



11930 Cyrus Way, Mukilteo Washington 98275

City Council Finance & IT Committee
Committee Meeting No. 2016-10
Mukilteo City Hall
Tuesday October 4, 2016

Meeting Minutes:

In attendance were Mayor Jennifer Gregerson, Council President Bob Champion, Councilmembers Steve Schmalz and Richard Emery, Management Services Director Chris Phillips, Assistant Planner Karl Almgren, and Finance Director Doug Volesky.

1. Assistant Planner Karl Almgren gave a presentation on the draft Bike-Transit-Walk Plan. He reviewed the different project categories (near-term, mid-term and far-term) and funding levels and the frame work for these funding levels. The funding levels included projects:
 - \$325,000 Annually
 - \$435,000 Annually
 - \$515,000 AnnuallyAlmgren also led a discussion on the project priorities.
2. Management Services Director Chris Phillips gave an update on the 2016 Facility Renewal projects and budget. Phillips stated that with savings obtained from FEMA reimbursements (\$45,827), the City would like to move forward with some identified Public Works Facility Renewal Projects from the 6-year Facility Renewal Plan. These projects include:
 - Install External Security Camera System
 - Update Antiquated Gate Access Control System
 - Update Antiquated Building Access Control System
 - Integrate Security System Connectivity City-widePhillips stated that advancing these projects allows for quicker implementation of safety improvements, enhanced security and improves efforts to deter theft at the Public Works Building.
The Committee thanked Phillips for his effort and approved for him to move forward.
3. Finance Director Volesky reviewed the 2017 Budget Process Timeline Document and stated that the City continues to meet all mutually agreed budgeting deadlines. Volesky also reviewed briefly the 2017 revenue projections and said that he had sent electronically to the Council the new projections with five-year history and comments of suggested 2017 line item revenue numbers. Volesky asked the Committee to view and respond to him with any questions or

comments. Then there was an open discussion about any items in the 2017 budget. Councilmember Emery asked what the impact would be if the City raised every employee up to a minimum wage of \$13.50 and \$15.00. Volesky stated that he would provide the information. Councilmember Schmalz asked if he could get some financial information on the amount of revenue from each parking meter in Lighthouse Park since inception. Volesky said he would provide that information also.

4. Due to lack of time, Finance Director said he would communicate electronically with Committee members to come up with next month's agenda.

Next Meeting: November 2, 2016, 6:30pm at City Hall

Agenda:

1. Review 2017 Budget Process Timeline Document
2. Set December's Agenda