

CITY OF MUKILTEO, WASHINGTON
CIVIL SERVICE COMMISSION MEETING MINUTES

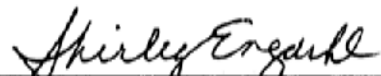
August 7, 2013

City Hall – 11930 Cyrus Way

CALL TO ORDER	The Meeting was called to order at 7:00 P.M. by Chief Commissioner Rand.
ATTENDANCE	<u>Present:</u> Commissioners Rand, Throckmorton and Bohnet, Secretary/Chief Examiner Engdahl and Police Chief Caldwell.
BUSINESS AND ACTION ITEMS	<p>1. Certification of Police Sergeants Promotional List (AB2013-03) Police Chief Caldwell reported on the testing process and responded to questions by the Commission.</p> <p>Motion: To Certify the Police Sergeant Promotional List to remain in effect until future Police Sergeant Promotional Examinations (Civil Service Rule VII, Section 1(b)).</p> <p>Motion By: Rand</p> <p>Seconded By: Throckmorton</p> <p>Action: PASS 3-0</p> <p>Vote: Ayes: Bohnet, Rand, Throckmorton</p> <p style="padding-left: 40px;">Nayes:</p> <p>2. Approval of Minutes of January 28, 2013 and May 23, 2013 (AB2013-01) Motion: To approve the Minutes of January 28 and May 23, 2013 as presented.</p> <p>Motion By: Rand</p> <p>Seconded By: Throckmorton</p> <p>Action: PASS 3-0</p> <p>Vote: Ayes: Bohnet, Rand, Throckmorton</p> <p style="padding-left: 40px;">Nayes:</p>
NEW BUSINESS	<p>3. Notification of Resignation of Shirley Engdahl from Civil Service Commission Secretary/Chief Examiner Engdahl announced her retirement from the City of Mukilteo effective 8/30/13 and that she will be moving to Georgia closer to her family. Ms. Engdahl gave the Commissioners a copy of Rule IV of the Civil Service Rules outlining the process for filling the vacancy of the Civil Service Secretary/Chief Examiner. Discussion followed regarding the restrictiveness of the Rules for appointment of a new Secretary/Examiner. The Commission concurred that Commissioner Bohnet will review the RCWs regarding the appointment process for this position and make recommendations.</p> <p>The next meeting will be scheduled when this process has been completed.</p>
ADJOURNMENT	The Meeting adjourned at 7:13 P.M.

These minutes are excerpts from the Civil Service Commission proceedings.

Prepared by:



Shirley Engdahl, Secretary/Examiner