



City Council Finance & IT Committee
Committee Meeting No. 2017-8
Mukilteo City Hall
Wednesday, August 23, 2017 4:30 PM

Meeting Minutes:

In attendance were Councilmember Christine Cook, Councilmember Scott Whelpley, Mayor Jennifer Gregerson, Finance Director Michelle Meyer, Policy Analyst Marko Lias, and Long Range Finance Committee members Sarah Kneller, Kelly Colman and Frank Foster. Associate Planner Karl Almgren and Recreation Director Jeff Price attended the first portion of the meeting. Mukilteo resident Charlie Pancerzewski was also present for the majority of the meeting.

1. **Arts Funding Ordinance:** Associate Planner Almgren provided background information about the concept of an Arts Funding Ordinance to allocate a percentage of capital project costs towards Arts funding. He facilitated a discussion amongst the members regarding how the ordinance would be structured and what the approval process for projects would look like. Councilmember Whelpley mentioned that the ordinance should allow for an exemption for grant projects that would not permit the expense. Councilmember Cook stated that she would like for the process to have a clear method of prioritization and administration.
2. **Recreation Cost Recovery Update:** Recreation Director Price reviewed information he compiled to show how 2015 and 2016 revenues and expenses for the Recreation & Cultural Services Fund compared against national averages. Councilmember Whelpley asked Director Price to forward the information to all members of the Council. Councilmember Cook inquired about the amount of revenue that is derived from the Christiansen Room and Director Price said that he would provide that information.
3. **Transportation Benefit District:** Policy Analyst Lias outlined what the City is allowed to do to provide voters with fair and objective information about the sales tax vote for the TBD that will be on the ballot in November. He reviewed materials that have already been developed and discussed the format of one permitted mailer and the possibility of a dedicated website to provide citizens with additional tools and information. The cost is expected to be around \$10,000 which was approved in the 2017 budget amendment for the TBD. Committee members provided feedback about the layout and content of the materials. If the sales tax vote does not pass, Councilmember Whelpley recommended having a workshop to determine funding alternatives.
4. **2018 Draft Non-Operating NBIs:** Mayor Gregerson facilitated a review of the Capital Project, Vehicle & Equipment, and Facility Maintenance NBI requests. Councilmember Whelpley requested that the Peace Park NBI be updated to show the Park Acquisition & Development Fund as the funding source.

5. 2017 ILA with Snohomish County Health District: Councilmember Cook requested that this item be placed on the agenda because she would like for the Council to consider allocating \$20,000 per year to the Snohomish County Health District rather than the \$10,000 previously allocated in 2017 (not specifically tied to marijuana sales). A short discussion ensued and Councilmember Cook was in agreement with including the \$20,000 request in the draft 2018 budget rather than looking at amending the 2017 budget.

The meeting adjourned at 6:30 PM. The LRFC members remained until 7:00 PM to discuss priorities for their next meeting with Director Meyer.

Next Meeting: September 27, 2017, 4:30 PM at City Hall