



REQUEST FOR STATEMENT OF QUALIFICATIONS
47th Place W Road Pavement Preservation Project

Deadline: October 19, 2023

Project Description

This project will resurface the existing pavement of 47th Place W (federal grant) and 106th Street SW (nonparticipating) with HMA from Harbour Pointe Boulevard to 47th Ave W, approximately 0.42 and 0.18 linear miles respectively. The road sections are two-lane roadways, with a typical roadway width ranging between 31 to 36 feet. This project may also evaluate and repair deeper structural section distress prior to the HMA overlay. Existing roadway pavement markings will be replaced, and utility lids (sewer, water, gas) are expected to be adjusted to grade. In addition, the project will retrofit existing curb ramps and add a new RRFB crosswalk that will comply with current ADA requirements. It is anticipated that the environmental documentation under NEPA will be Categorical Exclusion (CE). Acquisition of Temporary Construction Easements may be necessary.

Scope of Work

The Scope of Work will include, at a minimum, the following elements:

1. Project Management
2. Public Outreach (Optional)
3. Site Assessment
 - Pavement Evaluation and Design
4. Environmental Permitting and Documentation
5. Right of Way – Temporary Construction Easements (if required)
6. Engineering and Design
 - Surveying and Base mapping
 - Utility and WSDOT Coordination
 - Plans Specifications & Estimate with review at 60% and 90%
 - Final Construction Documents
7. Ad Ready Documents & Bidding Support
8. Construction Management & Inspection (Optional)

The above scope lists optional services and services if required that are included in the selection process. The City may choose to contract with the Consultant for optional phases or scope at the discretion of the City that are listed above. The selected firm will need to have the resources that will enable it to complete tasks quickly and be extremely responsive. The firm will need to be able to accomplish this work independent of City staff support, other than oversight by the City's project manager. The City's project manager will lead the overall process and will be the nexus through which all public involvement and agency coordination occurs.

Schedule

9/28/23 & 10/5/23	Advertise
10/19/23	Deadline for RFQ Submittals – 3:00 PM
10/24/23	City Selection of short-listed firms to interview

11/7/23 - 11/13/23	Video Interviews and reference checks
11/13/23 – 12/1/23	Selection of firm and negotiation of contract
12/18/23	City Council award of contract
12/19/23	Notice to proceed
3/1/23	Send PSE to the State
4/15/24	Advertise for Construction
6/1/24	Funding Deadline for construction obligation

Procedures for Submittal

The deadline for submission of the statement of qualifications is October 19 at 3:00 PM.

Deliver/Mail to:

City of Mukilteo
Attn: Gael Fisk
11930 Cyrus Way
Mukilteo, WA 98275

Or

Email:

gfish@mukilteowa.gov

CC: lthornton@mukilteowa.gov

Submissions received after 3:00 PM on October 19, 2023 will be disregarded.

Copies of the full RFQ may be obtained from the City of Mukilteo at 11930 Cyrus Way, Mukilteo WA 98275, on-line at www.mukilteowa.gov under news item or by emailing gfish@mukilteowa.gov (with CC lthornton@mukilteowa.gov).

The City of Mukilteo reserves the right to reject any and all responses to this RFQ and to waive any informality in the interests of the City.

To clarify, it is not our intent for you to create an elaborate SOQ. Please keep submittals to seven (7) 8.5x11 (letter) size pages, or less, one (1) 11x17 page may be substituted for one 8.5x11 page.

Selection Process

A committee of City personnel will evaluate and rate the proposals using the following criteria:

1. Can meet the short design timeline to meet construction obligation deadline of **June 1st**.
2. Experience of Project Manager/Team Leader
3. Demonstrated ability to keep projects on time and within budget
4. Responsiveness and effectiveness
5. Project team experience with pavement overlay projects;
6. Project team experience with federally funded projects;
7. Project team member qualifications;
8. Environmental Permitting and Documentation
9. Familiarity with FHWA standards and the WSDOT LAG Manual;
10. Ability to apply creative solutions to complicated projects and the approach to this project; and,
11. Demonstrated ability to communicate and work effectively with the public, City staff, and regulatory agencies.

Following evaluation of the RFQ's, the City will short-list 3 to 4 firms to interview for the project. Those firms will have the opportunity to present their past experience with the design of and contract development for pavement preservation projects, the Federal environmental documentation process, construction management and inspection services (optional), and deliver their overall project approach. Additional information regarding the interview process will follow the selection process.

Contract negotiations will take place with the top-rated consultant. If negotiations are unsuccessful, the City reserves the right to terminate negotiations and open discussion with the next-highest rated consultant. This process will continue until successful contracts are negotiated or the City terminates the process.

Inquiries

Direct all inquiries regarding this request for qualifications to Gael Fisk, City Engineer at 425.263.8080 or Luke Thornton, Capital Projects Manager at 425.263.8086.

Americans with Disabilities Act (ADA) Information

The City of Mukilteo in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by contacting Gael Fisk at Gael.Fisk@mukilteowa.gov or by calling direct/collect 425-263-8080 or Luke Thornton, Capital Projects Manager, Luke.Thornton@mukilteowa.gov, 425.263.8086.

Equal Employment Opportunity

The (Local Agency), in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252,42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

The City of Mukilteo encourages disadvantaged business enterprises (DBE) and small business enterprises (SBE) to apply. **There is no DBE goal for the design phase of this project. There is a Voluntary 10% SBE goal for this project.**

Dates of publication in the Everett Herald: Thursday, September 28th and Thursday, October 5th, 2023.

Reservations

The City of Mukilteo reserves the right to reject any and all RFQ's and to waive irregularities and informalities in the submittal and evaluation process. This solicitation for Consultant Services does not obligate the City of Mukilteo to pay any costs incurred by respondents in the preparation and submission of an RFQ. This solicitation does not obligate the City of Mukilteo to accept or contract for any expressed or implied services. Furthermore, the City of Mukilteo reserves the right to award the contract to the next most qualified Consultant if the selected Consultant does not execute a contract within thirty (30) days after the award of the proposal.