



City Council Finance & IT Committee  
Committee Meeting No. 2017-7  
Mukilteo City Hall  
Wednesday, July 26, 2017 4:30 PM

Prior to the start of the regular meeting, Finance Director Michelle Meyer met with Long Range Finance Committee members Frank Foster, Kelly Colman and Sarah Kneller (via phone) to provide an overview of the 2017 Adopted Budget. Mukilteo resident Charlie Pancerzewski was also present in the meeting room for this discussion and for the subsequent meeting.

**Meeting Minutes:**

In addition to the individuals convened prior to the start of the meeting, those in attendance were Councilmember Christine Cook and Councilmember Scott Whelpley.

1. Alternative funding for Transportation Benefit District: The two committee members in attendance agreed to table this item until the August meeting to allow time for each member to review funding alternatives that had already been discussed and review the 2017 budget for possible areas of funding availability.

*The Committee agreed to postpone the discussion to the August meeting.*

2. 2018 Budget Vehicle & Equipment Capital Items: All draft requests were reviewed. Councilmember Whelpley asked for additional detail on the mileage, repair history and alternatives for many of the items. He stated he would follow up with individual department heads to better understand their items. Director Meyer indicated that the items were in draft form and additional details would be included prior to the presentation of the items to the full Council during the 2018 budget process. A discussion regarding some of the 2017 budget amendments related to vehicles also ensued. Director Meyer explained that the 2017 Equipment Replacement Fund budget was adopted to cover approved New Budget Items without any amount of contingency for potential price increases between the time of budget adoption and the time of purchase. The possibility of budgeting for a small contingency in the future was discussed.
3. Vacancy Savings Year to Date: Director Meyer reviewed a spreadsheet showing savings year to date and potential savings for the remainder of the year but explained that it is still too early in the year to calculate the savings with a high level of certainty due to fluctuations in staffing levels and salary increases that have not yet been agreed upon.

*The Committee agreed to review salary savings later in the year.*

The meeting adjourned at 6:30 PM.

**Next Meeting:** August 23, 4:30 PM at City Hall