



11930 Cyrus Way, Mukilteo Washington 98275

City Council Finance Committee  
Committee Meeting No. 2015-1  
March 3, 2015  
6:00 – 8:00 p.m.

## **Agenda Minutes**

### **Meeting Objectives:**

1. Discuss the topic of potential uses of budgetary savings. Potential discussion points and an updated REET revenue history were emailed to the Committee prior to the meeting.

### **Meeting Minutes:**

- In attendance: Councilmembers Schmalz (Chair), Champion, Lord; Chris Phillips; and Scott Morgan.
- Chris Phillips presented proposed charts for expenditure projections using 2014 actual information and 2015 YTD expenditure information – for salary and benefits, operations and maintenance, transfers, and capital outlay. The Committee members were advised that accounting records for 2014 have not yet been closed due to staff vacancies.
- Chris Phillips advised that he is working with the Mayor and department heads to develop expenditure and revenue projections for the entire year but we are not there yet. All present agreed on the merits of projecting expenditures and revenues for the entire year.
- Committee members discussed their concerns about spending for other purposes any budgetary savings that occur during a year rather than limiting expenditures to what is budgeted.
- Committee members requested that staff identify reasons for budgetary savings such as salary savings due to a vacant position and make that information available to the City Council.
- Scott Morgan suggested that the Committee consider identifying specific expenditure accounts with budgeted appropriations that the Committee would want to be advised of if budgetary savings were to be used to pay for additional expenditures in those specific accounts.

For example, Scott Morgan suggested potential accounts that could be further scrutinized such as professional services, salaries, and overtime. If City

management/staff intended to use budgetary savings in other areas to increase spending in accounts such as the above, the Committee could discuss those plans.

Discussion ensued but there was no final consensus.

- Randy Lord advised that he wants to know if our spending is according to the budget plan as the year elapses. He would rather not be scrutinizing specific expenditures.
- No consensus was reached other than the Committee appreciates the efforts underway to project expenditures and revenues.
- The discussion points previously emailed to the Committee were not discussed.
- The next meeting is scheduled for March 30<sup>th</sup> at approx. 8:00pm. The Committee desires to discuss REET revenue and related capital projects.