

Public Hearing: 2024 Preliminary Budget

City Council Meeting
October 16, 2023

Public Works

Public Works

- Divisions
 - Administration & Engineering - Pg. 67
 - Parks - Pg. 71
 - Waterfront Parking - Pg. 99
 - Streets - Pg. 101
 - Surface Water Utility - Pg. 138
 - Facilities Maintenance - Pg. 170
 - Capital Projects Fund - Pgs. 120
 - Oversight of Equipment Replacement - Pg. 158 and Facility Renewal - Pg. 176
- 30.8 FTE: 8 Eng. & Admin, 19.5 Operations, 3.3 Seasonal Positions (8-5 months each)

Public Works

- Other Items of Note

- **A&E:** Largest line item other than staff is Engineering & Architect services – for on call consultant work.
- **Parks:** Largest operational line items are for landscape materials and flower basket program. Other Prof. Services is at budget and includes arborist reports and tree care.
- **Streets:** Largest non-staff line item is electricity for street lights @ \$117,500. Increase in lane striping as we will be changing agencies and expect the service to have additional costs.
- **Capital Projects:** Reduction in REET II funding for pavement preservation and BTW. \$250,000 for boat launch floats grant matching funds.
- **Facility Maintenance:** Mostly utility costs and operation of the buildings. Costs can fluctuate depending upon repairs needed.
- **Surface Water Utility:** New annual catch basin restoration program (pg. 142). Continuing to partner with DOE on the CCTV program (pg. 144). Consulting Services line is large as that is where CCTV program is billed to.

Police

Police

- 91% of 2024 budget is salary and benefits.
- Reviewed licenses and cancelled ones that were being underutilized.
- 2024 Priorities
 - Continue emphasis on traffic enforcement.
 - Staff training/wellness and resiliency.
 - Community Partnerships through education and outreach.
 - Maximize efficiency using technology and alternate resources.
- New Budget Items include replacement of 3 vehicles.
 - Green fleet initiative: Electric and Hybrid vehicles: Animal Control Truck, Command Vehicle and Ford Interceptor (Patrol).

Fire

Fire

- Divisions
 - Administration - Pgs. 55-56
 - Operations - Pgs. 57-58
 - Training- Pgs. 59-60
 - Prevention - Pgs. 61-62
 - Emergency Medical Services - Pgs. 107-110
- 30 FTE:
 - 1 Fire Chief
 - 1 Fire Marshal
 - 1 Senior Administrative Assistant
 - 3 Battalion Chiefs
 - 6 Fire Captains, 9 Firefighter/Paramedics
 - 9 Firefighters/EMTs

Fire

- Items of Note
 - **Operations:** Budget increases to replace testing equipment/decrease liability/increase efficiency/decrease carcinogen exposure.
 - **Training:** Budget increase to expand training opportunities.
 - **Prevention:** Budget increase to expand public outreach and access to technical codes/standards.
 - **EMS:** Budget increase to incorporate pediatric scenario training and tools to provide increased patient care.

Finance

Finance

<i>Finance Department Expenses 2024 Budget - Proposed</i>	2022 Actuals	2023 Budget	2023 Estimated Actuals	2024 Budget	Budget Change	Percent Change
Salaries and wages	\$ 415,687.00	\$ 537,100.00	\$ 332,870.00	\$ 540,032.00	\$ 2,932.00	1%
Benefits	152,094	214,450	129,480	213,370	(1,080)	-1%
Supplies	3,633	2,700	1,710	2,400	(300)	-11%
Other Professional Services	179,254	20,700	508,010	20,700	0	0%
State Auditor Audit	34,830	122,489	66,100	122,489	0	0%
Banking Fees	60,685	55,000	27,260	63,000	8,000	15%
All Other	6,909	9,750	2,650	15,635	5,885	60%
Other services and charges	281,678	207,939	604,020	221,824	13,885	7%
Intergovernmental services	0	0	0	0	0	
<i>Total Finance Expenditures</i>	\$ 853,092.00	\$ 962,189.00	\$ 1,068,080.00	\$ 977,626.00	\$ 15,437.00	2%

Recreation and Cultural Services

Recreation

- Divisions
 - Administration & Customer Services
 - Recreation
- 8.3 Full Time Equivalent Employees
 - Four Full Time Staff (General Fund)
 - Director, Administration Supervisor, Recreation Coordinator, Office Technician
 - One Full Time Office Technician (0.5 FTE General Fund and 0.5 FTE LTAC Grant)
 - One 0.875 FTE Recreation Programmer (0.5 General Fund and 0.375 County Grant)
 - Five Part Time Non-Benefited Staff at 0.48 FTE Each (2.4 FTE)
 - Largest non-staff budget line is \$43,000 for contracted instructors fully supported by revenues from enrichment classes

Recreation

- Other Items of Note

- The number of Recreation Guides/City View issues mailed to homes will increase from two to three in 2024.
- Continue multiple free community events such as Boo Bash, Touch A Truck, Tree Lighting, Family Valentine Dance, and Movies in the Park.
- Host three new (additional) special events in 2024, via expansion of community business sponsorship.
- Expand senior population programming at Rosehill.
- Complete the update to the 2017 - 2023 Parks, Recreation, Open Space and Arts Plan (PROSA)
- Further develop volunteer support base and program administration. For example: Dirt Jump Park and Japanese Gulch Trail construction and maintenance.

Planning & Community Development

Community Development

- Organization
 - Four (4) Divisions: Permit Services, Planning, Building, GIS.
 - 11 FTE (*includes 2 GIS FTE who are partially funded through surface water utility*).
- 2024 Focus
 - 2024 GMA Update.
 - State Mandated Code Updates (Housing, Critical Areas).
 - Restore Level of Service: Permitting timelines, code enforcement, docket items.
- Largest non-staff budget line: Other Professional Services (\$120,000)
 - Technical assistance with the 2024 Comprehensive Plan Update.
 - Also, public outreach and other consultant support as needed – Housing Code Changes.

Executive

Executive

- Executive, HR, IT and Legal & Judicial Divisions
- 9 FTE: 5 in Executive, 3 in IT, and 1 in HR
- Other Items of Note
 - The IT Division was moved from Finance to Executive to reflect the citywide nature of their role
 - Largest non-staff budget line: IT – Licenses and Subscriptions (\$170,000)
 - Legal and Judicial Division expenditures were increased to match contract costs for 2024

Next Steps: Tonight

- Questions from Councilmembers
- Take public testimony
- Further questions from Councilmembers and discussion
- MOTION to continue the public hearing to November 6th

2024 Budget Calendar

Date	Item
11/06/23	Regular Meeting: <ul style="list-style-type: none">• Close Preliminary Budget Public Hearing• Open Final Public Hearing
11/13/23	Work Session: Final Budget Feedback
11/20/23	Regular Meeting: <ul style="list-style-type: none">• Close Property Tax Public Hearings and Adopt Levies• Close Final Budget Hearing, Feedback/Questions, and Adopt Budget
12/04/23	Regular Meeting: Adopt 2023 Q3 Budget Amendment