 2016 and conduct further surveys at the two other elementary schools in Mukilteo.

In December of 2015 we held our first Coffee with a Cop event. Chief Macklin, Commander Kang and CPO Davis were present to speak with various members of the community. Approximately 10 people stopped by to have a conversation about concerns they are having in their neighborhoods, the positive experiences they have had with the police department, and to just have a cup of coffee.

- Public Information Officer

The Crime Prevention Officer serves as the Department's Public Information Officer (PIO). Duties include, but are not limited to: performing the redaction of the Sergeant's patrol logs to create an official "press log" which is distributed to local media. **27** press releases and media updates were created and distributed this year for major incidents and noteworthy events. As the PIO, the Crime Prevention Officer serves as the media liaison for the Police Department and the Department's information liaison to the

community. In 2014 CPO Davis also became a back-up PIO for the Snohomish County Multi-Agency Response Team or SMART.

To aid in recruiting, public information, and crime prevention efforts, a Department Facebook and Twitter page were created in 2009. The Twitter page is linked to the Facebook page, so that each Facebook status update automatically feeds to our Twitter page. The Facebook page has drawn approximately **700** followers by word of mouth efforts with no advertising costs. This has increased from 500 followers in 2014. The Mukilteo Police Twitter has grown to **1010** followers, up from 534 in 2014. The Crime Prevention Officer and Park Ranger have worked to increase postings and “tweets” to further engage the citizens and surrounding communities with the Police Department.

The Crime Prevention Officer has also taken on a “webmaster” role for the Police Department’s homepage on the City of Mukilteo website.

- Recruiting

One oral board was completed in 2015 for two new Park Ranger positions, in addition to an oral board for a new Records Supervisor. We also held one lateral officer oral board at the end of 2015. We hired two Park Rangers, a Records Supervisor and a lateral officer in 2015. We also had two officers graduate from the Criminal Justice Training Center BLEA.

- Special projects

The following special projects and programs involved the coordination and participation of the Crime Prevention Officer with outside agencies:

Code Compliance: The Crime Prevention Division has taken on the duty of enforcing business licenses for the City. The Finance Department forwards a list of businesses that have not complied with their business licensing requirements (after several warnings). The Crime Prevention Division then performs a follow up visit to these businesses, with a high success rate of the businesses paying their late fees and business license costs. Those who do not comply are issued a notice of infraction under the City business licensing municipal code.

Department Historian: The VIPS volunteers have taken on the task of

creating the Department's history and timeline. They are working with several groups such as the Mukilteo Historical Society and Mukilteo Beacon for this project. The project has been a slow process as there has not been much information located prior to the 1990s.

Shop with a Cop: The Shop with a Cop program teams up children, who need extra assistance during the holidays, from the area with a law enforcement officer to go shopping for Christmas gifts. This year 4 officers partnered with the Mountlake Terrace Police Department on December 3rd 2015 to take 100 kids shopping for the holidays. In addition, the Mukilteo Police Department took 20 kids shopping with assistance from the Snohomish County Sheriff's Office, the Mukilteo Fire Department and volunteers from the VIPs program and community members.

Law Enforcement Torch Run and Run with the Cops: The Run with the Cops 5K fun run is a fundraising effort organized by law enforcement agencies throughout the state benefiting Special Olympics Washington. The event was founded and created by Sgt. Randy Maynard of the Kennewick Police Department who saw the importance of raising funds and awareness for the athletes of Special Olympics Washington through the Law Enforcement Torch Run Campaign – a global partnership between local law enforcement and Special Olympics. The Mukilteo Police Department participated in the Law Enforcement Torch Run in partnership with officers from across the country. Torches from the east coast travelled across the country to the Special Olympic Games in Los Angeles. A Sirens and Sneakers 5K and 10K run are in the works for 2016.

Women's Self Defense Seminar: The Mukilteo Police Department sponsored three free women's self-defense seminars in 2015 and held one advanced self-defense workshop. The course was offered to provide women and teens with information on personal safety, with an emphasis on self-defense techniques. The Crime Prevention Officer presented information on victimology and a "combat mindset."

Mukilteo Police Foundation: The Mukilteo Police Foundation was created in 2015 and it is a community driven group whose primary function is to



support and enhance the efforts of the Mukilteo Police Department through public safety and maintaining strong community partnerships. The Foundation helped support our Shop with a Cop event.

Traffic Calming Program: In 2015 a total of 31 traffic emphasis requests were sent out that resulted in 77.58 hours of extra traffic emphasis, 122 officer contacts and 42 traffic infractions.

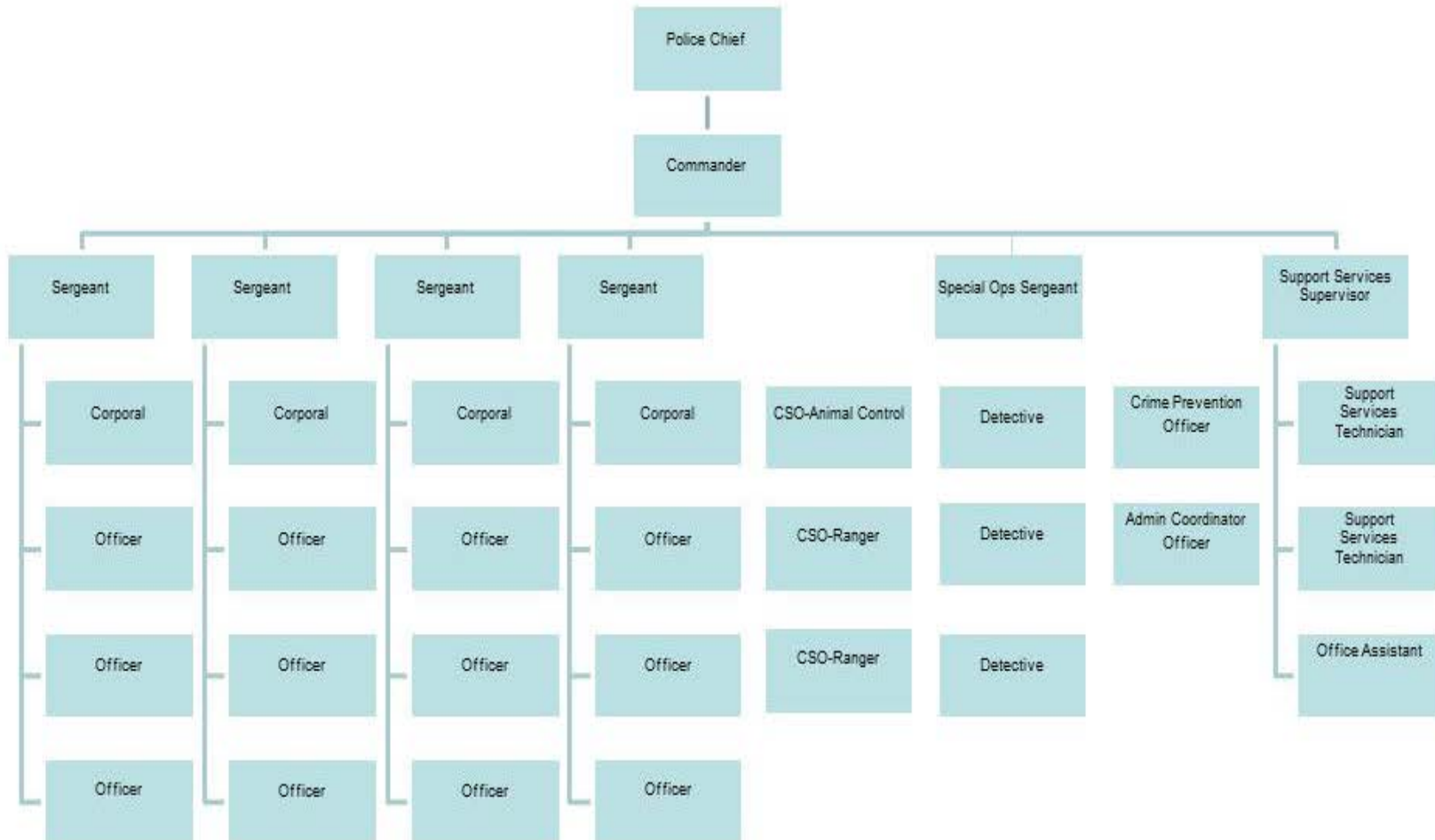
UNIFORM CRIME REPORTS

In 2015, the Police Department transitioned from the Uniform Crime Reports standard to the Federally mandated National Incident Based Reporting System (NIBRS). Only partial UCR and NIBRS data are available for 2015. The Uniform Crime Reports specific to the City of Mukilteo are available at the Washington State Uniform Crime Reports site and may be viewed via the following internet link <http://www.waspc.org/crime-statistics-reports>.

2015

Organizational

Chart





CITY OF MUKILTEO

CITATIONS, INFRACTIONS

AND JAIL BOOKINGS

Year	Activity	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Total
2012	Infractions	218	258	240	257	375	203	218	321	221	195	139	109	2754
	Speeding	71	90	88	89	101	73	71	88	75	69	67	51	933
	Other	147	168	152	168	274	130	147	233	146	126	72	58	1821
2013	Infractions	163	128	123	170	139	121	92	112	154	127	115	102	1546
	Speeding	69	47	44	91	58	45	31	34	44	57	33	31	584
	Other	94	81	79	79	81	76	61	78	110	70	82	71	962
2014	Infractions	287	304	300	171	173	86	115	108	138	76	94	53	1905
	Speeding	142	132	198	113	98	80	75	84	101	41	41	48	1153
	Other	145	172	102	58	75	6	40	24	27	35	53	5	742
2012	Parking	51	30	33	46	63	39	122	183	58	78	30	17	750
2013		52	29	27	24	52	59	169	213	67	46	43	20	801
2014		30	29	50	31	28	49	219	145	56	27	13	15	692
2012	Criminal	8	9	8	6	8	6	7	9	9	6	5	6	87
2013	Non-Traffic	14	6	14	13	16	10	18	15	5	14	7	15	147
2014		8	7	8	10	12	20	13	13	11	11	20	17	150
2012	Criminal Traffic	23	19	25	17	14	6	3	8	8	7	1	10	141
	DUI	0	5	3	5	4	1	2	2	0	0	0	6	28
	Other	23	14	22	12	10	5	1	6	8	7	1	4	113
2013	Criminal Traffic	15	13	13	18	9	12	9	8	11	7	7	4	126
	DUI	1	1	1	2	1	2	4	3	5	0	1	1	22
	Other	14	12	12	16	8	10	5	5	6	7	6	3	104
2014	Criminal Traffic	34	32	39	26	21	14	17	22	11	10	14	11	251
	DUI	1	8	7	5	1	1	2	3	5	3	4	2	42
	OTHER	33	24	32	21	20	13	15	19	6	7	10	9	209
2013	Bookings	13.25	16.00	9.17	12.58	10.00	12.00	14.00	10.00	11.00	10.25	6.00	9.00	133.25
2014		9.83	6.00	9.33	13.00	8.50	16.00	15.50	10.33	14.30	14.50	14.33	7.67	139.29
2015		18.00	7.00	18.00	14.50	13.00	8.33	15.33	5.83	7.83	8.33	12.83	10.00	138.98
Year	Activity	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Total



CITY OF MUKILTEO

SUPPORT SERVICES DIVISION

ACTIVITY COMPARISON

Activity	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Case Reports	2013	163	137	152	158	182	172	169	162	171	186	169	191	2012
	2014	209	177	201	191	195	201	174	206	174	152	157	134	2171
	2015	134	157	175	212	207	177	182	167	169	163	160	164	2067
Concealed Pistol Licenses	2013	36	51	47	14	30	14	28	17	16	29	18	29	329
	2014	16	37	29	20	23	16	13	19	21	24	24	28	270
	2015	23	13	20	19	19	15	15	13	16	11	17	55	236
Disclosure Requests- Processed	2013	107	131	137	153	171	174	170	111	92	73	101	151	1571
	2014	86	120	124	103	146	137	155	159	144	143	113	107	1537
	2015	72	71	76	119	79	84	107	87	102	105	78	89	1069
Dog Licenses	2013	235	20	10	8	5	7	8	4	1	3	0	0	301
	2014	187	16	18	14	11	8	5	7	7	5	3	0	281
	2015	164	15	14	6	11	6	12	5	9	3	1	1	247
Fingerprints	2013	22	24	14	18	34	22	20	20	32	41	24	31	302
	2014	21	22	13	17	24	21	15	17	28	26	26	24	254
	2015	7	5	7	5	9	7	10	4	15	10	18	12	109
FIR Cards Processed	2012	17	6	16	15	14	35	13	15	3	2	8	6	150
	2013	12	11	10	12	0	13	34	50	28	40	34	45	289
	2014	40	60	78	26	55	83	66	50	39	37	32	26	592
Clearance Letters	2013	1	1	3	1	5	1	2	1	2	2	1	1	21
	2014	3	1	0	0	1	2	0	1	2	1	1	1	13
	2015	2	0	0	1	1	2	0	0	0	4	0	2	12
Tickets-Citations-Processed	2013	27	29	27	22	25	24	27	23	26	24	24	19	297
	2014	35	32	39	36	33	34	30	35	25	21	34	28	382
	2015	9	3	4	10	8	7	4	6	7	17	15	7	97
Tickets-Infractions- Processed	2013	217	268	157	142	152	195	295	375	280	184	201	167	2633
	2014	292	333	350	202	205	135	334	253	194	103	107	53	2561
	2015	96	93	104	119	97	171	166	128	166	134	74	56	1404
Activity	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total

2015 EMPLOYEE TRAINING HOURS REPORT

<u>Employee</u>	<u>Division</u>	<u>Job Title</u>	<u>Course Hours</u>
Ballinger, Jeremy	Patrol	Corporal	72.00
Baron, Matthew	Patrol	Sergeant	69.75
Bohan, Peg	Patrol	Community Services Officer	19.00
Brecht, Jess	Patrol	Traffic Officer	66.00
Bredstrand, Joe	Patrol	Corporal	80.50
Byers, Lane	Patrol	Community Services Officer	16.50
Caldwell, Rex	Admin	Police Chief	92.25
Castle, Kristie	Support	Services Technician	68.00
Davis, Colt	Crime Prevention	Police Officer	156.75
Dillon, William	Patrol	Sergeant	74.75
Dinkins Feuz, Laura	Support	Services Technician	4.50
Dodds, Alicia	Patrol	Police Officer	66.00
Duke, Shanita	Patrol	Community Services Officer	20.00
Duran, Glenda	Support	Services Technician	65.50
Ernst, John	Special Ops	Detective	130.75
Evans, Joe	Administration	Admin Coordinator	145.75
Falso, Anthony	Patrol	Corporal	65.75
Fanning, Steve	Patrol	Sergeant	90.25
Greenmun, Brenda	Special Ops	Detective	121.50

<u>Employee</u>	<u>Department</u>	<u>Job Title</u>	<u>Course Hours</u>
Greenmun, Shaun	Police	Sergeant	109.00
Hamilton, Joe	Patrol	Police Officer	61.00
Illyn, Andrew	Patrol	Police Officer	104.50
Jones, Andrew	Patrol	Police Officer	162.00
Kang, Cheol	Special Ops	Commander	131.25
Leslie, Nicholas	Patrol	Police Officer	759.00
Macklin, Charles	Administration	Police Chief	83.50
Rekow, Jennifer	Patrol	Police Officer	68.00
Rexach, Mike	Patrol	Police Officer	29.00
Sanchez, Adam	Patrol	Police Officer	96.00
Shapoval, Vitaliy	Patrol	Police Officer	755.00
Smith, Lance	Special Ops	Detective	59.50
Stone, Nicole	Special Ops	Detective	140.50
Thomas, Cynthia	Support	Office Supervisor	21.50
Travis, Myron	Patrol	Officer	190.50
Wheeler, Michael	Patrol	Police Officer	180.00
		Grand Total	4,375.75