



11930 Cyrus Way, Mukilteo, WA 98275  
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<http://mukilteo.wa.gov/>

## Construction Plan Completeness Checklist

Project Name: \_\_\_\_\_

Construction Plan Reviewer: \_\_\_\_\_

Date: \_\_\_\_\_

Review #: 1 2 3 4 5

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### Plan Set Compliance with other Documents

Plans comply with the following reports and materials, as applicable:

Yes	N/A	Document
<input type="checkbox"/>	<input type="checkbox"/>	Preliminary Plat Map
<input type="checkbox"/>	<input type="checkbox"/>	Road and general lot layout must conform to the approved preliminary plat map
<input type="checkbox"/>	<input type="checkbox"/>	Construction Plans shall comply with the Hearing Examiners Decision or Notice of Decision
<input type="checkbox"/>	<input type="checkbox"/>	Stormwater Site Plan (Drainage Report)
<input type="checkbox"/>	<input type="checkbox"/>	Geotechnical Report
<input type="checkbox"/>	<input type="checkbox"/>	Wetland and Streams Report
<input type="checkbox"/>	<input type="checkbox"/>	Transportation Impact Study
<input type="checkbox"/>	<input type="checkbox"/>	Wildlife Impact Study
<input type="checkbox"/>	<input type="checkbox"/>	Archaeology Report
<input type="checkbox"/>	<input type="checkbox"/>	Lot Line Adjustment

### Plan Sets meet these General Requirements for Format

Yes	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<b>Paper size</b> – Sheet size is 24' x 36' unless previously approved by the City of Mukilteo
<input type="checkbox"/>	<input type="checkbox"/>	<b>Scale</b> – 1:10 or 1:20 Engineering scale, scale using a bar symbol is indicated and is correctly sized
<input type="checkbox"/>	<input type="checkbox"/>	<b>Title Block</b> – The following is included: project name, drawing title; sheet number and revision column, project address; and name, address, and phone number of the preparer
<input type="checkbox"/>	<input type="checkbox"/>	<b>North Arrow</b> – Is included on all site and site-related drawings
<input type="checkbox"/>	<input type="checkbox"/>	<b>Legend</b> – APWA Standard Symbols or approved alternatives are used
<input type="checkbox"/>	<input type="checkbox"/>	<b>Engineer's Stamp</b> – Stamped, signed and dated on all civil sheets
<input type="checkbox"/>	<input type="checkbox"/>	<b>Sheet Index</b> – Is included on cover sheet
<input type="checkbox"/>	<input type="checkbox"/>	<b>Legal Description</b> – Is included on the site plan

- |                          |                          |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Easements</b> – Easement(s) which are on or adjacent to the property, including but not limited to, utility, NGPA, and access are included. The Snohomish County recording number for existing easements is shown  |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Utilities</b> – The location of all utilities below and above ground is shown. Use the best available information. Existing and proposed water, sewer, and storm drainage systems are shown  |
|                          |                          | <b>Quantities Shown–</b>  |
| <input type="checkbox"/> | <input type="checkbox"/> | Cut volumes in cubic yards (depict locations considered for cut locations on grading plan sheet)  |
| <input type="checkbox"/> | <input type="checkbox"/> | Fill volumes in cubic yards (depict locations considered for fill locations on grading plan sheet)  |
| <input type="checkbox"/> | <input type="checkbox"/> | Total clearing to be performed in square feet   |
| <input type="checkbox"/> | <input type="checkbox"/> | Total new and replaced hard surface in square feet  |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Contours/Elevations</b> – Horizontal and vertical datum or basis for elevation and the benchmark used for elevation control shall be NAD 83 Washington State Plane North and NAVD 88 datum, proposed and existing contours at 2-foot intervals are shown |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>Critical Areas</b> – Critical Areas and their boundaries are shown on the plan sheets  |

### Plan Sets

Depending on the scope of work, some items may not apply or may be combined onto single plan sheets.

### Cover Sheet

- | Yes                      | N/A                      |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Sheet Index   |
| <input type="checkbox"/> | <input type="checkbox"/> | Vicinity map  |
| <input type="checkbox"/> | <input type="checkbox"/> | Legend  |
| <input type="checkbox"/> | <input type="checkbox"/> | General Notes (from Development Standards Appendix B) |

### Site and Topographic Information

- | Yes                      | N/A                      |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Location, identification and dimensions of all proposed and existing buildings and their uses are shown   |
| <input type="checkbox"/> | <input type="checkbox"/> | Dimensions of all property lines are shown  |
| <input type="checkbox"/> | <input type="checkbox"/> | Location of existing parking spaces, include traffic flow and all internal walkways are shown   |
| <input type="checkbox"/> | <input type="checkbox"/> | Location, size, description, and top and invert elevations of all utilities are shown   |
| <input type="checkbox"/> | <input type="checkbox"/> | Edge of pavement or curbs, curb cuts, sidewalks, curb ramps, landscape areas, pedestrian or bike paths, rockeries, retaining walls, fences, bridges, culverts, etc. Concrete, asphalt, or gravel surfaces are shown                   |
| <input type="checkbox"/> | <input type="checkbox"/> | Spot elevations at 50-foot grid; significant grade breaks; property corners; building corners; top and bottom of all walls and rockeries; centerline, edge of pavement, and back of curb at 50-foot stations on all streets are shown |
| <input type="checkbox"/> | <input type="checkbox"/> | Existing Significant trees are shown  |

**Grading Plan****Yes    N/A**

- |                          |                          |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Clearing limits are shown   |
| <input type="checkbox"/> | <input type="checkbox"/> | Proposed tree retention and protection measures, and tree and vegetation planting details are included if no landscaping plan is required |
| <input type="checkbox"/> | <input type="checkbox"/> | Existing and proposed retaining walls and rockeries are shown   |

**Temporary Erosion and Sediment Control Plan****Yes    N/A**

- |                          |                          |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Is designed in accordance with the Ecology Manual  |
| <input type="checkbox"/> | <input type="checkbox"/> | The locations of erosion and sediment control BMPs that are proposed in the Stormwater Pollution Prevention Plan (SWPPP) are indicated |

**Drainage Plan****Yes    N/A**

- |                          |                          |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Is designed in accordance with the Ecology Manual   |
| <input type="checkbox"/> | <input type="checkbox"/> | Existing stormwater drainage to and from the site; routes of existing flows, flows during construction, and future flows at all discharge points; and the length of travel from the farthest upstream end of a proposed storm drainage system to any proposed flow control and treatment facility are shown |
| <input type="checkbox"/> | <input type="checkbox"/> | Profiles of each storm drain, catch basin, manhole, or culvert are shown in its entirety  |
| <input type="checkbox"/> | <input type="checkbox"/> | Spot elevations at 50-foot grid; significant grade breaks; property corners; building corners; top and bottom of all walls and rockeries, retaining walls, fences, bridges, culverts, etc. Show all concrete, asphalt, or gravel-paved surfaces   |
|                          |                          | Catch basins/manholes   |
| <input type="checkbox"/> | <input type="checkbox"/> | Station and offset at each  |
| <input type="checkbox"/> | <input type="checkbox"/> | Numbered  |
| <input type="checkbox"/> | <input type="checkbox"/> | Type designation  |
| <input type="checkbox"/> | <input type="checkbox"/> | Rim and invert elevation  |
| <input type="checkbox"/> | <input type="checkbox"/> | Size, type, slope, and length of pipe is shown  |
| <input type="checkbox"/> | <input type="checkbox"/> | Details for water quality and flow control features are included  |
| <input type="checkbox"/> | <input type="checkbox"/> | Emergency overflow location and elevation is indicated  |

**Roads and Transportation Plan****Yes    N/A**

- |                          |                          |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Existing limits and the centerline of the right of way and pavement width are shown. Existing and proposed curb, gutter, sidewalk, curb ramps, planter strip, street trees, poles (street light, power, cable, traffic signal), street signs, vaults, traffic signal interconnect cabinets, contractor cabinets, transit stops and shelters are shown |
| <input type="checkbox"/> | <input type="checkbox"/> | Roadway profiles and cross sections (with pavement specifications for proposed roadways) are shown  |
| <input type="checkbox"/> | <input type="checkbox"/> | Proposed right of way locations, with dimensions, are shown   |
| <input type="checkbox"/> | <input type="checkbox"/> | Proposed frontage improvements, are shown   |
| <input type="checkbox"/> | <input type="checkbox"/> | Existing driveways on both sides of the street to 100 feet from the proposed access are shown. Streets parallel to the proposed access, if any, up to 150 feet from the proposed access are shown. Existing and   |

proposed street channelization and access easements (non-motorized and vehicle) are shown

**Temporary Traffic and Pedestrian Control Plan**

**Yes    N/A**

☐    ☐    Are designed in accordance with MUTCD and RCW 47.36

**Landscaping Plan**

**Yes    N/A**

☐    ☐    Are designed in accordance with the Soil Management Plan for the project