



City Council Finance & IT Committee
Committee Meeting No. 2017-11
Mukilteo City Hall
Monday, December 18th, 2017 4:00 PM

Meeting Minutes:

In attendance were Councilmembers Scott Whelpley, Christine Cook, and Randy Lord, Management Services Director Steve Edin, Executive Assistant Nancy Passovoy and Finance Director Michelle Meyer. Recreation & Cultural Services Director Jeff Price and Administrative Support Coordinator Dale Dahl were present for the discussion of the first agenda item.

1. Review Rosehill Co-Sponsorship Grant Applications: Eleven co-sponsorship applications for Rosehill Community Center were reviewed and found to meet the required criteria. All eleven applications were recommended to forward to the City Council for approval with the exception of one for a YMCA fundraiser that one Council member did not support because the proceeds would not be earmarked to support Mukilteo residents.

Two out of three Committee members recommended that the eleven co-sponsorship applications be forwarded to Council with their recommendation to approve them.

2. Review Surface Water Billing ILA: MSD Edin and Director Meyer reviewed the proposed updates to the agreement with Mukilteo Water Wastewater District (MWWD) that was last updated in 1994.

All Committee members recommended that the updated ILA with MWDD be forwarded to Council with their recommendation to approve it.

3. Review Public Records Act Compliance Policy: MSD Edin and Director Meyer explained the proposed updates to the policy to align with new State legislation. The Committee members asked if this would allow the City to recover the cost of fulfilling records requests and staff explained that until the State authorizes cities to bill for staff time, cost recovery will not occur; however these updates do allow for small charges for copies, etc. that the State will now allow cities to charge for.

All Committee members recommended that the updated Public Records Act Compliance Policy be forwarded to Council with their recommendation to approve it.

4. Community Support Grant presentations: Six grants requests were presented to the Committee members. After some discussion on funding amounts, each grant request was approved for funding.

The Committee members approved grant funding in the following amounts:

\$2,000	Mukilteo Police Foundation	Shop with a Cop
\$1,000	Mukilteo Police Foundation	Chief for a Day
\$1,000	Mukilteo Firefighters Benevolent Fund	Mukilteo Firefighters Egg Hunt
\$1,500	Work Force Development Center	From At-Risk to Aerospace Assembly Mechanic
\$3,000	Mukilteo Community Orchestra	An Olde English Christmas Concert
\$1,500	Mukilteo Community Garden	Garden Gate and Front Fence Replacement

5. Next meeting date: The Committee selected February 7, 2018 at 4:30 PM as the next meeting date; Committee members will be assigned on February 5, 2018.

The meeting adjourned at 6:45 PM.