



11930 Cyrus Way, Mukilteo Washington 98275

City Council Finance Committee
Committee Meeting No. 2015-6
Mukilteo City Hall
Tuesday October 6, 2015

Meeting Minutes:

1. September Monthly Budget Review
Management Services Director Phillips presented the Draft September Monthly Budget Review for the committees review. The committee requested to add a column for the 2015 estimated revenue figures to the table that was already provided. The committee also requested that staff adjust the budget number in the capital outlay graph.
2. Janitorial Services Contract
Management Services Director Phillips discussed the Janitorial Services contract with the Council discussing the option of hiring the 1.50 FTE which are included in the 2015 budget.
3. 2016 Budget Process Update
The Council was informed that staff had conducted a preliminary review of all revenue sources and that we were conducting further analysis with county and state POC's to refine those projections. Council requested that they receive a preliminary budget for them to review in advance of the Public Hearing.
4. Long Range Financial Committee
Council members discussed the status of the Long Range Financial Committee. They discussed holding off on meeting until the new year.
5. Fees and Charges
There was a brief discussion on fees and charges for city services. MSD Phillips stated that we were currently analyzing and would provide them staff recommendations during the budget process.
6. The Committee discussed adding a meeting on 10/12 to discuss the budget and review preliminary 2016 budget figures.

Next Meeting: October 12, 2015, 8:00pm at City Hall