

11930 Cyrus Way, Mukilteo WA 98275

Notice of Application Mukilteo School District Conditional Use Permit Application 10801 Harbour Pointe Boulevard

Notice of Application Summary:

Mukilteo School District Conditional Use Permit Application

Application Date:

April 29, 2019

Complete Date:

June 28, 2019

Notice of Application Date:

Friday, July 12, 2019

End of Comment Period:

Friday, July 26, 2019 (4:30 PM)

Project Information: Mukilteo School District proposes to construct a new 1,924 s.f. storage building to provide more accessible and efficient storage for field and team equipment. Additional improvements to meet voter-approved bond commitments are proposed to the existing field house under a separate Tenant Improvement (TI) permit. Improvements under the TI include reconfiguring the interior of the building, adding a small exterior canopy, and adjusting the fencing to improve emergency access.

Public Hearing

There will be a public hearing conducted on this project. You have the right to request notice of and to participate in the public hearing.

Appeals

The final decision on this project is appealable to Superior Court. An appeal must be filed within 21 days after the final decision on the project is issued. Only parties of record may initiate an administrative appeal of a land use development permit application. Parties of record include the applicant, any person who testified at the open record hearing on the application (if a public hearing was held), and/or any person who submitted written comments concerning the application (excluding persons who have only signed petitions or mechanically produced form letters).

Comments

The public is invited to comment on the project by submitting written comments to the Community Development Department at the above address or to lritter@mukilteowa.gov by **4:30 PM on July 26**, **2019**. You may also request a copy of the decision once made and obtain information about appeal rights.

To obtain a complete Notice of Application contact the City at (425) 263-8000 or go to our website: http://www.mukilteowa.gov/Land-Use-Action-Notices



REQUEST FOR COMMENTS

DATE: July 12, 2019

	Alderwood Water District – (Dan Sheil / Scott Smith)	X	Puget Sound Clean Air Agency (SEPA Email / Air Resource Specialist)
	Burlington Northern Santa Fe Railway (Marvinique Hill)	X	Puget Sound Energy (Dom Amor)
		X	Puget Sound Regional Council
	City of Edmonds (Rob Chave)	^	
_	City of Everett (Allan Giffen)		Seattle Dist. Corps of Engineers (Dept. Army-Reg. Branch)
	City of Everett (Steve Ingalsbe)	_	Snohomish Co. Airport/Paine Field (A. Rardin/R. Zulauf)
	City of Lynnwood (Todd Hall)	_	Snohomish Co. Assessor's Office (Ordinances Only)
	City of Mill Creek (Tom Rogers)		Snohomish Co. Conservation District
X	City of Mukilteo (Building Official)		Snohomish Co. PW/ Environmental (Shannon Flemming)
X	City of Mukilteo (Fire Chief)		Snohomish Co. Marine Res. Comm. (Kathleen Herrmann)
X	City of Mukilteo (Fire Marshal)		Snohomish Co. Planning & Dev. Srvc. (Ryan Countryman)
X	City of Mukilteo (Engineering)		Snohomish Co. PUD: Dist. Eng. Services (Mary Wicklund)
X	City of Mukilteo (Com. Dev. Dir.)(Postcard/Notice only)		Snohomish Health District (Bruce A. Straughn)
X	City of Mukilteo (Police, Cheol Kang, Myron Travis)		Sound Transit Authority (Perry Weinberg)
X	Comcast of Washington (Casey Brown, John Warrick)	X	South Snohomish Co. Fire Dist. (Kevin Zweber)
X	Community Transit (Kate Tourtellot)	X	Tulalip Tribes – (Zachary Lamebull)
X	Dept. of Commerce (Growth Mgmt. Svcs Rev. Team)	X	Tulalip Tribes – (Richard Young)
	Dept. of Natural Resources (James Taylor)	X	United States Postal Service (Soon H. Kim)
	FAA/Air Traffic Division, ANM-0520 (Daniel Shoemaker)	X	Verizon Company of the NW, Inc. (Tim Rennick.)
	FEMA (John Graves)		Washington Dept. of Ecology (Peg Plummer)
	Island County MRC (Rex Porter) (Shoreline Only)		Washington Dept of Fish & Wildlife (Jamie Bails)
	Master Builders King/Sno. Counties (Mike Pattison)	X	WSDOT (Leah Bolotin)
X	Mukilteo Beacon (Editor) (Postcard/Notice only)	X	WSDOT (Ramin Pazooki)
X	Mukilteo School District (Cindy Steigerwald)		WSDOT Ferries(Kevin Bartoy) (Shoreline Only)
X	Mukilteo School District (Josette Fisher)		WRIA 7 Water Resources
X	Mukilteo Tribune (Editor) (Postcard/Notice only)		Adjacent Property Owners
X	Mukilteo Water & Wastewater District (Jim Voetberg, Manager;	X	Applicant/Contact Person (Notice Only)
1	Rick Matthews; Kendra Chapman)		7,1
	National Marine Fishery Service		Parties of Interest
	Office of Archaeology & Historic Pres. (Allyson Brooks)	X	Parties of Record
	Ogden, Murphy, Wallace (Daniel Kenny) (Ordinances Only)	X	Property Owners within 300' (Postcard/Notice Only)
	Pilchuck Audubon Society (President)		Other:
	Port of Everett (Laura Gurley)		

FILE NO.: CUP-2019-001

PROPONENT: Mukilteo School District

PROJECT NAME: Mukilteo School District Conditional Use Permit

PROJECT DESCRIPTION: construct a new 1,924 s.f. storage building to provide more accessible and efficient storage for field and team equipment. Additional improvements are proposed to the existing field house under a separate Tenant Improvement (TI) permit as all work is interior.

PROPONENT: Mukilteo School District FILE NO.: CUP-2019-001

PROJECT NAME: Mukilteo School District Conditional Use Permit

ATTACHED IS:

X	Notice of Application		Plat Map (Reduced)	
	DNS ()	X	Site Plan (Reduced)	
	Environmental Checklist	X	Location Map	
X	Application		Vicinity Map	
X	Narrative Statement(s)	X	Other: Building Elevations	
Ť	(4)			

NOTE:	
*******	****************
Please review this project as it relates to your area Friday, July 26, 2019 to Linda Ritter, Senior Planner	of concern and return your comments with this cover sheet er, City of Mukilteo, 11930 Cyrus Way, Mukilteo, WA 98275
Anda 1 4xtles	7-9-19
Linda Ritter Senior Planner	Date
*****	*************
RESPONSE SECTION:	
Comments Attached	No Comments
COMMENTS:	
Signature	Date
Company	
DO YOU WANT A COPY OF OUR NOT	ICE OF DECISION YES NO



11930 Cyrus Way Mukilteo, WA 98275 (425) 263-8000

Notice of Application

Mukilteo School District Conditional Use Permit

10801 Harbour Pointe Boulevard

Mukilteo School District applied for a Conditional Use Permit (CUP) with the City of Mukilteo on April 29, 2019. The application was determined complete on June 28, 2019.

Description of Proposal: Mukilteo School District proposes to construct a new 1,924 s.f. storage building to provide more accessible and efficient storage for field and team equipment. Additional improvements to meet voter-approved bond commitments are proposed to the existing field house under a separate Tenant Improvement (TI) permit. Improvements under the TI include reconfiguring the interior of the building, adding a small exterior canopy, and adjusting the fencing to improve emergency access.

Location of Proposal: Parcel No. 28042100400500, located at 10801 Harbour Pointe Boulevard

Environmental Documents Prepared for the Proposal:

None required

List of Required Permits:

- Conditional Use Permit
- Any applicable State and Federal Permits

Applicable Policies and Requirements

The project will be reviewed for consistency with the following policies, standards and regulations:

☐ Possession Shores Master Plan	
Comprehensive Plan, Shoreline Master Plan	Mukilteo Municipal Code
☑ International Building Code (2015 Edition)	City of Mukilteo Development
☐ International Fire Code (2015 Edition)	Standards

Comment Period

This application and all supporting documents are available for public review at Mukilteo City Hall, 11930 Cyrus Way, Mukilteo WA 98275. (File No. CUP-2019-001). The public is invited to submit written comments on the project to the Community Development Department at the above address by **4:30 PM** on **Friday**, **July 26**, **2019**.

The City will not act on this application until the end of the 14-day public comment period. Upon completion of project review, the proposed application will be administratively approved, approved with conditions, or denied. You may request a copy of the final decision on the project by making a written request to the City contact person named below.

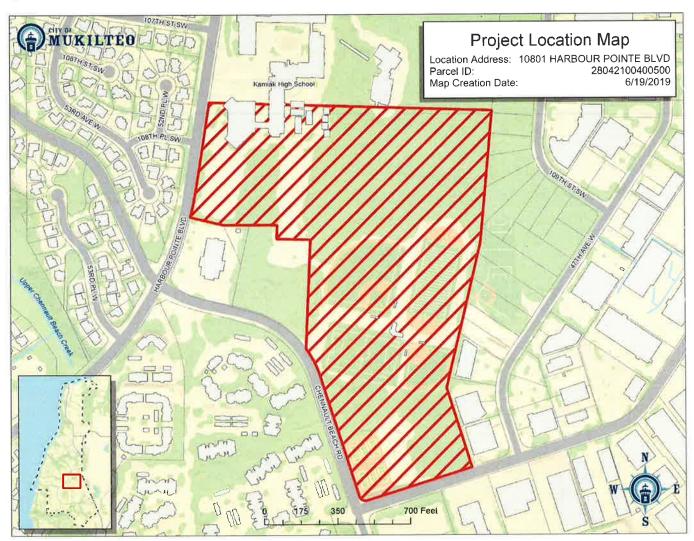
Public Hearing

The Mukilteo City Hearing Examiner will hold a public hearing where they will either approve, approve with conditions or deny the proposal. The date of the public hearing has not yet been determined. You have the right to request notice of and to participate in the public hearing. If you want to receive notice of the hearing, you may make a written request to the City contact person named below.

Appeals

The final decision on this project is appealable to Superior Court. An appeal must be filed within 21 days after the final decision on the project is issued. Only parties of record may initiate an administrative appeal of a land use development permit application. Parties of record include the applicant, any person who testified at the open record hearing on the application (if a public hearing was held), and/or any person who submitted written comments concerning the application (excluding persons who have only signed petitions or mechanically produced form letters).

Staff Contact: Linda Ritter, Senior Planner	(425) 263-8043	
Email: lritter@mukilteowa.gov		
Signature Signature Signature	Date:	
Linda Ritter, Senior Planner		



Location Map

Date Issued: Friday, July 12, 2019 Date Advertised: Friday, July 12, 2019 End Comment Period: Friday, July 26, 2019

pc:

Applicant/Representative

Reviewing Agencies

Interested Parties

CDD Director

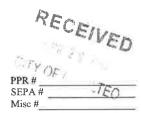
Permit Services Assistants (2)

Property File

Property Owners (300')

O:\Dev Review\2019\CONDITIONAL USE\CUP-2019-001 10801 Harbour Pointe Blvd\NOA.docx





Land Use Permit Application

Applicant: Address: Phone: Email:	Brent Planning Solution Attn.: Laura Brent, Al PO Box 1586, Mukilte 425.971.6409 Ibrent@brentplanningsol	ICP co, WA 98275	Owner: Address: Phone: Email:	Mukilteo School District No. 6 Attn: Karen Mooseker, Exec. Dir. 8925 Kasch Park Rd, Everett 98204 425.356.1330 MoosekerKW@mukilteo.wednet.edu	
Legal Description OF PUGET ACRES OF CHENNAULT B NE COR SD SEC TE 06W 1070FT THS02 TPB SD LN DESC T THS87*50 06E 168F Parcel No. #: 2804 Key Contact Person	NO 2 ALL LY ELY OF H CH RD & WLY OF HAR I N88*50 06W ALG N LN *09 54W 1407.26FT TH 'H S76*24 10E146.24FT T TH S02*09 54W 539.4	TWP 28 RGE 04TH LARBOUR POINTE BOUR POINTE SE N SEC 1250FT TH S N SEC 1250FT TH S N S7*50 05W 260.75 IH S87*50 05E 260 9FT TO INT CO RE	PTN SE1/4 TG BLVD NELY (CTOR7 EXC TI 329*20 06E 350 0FT TH N76*24 .79FT TH S02** 0 MGN & TERN Phone: 42.	W LOTS 32,33,34 & PTN OF LOT 22 OF CHENAULT BCH ACCESS RD NLY H PTN LY SLY & WLY OF FDL - COM FT TH S02*0954W 1510FT TH N87*50 10W 146.24FT TO INT CO RD MGN & 09 54W 52.74FT TO CONC MON	
Project Type:					
□ Cor □ Mu □ Indi □ Sho ☑ Cor □ Var	oreline* (JARPA) nditional Use*	☐ Preliminary Su ☐ Final Subdivis ☐ Preliminary Sh ☐ Final Short Pla ☐ Sector Plan Ar ☐ Waterfront De ☐ Single Family al application form	ion* lort Plat* lt* nendment velopment Residence	☐ Special Use Permit* ☐ Reasonable Use ☐ Lot Line Adjustment* ☐ Grading* ☐ Binding Site Plan ☐ Project Rezone ☐ Other, Specify	
Project Resume:					
Existing Use: School Total Site Area: 3' 76'x24' = 1,8240 Building Foot Print	7.95 acres GSF + 100GSF canopy	Landscaping	g Area: (No cl	ddition - Storage Building) hanges in landscaping areas) Water and Wastewater District	
Lot Coverage:	Sewer Distr	Sewer District: Mukilteo Water and Wastewater District			
Parking Provided: (Not Applicable)		# of Propose	# of Proposed Units: (Not Applicable)		
Building Height: 12'8"			Comp Plan Designation: <u>Industrial & Multi-Family</u> Residential High Density		
Gross Floor Area b	by Uses: (Not Applicab	le) Zoning: He 22 du/ac, Pl	avy Industrial,	Multi-Family Residential tial Development Overlay	
Pre-application Me	eeting Held: (Y/N; date)	Yes; A meeting	was held with t	the City on February 21, 2019.	
The information Washington.	ı given is said to be	true under the	penalty of p	erjury by the laws of the State of	
Applicant/Author	ized Agent Signature		Date		
X www 1	ulu-		Pate	.(9	





Conditional Use Permit Supplemental Application Form

Date:	te: Application Number: <u>WP-2019-601</u>				
Fee Receive	ed: \$ Cash	□Other Rec	eipt #:		
APPLICAN	IT/OWNER INFORMATION				
Applicant: Address: Attn.: Laura Brent, AICP PO Box 1586, Mukilteo, WA 98275 Phone: 425.971.6409 Email: Downer in fee simple Contract purch		Legal Property Owner(s): Mukilteo School District No. 6 Address: Attn: Karen Mooseker, Exec. Dire 8925 Kasch Park Rd, Everett, WA Phone: 425.356.1330 Email: MoosekerKW@mukilteo.wednet.edu aser □ Agent for Owner			
-	CONTACT PERSON ura Brent/Owner Representative (see above)	Date of Pres	ent Ownership of Property:		
Address:		Prior to 1991 CUP for Kamiak High School (SCPDS)			
Date of Contract if Now Purchasing Proper		tract if Now Purchasing Property:			
Phone:(Home)		Not applicable.			
	Office) Please provide a copy of the contact.				
1					
PROPERT	Y/LOT INFORMATION				
Legal Description of property (attach): See Attachment A – Legal Description					
	Assessor's Tax Account Number: #28042100400500				
Location/Street Address of Property: Kamiak High School, 10801 Harbour Pointe Blvd., Mukilteo 98275					
Zoning Dis	strict: Heavy Industrial, Multi-Family Resider	ntial 22 du/ac,	Planned Residential Development		
Comprehensive Plan Designation: Industrial & Multi-Family Residential High Density					
Lot Area (Square Feet) 37.95 acres (1,653,102 +/- SF)				

BUILDING INFORMATION
Area of all Existing Building(s) (Square Feet):
Area of all Proposed Building(s) (Square Feet):
Area of all Proposed Additions:
CONDITIONAL USE REQUEST INFORMATION Cite Code Section for Which Conditional Use is Being Requested: 17.64 Conditional Use and Variance MMC (School Use)
9
NARRATIVE EXPLANATION OF REQUEST: Please submit a written detailed explanation of the purpose of the request and discuss how the Conditional Use Permit application meets the criteria for approval and the project's relationship to current plans, policies, and regulations. Refer to the Conditional Use Permit brochure for the criteria. See Attachment B – Project Narrative
REQUIRED SIGNATURES
THE INFORMATION GIVEN IS SAID TO BE TRUE UNDER THE PENALTY OF PERJURY BY THE LAWS OF THE STATE OF WASHINGTON.
Applicant/Authorized Agent Date
Legal Property Owner* A: 26.19 Date
Legal Property Owner* Date
and the composition of partnership proof of ability to sign for the corporation or partnership shall be

^{*} NOTE: If legal owner is a corporation or partnership, proof of ability to sign for the corporation or partnership shall be submitted to the City of Mukilteo with this application.

Attachment A Legal Description

Kamiak High School, 10801 Harbour Pointe Blvd., Mukilteo, WA 98275

Snohomish County Tax Parcel No. Parcel No. #28042100400500

RECEIVED

APR 2 9 2019

Legal Description of Property:

CITY OF MUKILTED

SEC 21 TWP 28 RGE 04TH PTN SE1/4 TGW LOTS 32,33,34 & PTN OF LOT 22 OF PUGET ACRES NO 2 ALL LY ELY OF HARBOUR POINTE BLVD NELY OF CHENAULT BCH ACCESS RD NLY OF CHENNAULT BCH RD & WLY OF HARBOUR POINTE SECTOR7 EXC TH PTN LY SLY & WLY OF FDL - COM NE COR SD SEC TH N88*50 06W ALG N LN SEC 1250FT TH S29*20 06E 350FT TH S02*0954W 1510FT TH N87*50 06W 1070FT THS02*09 54W 1407.26FT TH N87*50 05W 260.79FT TH N76*24 10W 146.24FT TO INT CO RD MGN & TPB SD LN DESC TH S76*24 10E146.24FT TH S87*50 05E 260.79FT TH S02*09 54W 52.74FT TO CONC MON THS87*50 06E 168FT TH S02*09 54W 539.49FT TO INT CO RD MGN & TERM SD LN DESC

Source: Snohomish County Assessor, April 2019

Attachment B Project Narrative

RECEIVED

APR 2 9 2019

The 2014 voter-approved Mukilteo School District Capital Bond included \$1.3M for an improvement at Kamiak High School for athletic team support. The project includes a new building (Kamiak High School Storage Building), roughly 1,924 square feet (SF), to provide more accessible and efficient storage for field and team equipment. The Storage Building would have electricity, but would not be heated as it would not be an occupied space.

While not part of the CUP request, there are other improvements that are part of the bond approval work that are considered Tenant Improvements (TIs). The existing field house building would have some improvements in order to provide the voter-approved functions for team support (athletic training/first aid and support for teams). The area currently used for sports storage would be modified to increase space for storage of student and staff belongings during athletic practices, events or physical education class, and would accommodate small groups of student athletes to be able to get out of the elements to meet while using the field. The other existing area, currently used for grounds equipment, would be modified to allow for athletic training/taping and first aid supplies for use during athletics.

Improvements for pedestrian circulation and seating access would include a small exterior canopy to be added to the existing field house building, which is intended to provide cover for ticket sellers and those who provide supervision at the field entrance during soccer games and other events. Fencing would be modified to improve circulation and access for emergency vehicles to the field.

The proposal is in compliance with the City of Mukilteo's performance regulations for Conditional Uses (MMC 17.64.020 Performance regulations). See detailed responses of the District to the City's criteria below (*in italics*):

The uses set out in the Permitted Use Matrix contained in Section 17.16.040 shall comply with the following standards and regulations in order to qualify for a conditional use permit:

A. All conditional uses must be in accordance with the goals and objectives of the comprehensive plan and they must not violate the purpose of the district in which they will locate.

Kamiak High School and the sports fields were originally located within Snohomish County and approved through a 1992 Conditional Use Decision of the Snohomish County Hearing Examiner. The Snohomish County Hearing Examiner Decision (ZA #9103146) includes specific information pertinent to the athletic sports field ("football field/track field"):

17. The applicant proposes the development of a high school and its associated grounds (Kamiak High School) in the west central and southern portions of the site, and proposes the development of a middle school (Harbour Pointe Middle School) in the northern portion of the site:

E. The outdoor athletic facilities proposed for the high school facility are located in the southern portion of the site across a wetlands area from the central high school structural complex. The southern portion of the site will accommodate a football field/track field, baseball and softball fields, a soccer field, six tennis courts, and a parking area provided access directly from Chennault Beach Road SW on the property's southern boundary. A small accessory building is proposed in the center of the southern sports complex.

Since annexation into the City of Mukilteo (City) there have been additional permits approved associated with the fields' use. G2001-23 Kamiak Field Renovation records a grading permit that was approved for renovation of the field and track at Kamiak. The proposal was described as: Restoration of the football/soccer field and track. The project includes the replacement of the existing turf with synthetic turf, resurfacing of the existing track and installation of perimeter fencing. SEPA 2001-09 was conducted as an Addendum to the Mitigated Determination of Nonsignificance for Harbour Pointe Middle School and Kamiak High School. (Project Decision: June 14, 2001).

<u>2011 Scoreboards Permit:</u> Within the City records a permit was approved for replacement of the scoreboards via a Sign Permit, March 11, 2011. June 30, 2012 an additional sign permit allowed a scoreboard replacement. There was nothing within the record that addressed any land use impacts of the athletic sports fields.

The proposed athletic storage building would be placed adjacent to the baseball fields and the existing asphalt path. Both the use and placement is consistent with the approved CUP as an accessory use to the field.

The Mukilteo City Council adopted an updated Comprehensive Plan on October 5, 2015 and amended the plan on June 4, 2018. The Mukilteo School District inventory of facilities is included within the City's Comprehensive Plan under Capital Facilities. As stated in CF3: Through site selection and design, opportunities to minimize the impact of capital facilities on the environment, and if possible enhance the natural environment, should be sought. The placement of the building does not impact the natural environment, but provides an additional resource for the athletic program.

B. It must be demonstrated that all conditional uses if located as proposed would not be injurious or detrimental to the character of the zone or to its abutting or adjoining neighbors.

Kamiak High School and the associated fields have been established CUP (meeting the compatibility cirteria) uses at this location since 1992. The placement of the storage building is integrated into the field complex and does not impact nor is it detrimental to adjoining neighbors. Surrounding uses are all associated with the school.

C. The conditional use must employ reasonable measures of fencing, buffering, traffic restraints, sign and light controls, and any other appropriate measures to protect the surrounding properties and adjoining districts.

The proposed storage building does not generate the need for fencing or buffering. It would be located adjacent to field uses and used only for storage. Electricity would be provided to the building, but it would not be occupied.

D. All conditional uses must have adequate site area to accommodate the use. The minimum site area for a conditional use is no less than that permitted in the underlying district.

The proposed 1,924 square foot building works well at the planned location and would only be 12'8" in height. The building would integrate well into the existing field uses.

E. All conditional uses must conform to the dimensional regulations in the individual districts, except that additional restrictions may be imposed to ensure the uses are compatible within the district.

The building has been designed to meet code requirements. The building would not have visual or noise impacts, and overall works well within the approved CUP Site Plan.

F. All conditional uses having a site area in excess of one acre must provide a buffer of trees and shrubs around the perimeter of lots abutting a residential zone.

The building does not exceed an acre.

G. All applications for conditional uses must be accompanied by layout and development plans drawn to an appropriate scale which show at least the following:

1. Site plans showing landscaping, paving, parking, access, relationship of building to site, outdoor lighting,

proposed fencing and topography;

Sections and elevations of proposed structure;

3. Vicinity map showing property, zoning and access;

4. Provision for sewage disposal, storm drainage and surface runoff.

A full CUP site plan set has been included with the CUP submittal.

H. All conditional uses must comply with the parking regulations in Chapter 17.56.

The building is not an occupied space and would not generate the need for additional parking.

I. In the course of reviewing the conditional use permit application, the city staff may request a recommendation by the planning commission on matters under its permit authority related to the conditional use permit. The matters may include but are not limited to the comprehensive plan or the nature and intent of the zone in which the conditional use permit is requested. (Ord. 1088 § 15 (part), 2003: Ord. 908 § 13 (part), 1997; Ord. 559 § 2, 1986; Ord. 552 § 4, 1986; Ord. 519 § 1 (part), 1985; Ord. 387 (part), 1982)

This request should not generate any additional recommendations outside CUP approval.

