



**CITY OF
MUKILTEO**

*Planning and Community
Development Department*

Planning Commission

**Mukilteo City Hall
Council Chambers**

11930 Cyrus Way

June 16, 2022

7:00pm

If Participating Virtually by Zoom:

<https://us02web.zoom.us/j/88979938496?pwd=RGdmc25UUklrb3BTbFBSWFNhNXdqdz09>

By phone:

1-253-215-8782

Meeting ID: 889 7993 8496 Passcode: 438617

CALL TO ORDER - 7:00 PM

FLAG SALUTE

ROLL CALL

AGENDA ORDER

APPROVAL OF MINUTES FROM:

- May 19, 2022

PUBLIC COMMENTS

MEETING ITEMS

1. Six-Year 2023-2028 Transportation Improvement Program (Briefing)

REPORTS AND COMMUNICATIONS

- Community Development Department Weekly Council Update Report (FYI)

NEXT MEETING:

- July 21, 2022

ADJOURNMENT

Complete packets are available at City Hall, 11930 Cyrus Way, Mukilteo, WA 98275

If you have a disability, which may limit your participation in the meeting process, please contact the City Clerk's office at 425.263.8005 at least two (2) business days in advance of the meeting so that we can arrange a reasonable accommodation for you.

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APPROVAL OF MINUTES
May 19, 2022

CITY OF MUKILTEO, WASHINGTON
PLANNING COMMISSION MEETING MINUTES

May 19, 2022

City Council Chambers - Virtual Meeting via Zoom

CALL TO ORDER	Chairperson Thomsen called the meeting to order at 7:04 PM and led the flag salute.	
ATTENDANCE	<u>Commissioners</u> Chairperson Thomsen, Commissioners Bush, Cooper, Ferderber, Krivanek, and Marmaduke Vice-Chairperson Hammerman was excused. <u>City Staff</u> Community Development Director Osaki, Fire Marshal Albright, Senior Planner Ritter, and Assistant Planner Kress.	
AGENDA ORDER	No changes.	
APPROVAL OF MINUTES	MOTION:	To approve the minutes of April 21, 2022.
	MADE BY:	Commissioner Ferderber
	SECONDED:	Commissioner Krivanek
	ACTION:	PASSED UNANIMOUSLY 6-0
PUBLIC COMMENTS	None.	
MEETING ITEMS	<ol style="list-style-type: none">Docket Status / Update Community Development Director Osaki presented the information from the packet regarding the current status of the docketing items from 2018 and forward. The Commissioners commented and asked questions of Director Osaki.CA-2020-003 – Food Truck Code Amendment Community Development Director presented a Power Point regarding a Code Amendment for Mobile Food Trucks. The Commissioners asked questions and discussed different aspects of the Municipal Code requirements of other Cities. Fire Marshal Albright commented on the current status of Mobile Trucks in other Cities and the associated fire permitting requirements.	
REPORTS	<ol style="list-style-type: none">Future Meetings - FormatCommunity Development Department Weekly Council Update Report (FYI)	
NEXT MEETING	June 16, 2022	
ADJOURNMENT	MOTION:	To adjourn the meeting at 8:46 PM.
	MADE BY:	Commissioner Bush
	SECONDED:	Commissioner Cooper
	ACTION:	PASSED UNANIMOUSLY 6-0

These minutes are excerpts from the Planning Commission proceedings. An audio recording of the meeting was made.

Prepared by:

DRAFT

Sarah Kress, Assistant Planner

MUKILTEO PLANNING COMMISSION REPORT	
SUBJECT TITLE: 6-Year Transportation Improvement Program (TIP)	Meeting Date: June 16, 2022
Staff Lead: Matt Nienhuis, Public Works Director	Exhibits: 1. PowerPoint Presentation 2. Resolution 2022-07 3. 6-Year TIP 2023-2028 City Map 4. Project Sheets 5. BTW Plan Project Index
Department Director: Matt Nienhuis, Public Works Director	
Estimated Time: 20 Minutes	
Previous Review: Infrastructure Committee: 4/18/2022, 5/23/2022; City Council 06/06/2022	

RECOMMENDATION: Commission discussion about the 6-Year Transportation Improvement Plan for years 2023-2028, with City Council action scheduled for June 21, 2022.

SUMMARY:

RCW 35.77.010 requires each city or town to annually adopt a six-year transportation program. This program is commonly referred to as the “6-Year Transportation Improvement Program” or TIP and is an extension of the City’s Comprehensive Plan. This proposed document was reviewed by the Infrastructure Committee at their April 18, 2022, and May 23, 2022, meetings and the Committee’s feedback has been incorporated into the draft TIP documents.

Staff will return to Council on June 21, 2022 to conduct a public hearing and seek adoption of the 6-Year TIP.

BACKGROUND:

The primary purpose of the TIP is to identify transportation projects that are, or may become, eligible for federal, state and/or local funding. The City keeps the TIP consistent with the Capital Facilities Plan, [BTW Plan](#), and the [Transportation element of the Comprehensive Plan \(pages 73-104\)](#).

At the April and May Infrastructure Committee meetings the proposed revisions to the six-year TIP were reviewed.

Revisions from 2021 TIP:

Projects Removed:

- None

Projects Modified:

- SR525 bridge replacement was funded.
- Project cost estimates were increased to accommodate inflation and expenditure schedules were adjusted to better reflect future funding opportunities.

As with each annual update of the TIP, this is the list of projects that we can reasonably expect to make progress on in the next six years. Progress may include, but is not limited to, grant applications, feasibility analysis, pre-design, design, right-of-way acquisition, and construction.

RECOMMENDATION

None; this is an informational briefing.

EXHIBIT 1



CITY OF

MUKILTEO

**6 Year Transportation Improvement
Program
2023-2028**



Purpose

- Required by RCW 35.77.010
- A short-range planning document
- Projects are not prioritized in the document
- Updated annually
- Identifies revenues and expenditures
- Submitted to PSRC and WSDOT by the end of July each year
- Grants qualification
- Council can modify
- Requires Council to adopt via resolution



2023–2028 TIP Update

What's changed from 2022-2027?

1. Removal of Projects
 - None
2. Modification of Projects
 - SR-525 Bridge Funded
 - Updated Costs
3. Addition of Projects
 - None



2023–2028 TIP Schedule

~~April 18, 2022 – Infrastructure Committee: Introduction & Discussion~~

~~May 23, 2022 – Infrastructure Committee: Review Proposed Draft TIP~~

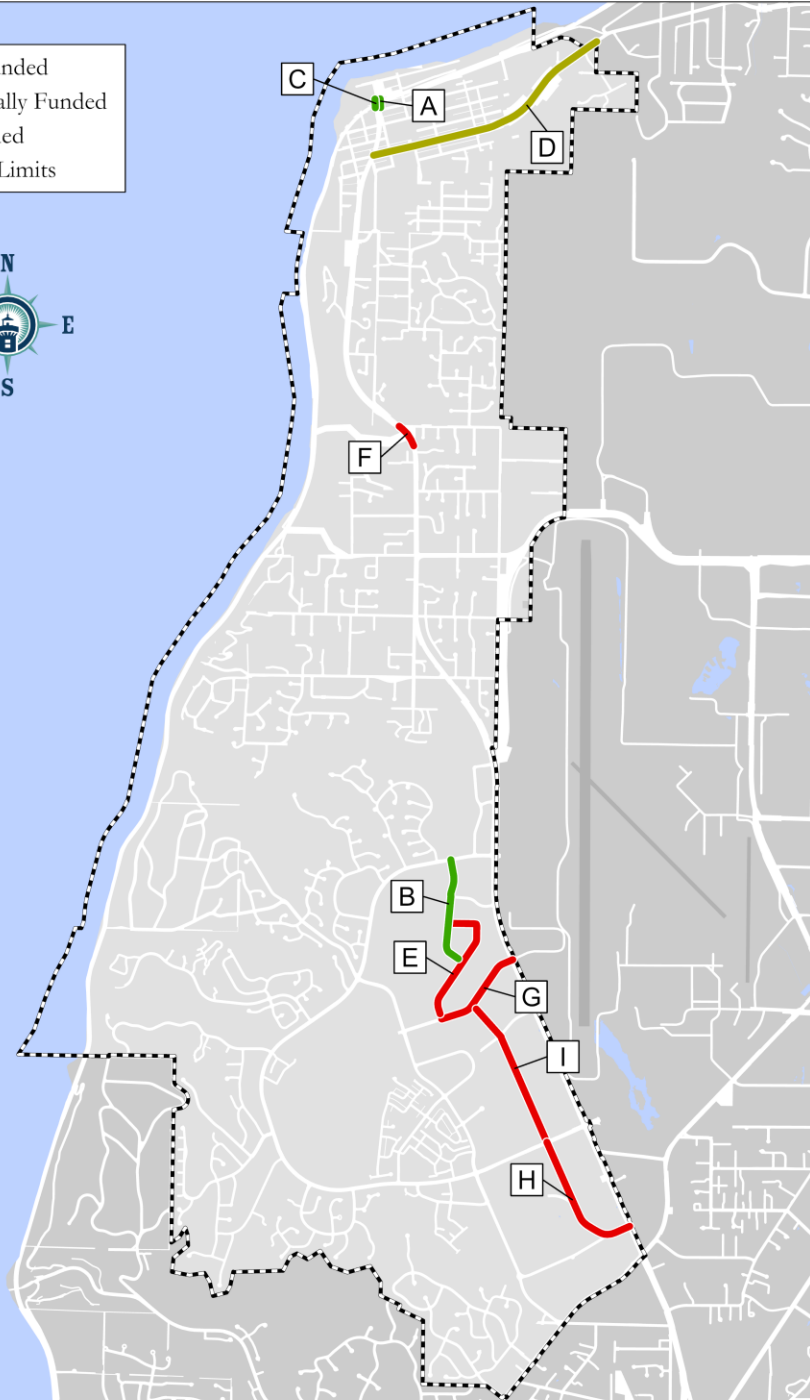
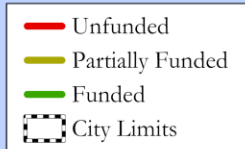
~~June 06, 2022 – City Council: Review Proposed Draft TIP~~

~~June 16, 2022 – Planning Commission: Review Proposed Draft TIP~~

~~June 21, 2022 – City Council Public Hearing: Adopt TIP~~

- June 30, 2020 – TIP Adoption Deadline
- July 31, 2020 – Adopted TIP's due to WSDOT & PSRC

Six Year T.I.P. 2023 - 2028



Funded

- | | |
|---|---|
| A | WSDOT SR-525 Pedestrian Access Improvements |
| B | 47th Place West Pavement Preservation |
| C | SR-525 Bridge Replacement |

Partially Funded

- | | |
|---|---|
| D | 5th Street Bicycle and Pedestrian Project |
|---|---|

Unfunded

- | | |
|---|--|
| E | 47th Ave. W./107th St. SW Reconstruction |
| F | 76th Street SW Roundabout |
| G | Chennault Beach Road Widening |
| H | Cyrus Way South Improvements |
| I | Cyrus Way Widening and Extension |
| J | Park & Ride (not shown on map) |
| K | Parking Facility (not shown on map) |

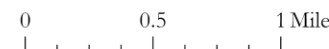
Annual Programs

- | | |
|---|---|
| L | Annual Pavement Preservation Program (not shown on map) |
| M | BTW Program (not shown on map)* |
| N | Misc. Sidewalk Repairs (not shown on map) |

*To view the BTW Plan visit www.mukilteowa.gov and search "By the Way".

NOTE: Identification letters do not indicate prioritization of projects.

Revised 5/16/2022



The City of Mukilteo disclaims any warranty of merchantability or warranty of fitness of this map for any particular purpose, either expressed or implied. No representation or warranty is made concerning the accuracy, completeness, or quality of data depicted on this map. Any user of this map assumes all responsibility for the use thereof, and further agrees to hold the City of Mukilteo harmless from and against any damages, loss or liability arising from any use of this map.

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PROJECT A – Funded through WSDOT – Design in final



Project Description:

Pedestrian and Access Improvements, including widening the existing SR 525 bridge eastern sidewalk, re-configuring the existing lanes, and upgrade curb ramps to meet current ADA standards.

Estimated Costs: \$1,316,000

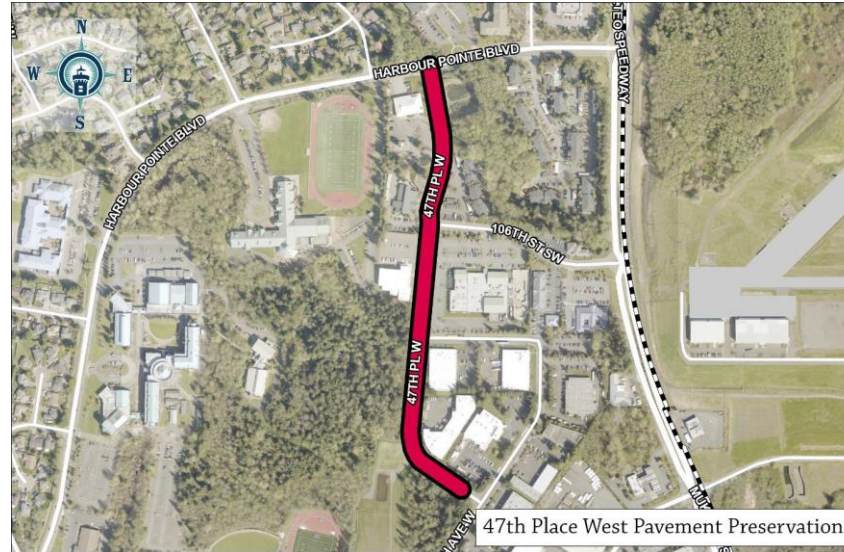
Delivery Schedule:

Engineering - 2021

Construction – 1st Year



PROJECT B – Funded Through STP Preservation



Project Description:

Extend the life of the pavement on 47th Pl W by completing pavement grinding, HMA overlay, full depth pavement repair where needed, curb ramp upgrades to comply with ADA requirements, restriping, and upgraded signage to comply with MUTCD standards. Channelization may also be modified to include bicycle lanes, following an evaluation to determine community desire for this change.

Estimated Costs: \$1,770,000

Delivery Schedule:

Engineering – 1st year
Construction – 2nd Year



PROJECT C – Funded through Move Ahead Washington Capital Projects



Project Description:

Replacement of existing bridge. Widen to accommodate pedestrian and bicycle traffic.

Estimated Costs: \$46,000,000

Delivery Schedule:

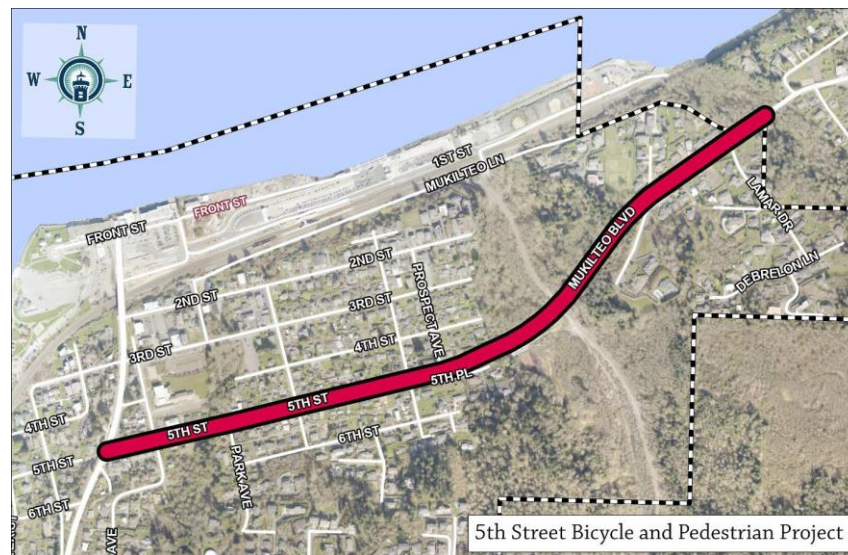
Engineering – 3rd - 4th year

Right-of-Way – 4th Year

Construction – 5th Year



PROJECT D – Design Funded through Sound Transit – Design 60% Completed



Project Description:

Pavement Repair and HMA Overlay, storm drainage conveyance, detention, and treatment, curb ramp upgrades, guardrail replacement, illumination, on street bike lane, and shared use path. Was planned to be constructed with Sound Transit funding but that has been pushed out from 2024 to 2034. Will need 20% match to secure alternate grant funding.

Estimated Costs: \$5,000,000

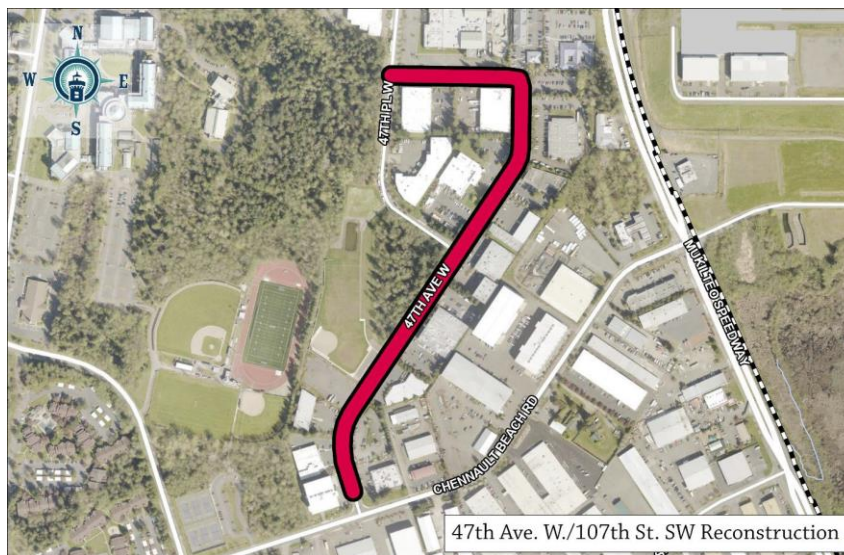
Delivery Schedule:

Engineering – 2022

Construction – 2nd Year



PROJECT E - Unfunded



Project Description:

Reconstruct 47 Ave W and 107th St. SW, upgrade curb ramps to meet current ADA standards, and restripe to add bike lanes.

Estimated Costs: \$2,202,452

Delivery Schedule:

Engineering – 4th Year
Right-of-Way – 4th Year
Construction – 5th Year



PROJECT F - Unfunded



Project Description:

Design and construct a roundabout at the intersection of 76th Street SW and SR525.

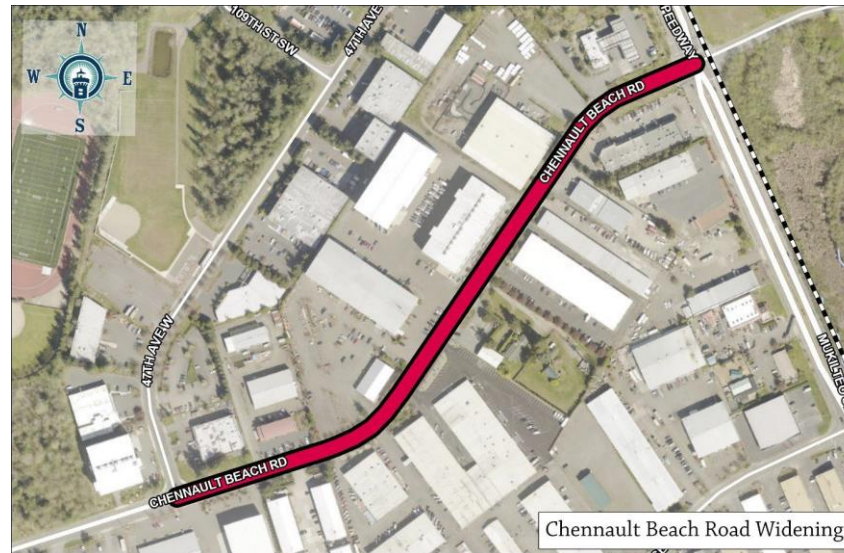
Estimated Costs: \$4,287,800

Delivery Schedule:

Engineering – 6th Year
Right-of-Way – Future Years
Construction – Future Years



PROJECT G - Unfunded



Project Description:

Widen a sub-standard section of Chennault Beach Road to provide a consistent pavement width and lane configuration throughout the corridor, construct new sidewalk to fill in a gap between existing sidewalks, construct ADA-compliant driveway entrances, and provide storm drainage improvements as needed to accommodate the improvements.

Estimated Costs: \$2,882,220

Delivery Schedule:

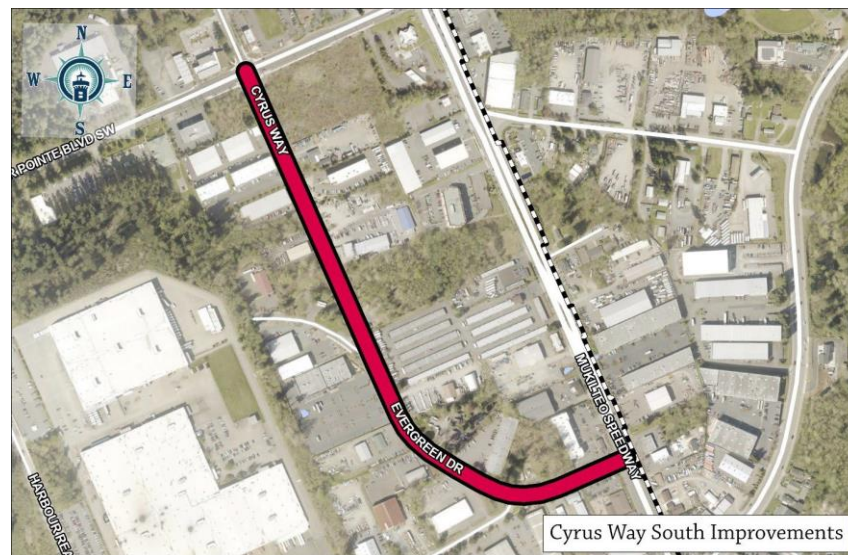
Engineering - 4th Year

Right-of-Way – 5th Year

Construction – 6th Year



PROJECT H - Unfunded



Project Description:

Widen to include two travel lanes, two-way center turn lane, bike lanes, planter strips, curb and gutter, stormwater, pedestrian improvements to meet ADA, and improve sight distance

Estimated Costs: \$5,493,950

Delivery Schedule:

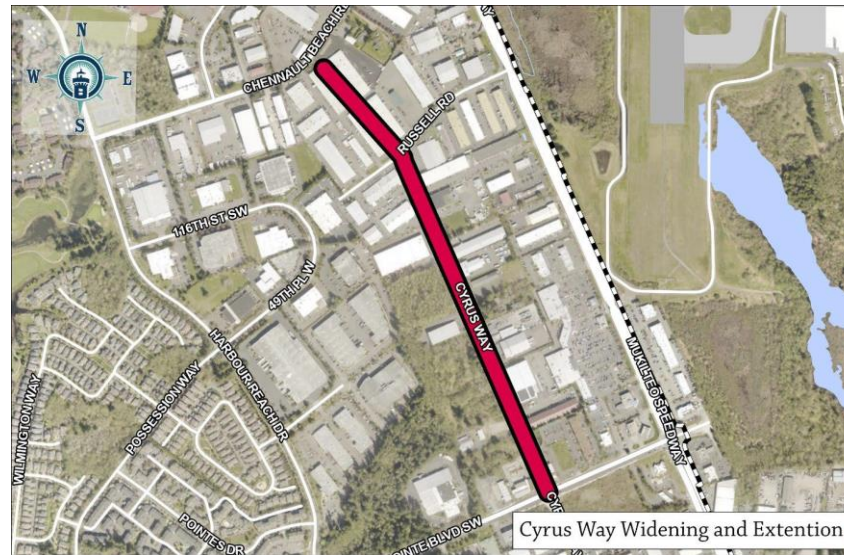
Engineering – 5th Year

Right-of-Way – 5th Year

Construction – 6th Year



Project I - Unfunded



Project Description:

Extend Cyrus Way from Russell Road to Chennault Beach Road and widen existing street to two travel lanes, two-way center turn lane, bike lanes, planter strips, sidewalks, curb ramps, and sight distance improvements.

Estimated Costs: \$8,671,465

Delivery Schedule:

Engineering – 6th Year



OTHER PROJECTS

Project J – Park & Ride

Construction of a park and ride facility along with street widening, transit structure construction, utilities construction, landscaping, and sidewalks.

Estimated Costs: \$6,854,650

Delivery Schedule: 6th Year

Project K - Parking Facility

Parking facility with the location to be determined by Council after considering the results of a multijurisdictional siting study.

Estimated Costs: \$18,205,000

Delivery Schedule: 6th Year



ANNUAL PROGRAMS

Project L - Annual pavement preservation

Annual pavement preservation program using various preservation methods.

Estimated Costs: \$900,000/yr. or \$5,400,000 6yr total

Past Budget Amounts:

- **2020** - \$765,375
- **2021** - \$762,650
- **2022** - \$694,214

Delivery Schedule: Yearly



Project M – By The Way

Construction of sidewalks, walkways, bike lanes, or shared-use paths along with associated improvements.

Estimated Costs: \$435,000/yr. or \$2,610,000 6yr total

Delivery Schedule: Yearly

Past Budget Amounts:

- **2020** - \$372,650
- **2021** - \$120,000
- **2022** - \$140,000

Delivery Schedule: Yearly



Project N – Misc. Sidewalk Repairs

Misc. sidewalk repairs within the Mukilteo City limits.

Estimated Costs: \$50,000yr. or \$300,000 6yr total

Past Budget Amounts:

- **2020** - \$145,000
- **2021** - \$25,000
- **2022** - \$185,000

Delivery Schedule: Yearly



Questions?



EXHIBIT 2

CITY OF MUKILTEO MUKILTEO, WASHINGTON

RESOLUTION 2022-07

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MUKILTEO, WASHINGTON, ADOPTING A SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM AND DIRECTING THE SAME TO BE FILED WITH THE SECRETARY OF TRANSPORTATION AND THE PUGET SOUND REGIONAL COUNCIL.

WHEREAS, pursuant to the requirements of RCW Chapters 35.77 and 47.26, the City Council of the City of Mukilteo has previously adopted a Comprehensive Street Program, including an Arterial Street Construction Program, and thereafter periodically modified said Comprehensive Street Program by Resolution, and

WHEREAS, the City Council has reviewed the work accomplished under said program, determined current and future City street and arterial needs, and based upon these findings has prepared a Six-Year Transportation Improvement Program for the ensuing six (6) calendar years, and

WHEREAS, a public hearing has been held on said Six-Year Transportation Improvement Program, and

WHEREAS, the City Council finds that there will be no significant adverse environmental impacts as a result of adoption of the Six Year Transportation Program.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF MUKILTEO, WASHINGTON, HEREBY RESOLVES:

Section 1 - Program Adopted The Six-Year Transportation Improvement Program for the City of Mukilteo, as revised and extended for the ensuing six (6) calendar years (2023-2028, inclusive), a copy of which is attached hereto as Exhibit A and incorporated herein by this reference as a fully set forth, which Program sets improvement and the estimated cost thereof, is hereby adopted and approved.

Section 2 - Filing of Program Pursuant to RCW Chapter 35.77, the City Clerk is hereby authorized and directed to file a copy of this Resolution forthwith, together with the Exhibit attached hereto, with the Secretary of Transportation and a copy with the Puget Sound Regional Council.

RESOLVED by the City Council and APPROVED by the Mayor this 21st day of June 2022.

APPROVED:

MAYOR, Joe Marine

ATTEST/AUTHENTICATED:

CITY CLERK, Kara Johnson

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
RESOLUTION NO.: **2022-07**

Unfunded

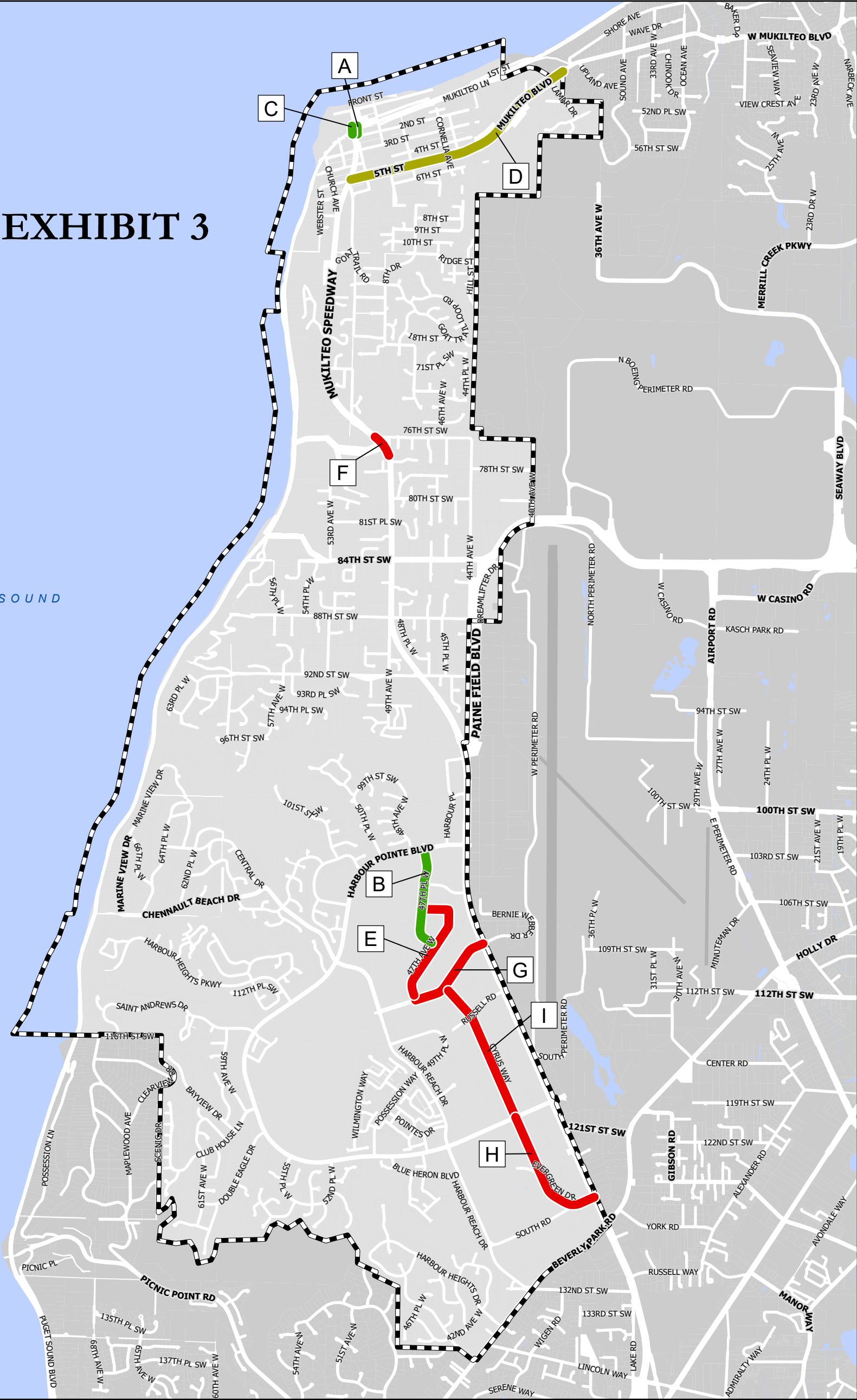
Partially Funded

Funded

City Limits



EXHIBIT 3



Funded
A WSDOT SR-525 Pedestrian Access Improvements
B 47th Place West Pavement Preservation
C SR-525 Bridge Replacement

Partially Funded
D 5th Street Bicycle and Pedestrian Project

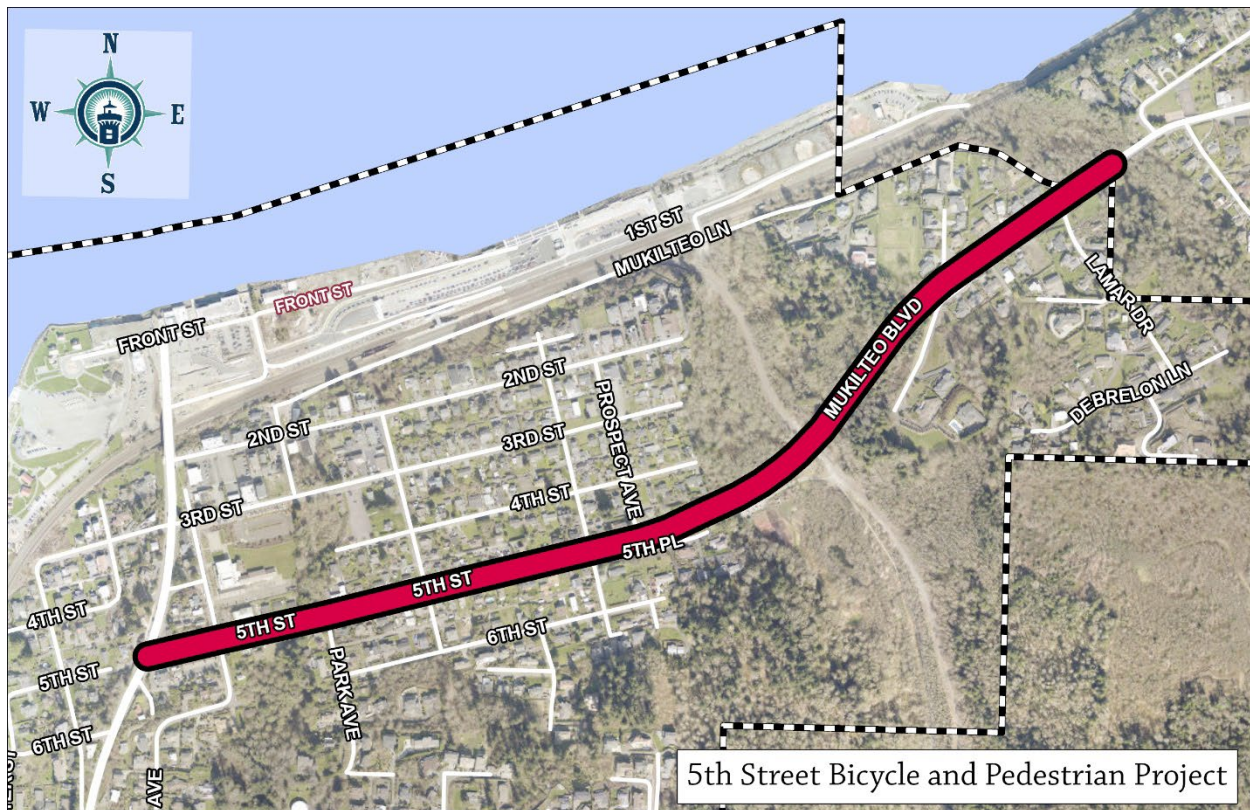
Unfunded
E 47th Ave. W./107th St. SW Reconstruction
F 76th Street SW Roundabout
G Chennault Beach Road Widening
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M BTW Program (not shown on map)*
N Misc. Sidewalk Repairs (not shown on map)

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EXHIBIT 4

PROJECT D – Design Funded through Sound Transit – Design 60% Completed



Project Description:

Pavement Repair and HMA Overlay, storm drainage conveyance, detention, and treatment, curb ramp upgrades, guardrail replacement, illumination, on street bike lane, and shared use path. Was planned to be constructed with Sound Transit funding but that has been pushed out from 2024 to 2034. Will need 20% match to secure alternate grant funding.

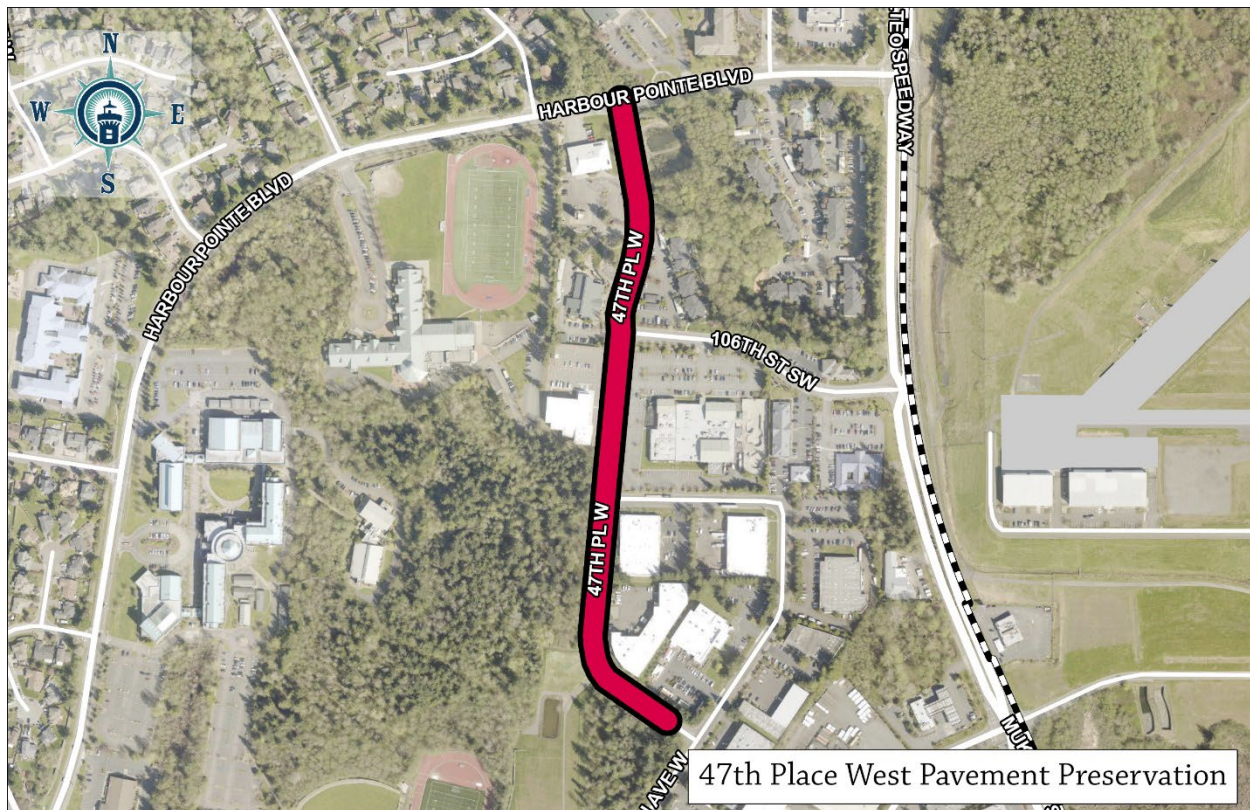
Estimated Costs: \$5,000,000

Delivery Schedule:

Engineering – 2022

Construction – 2nd Year

PROJECT B – Funded Through STP Preservation



Project Description:

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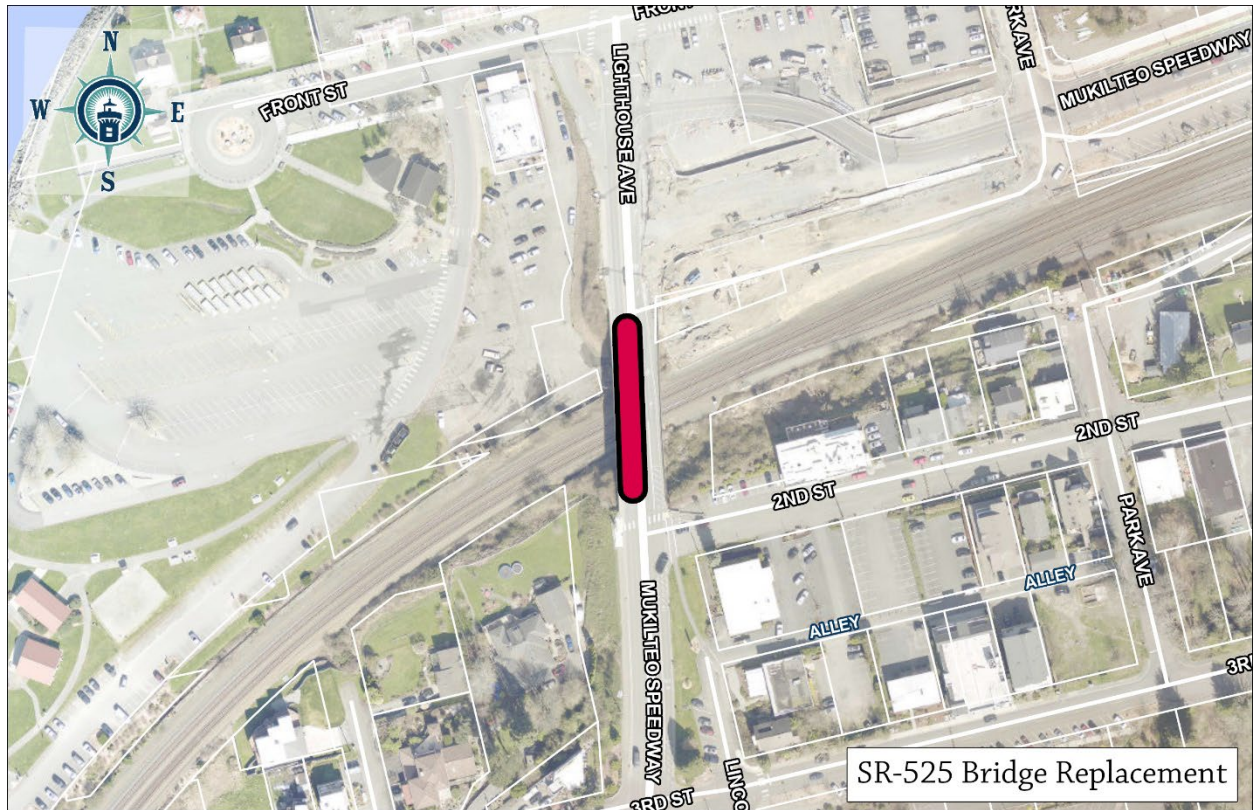
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Delivery Schedule:

Engineering – 1st year

Construction – 2nd Year

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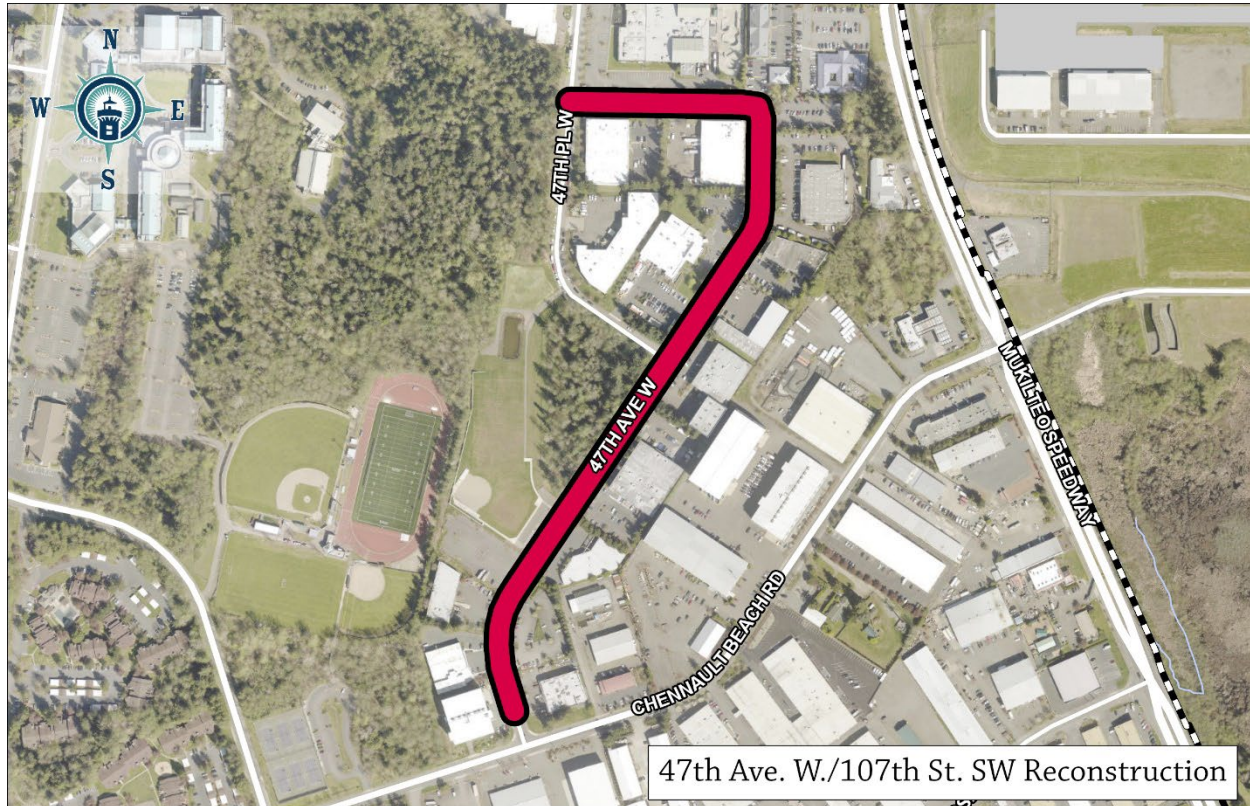
Delivery Schedule:

Engineering – 3rd - 4th year

Right-of-Way – 4th Year

Construction – 5th Year

PROJECT E - Unfunded



Project Description:

Reconstruct 47 Ave W and 107th St. SW, upgrade curb ramps to meet current ADA standards, and restripe to add bike lanes.

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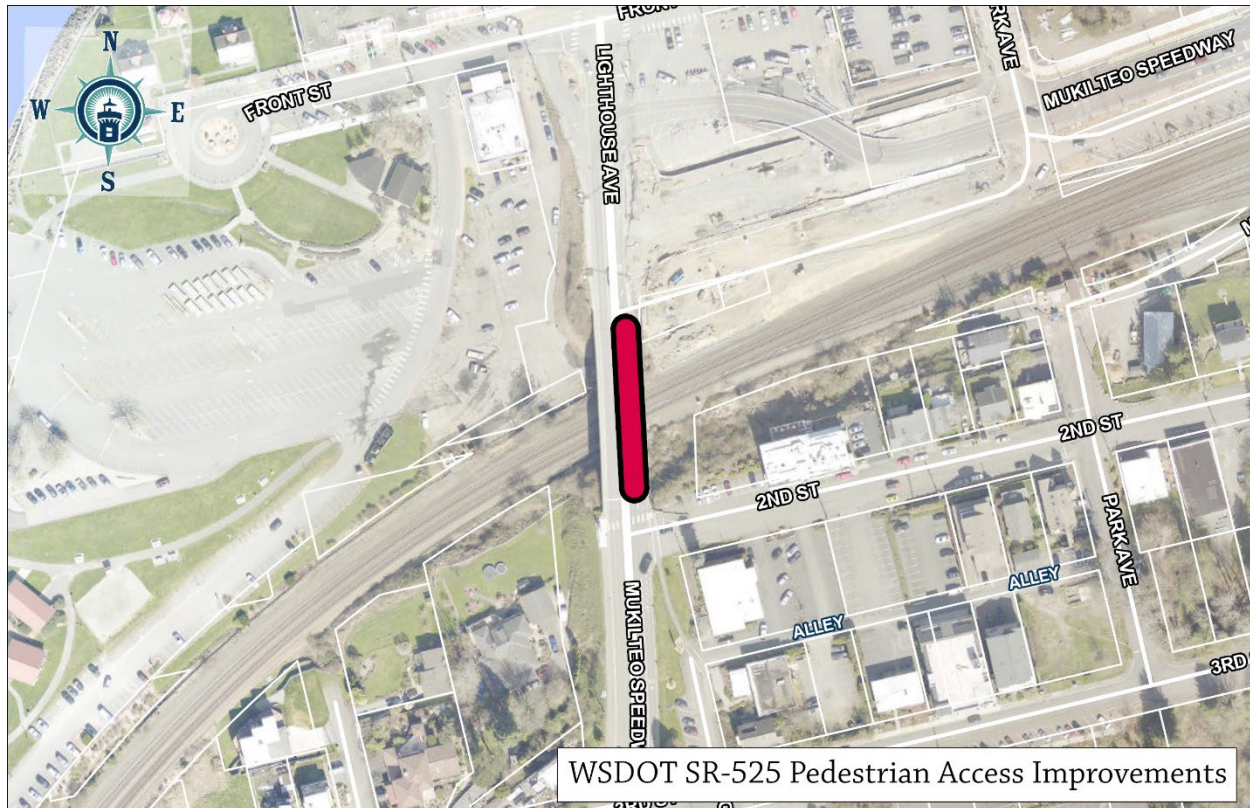
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Engineering – 6th Year

Right-of-Way – Future Years

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PROJECT A – Funded through WSDOT – Design in final



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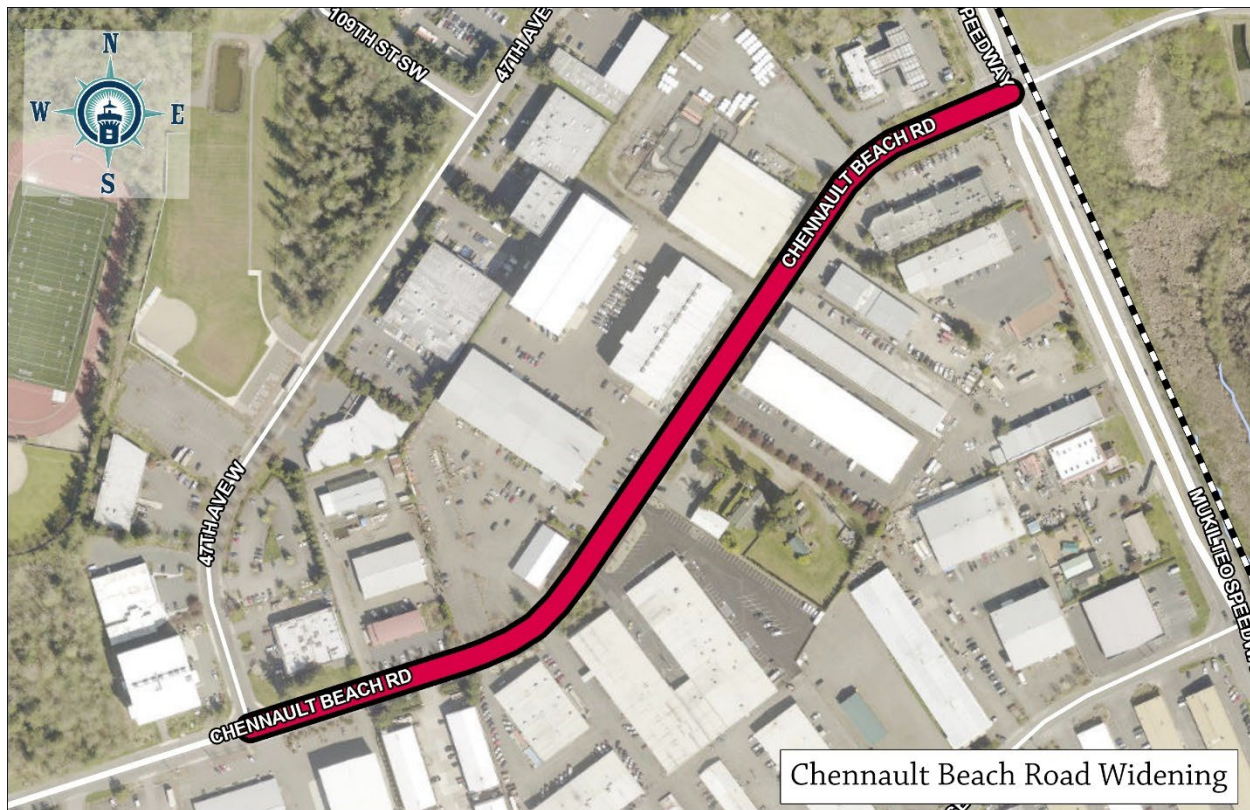
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Engineering - 2021

Construction – 1st Year

PROJECT G - Unfunded



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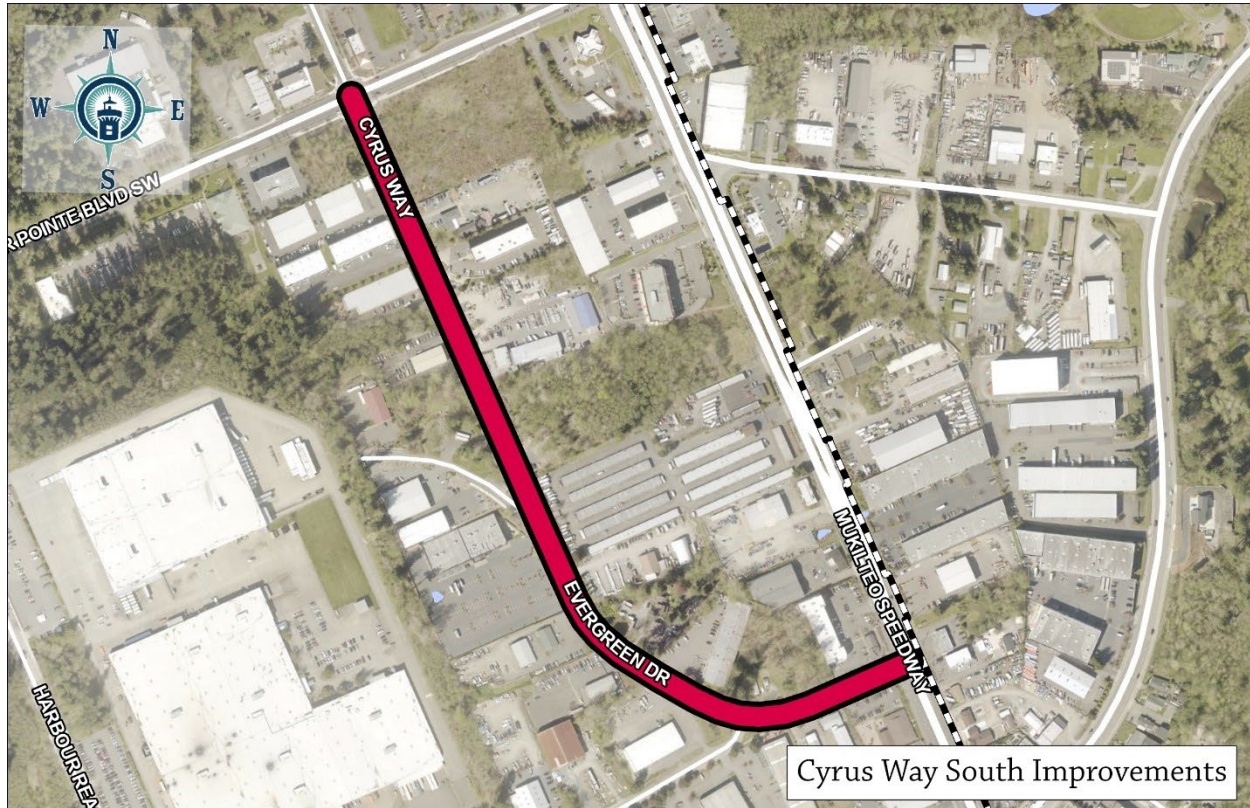
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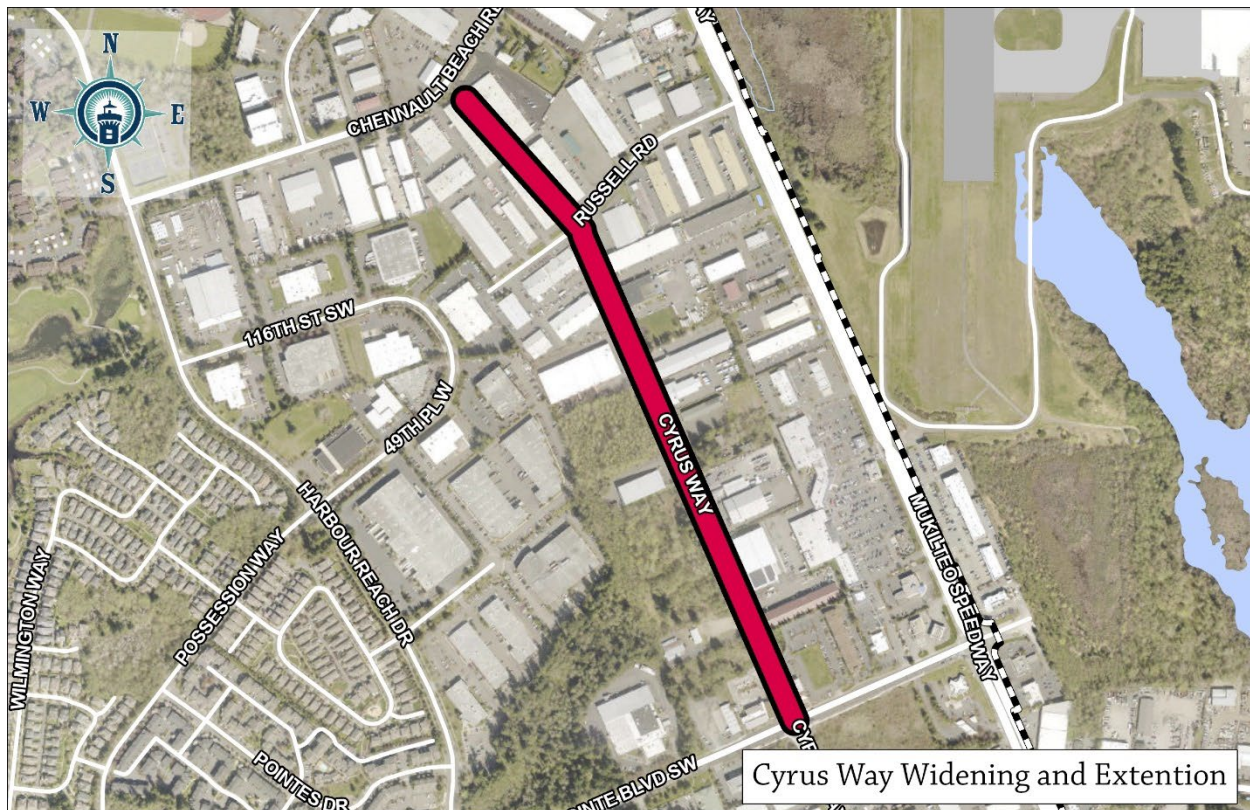
Delivery Schedule:

Engineering – 5th Year

Right-of-Way – 5th Year

Construction – 6th Year

Project I - Unfunded



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ANNUAL PROGRAMS

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Delivery Schedule: Yearly

EXHIBIT 5

PROJECT INDEX:

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PROJECT NUMBER	PROJECT NAME	PAGE NUMBER
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52	AIRPORT ROAD SHARED USE PATH	85
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54	84TH STREET SIDEWALKS	54
55	92ND STREET SIDEWALK & BIKE MARKINGS	77
56	88TH SIDEWALKS & BIKE LANES	77
57	GOAT TRAIL PEDESTRIAN BRIDGE	63
58	CYRUS WAY SIDEWALKS	81
59	121ST BIKE CONNECTION	65
60	53RD AVENUE SIDEWALKS & BIKE MARKINGS	76
61	CYRUS WAY SIDEWALKS	81
62	53RD AVENUE SIDEWALKS & BIKE MARKINGS	74
63	CYRUS WAY ROAD EXTENSION	81
64	SHARED USE PATH TO OLD TOWN	69
65	SHARE USE PATH FROM MUKILTEO BLVD TO BOEING RECREATION CENTER	85
66	54TH AVENUE SIDEWALKS & BIKE MARKINGS	74
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Community Development Department Weekly Updates

UPDATES FOR THE WEEK OF: May 9, 2022

- With the assistance of staff from several City Departments, approximately 6,000 letters with new two-year resident passes were prepared for mailing to City of Mukilteo households. These resident passes, along with an informational letter, needed to be inserted into mailing envelopes, all in a manner meeting special instructions from the United States Postal Service. Community Development wants to say thank you to staff that were able to participate in this effort, as well as to other staff that covered the work that needed to be done so that their co-workers could assist in this endeavor. THANK YOU AGAIN EVERYONE!
- The City Council Land Use & Economic Development Committee met and discussed a proposed ordinance amending the International Residential Code related to fence permits, incorporating requirements for temporary uses into the zoning code, and also received an update on the status of comprehensive plan/development regulation docket items.
- Permit Services Assistant Martinis provided administrative support for the monthly Parks and Arts Commission meeting.
- Community Development staff met with Community Transit to receive an update on Commute Trip Reduction (CTR) program requirements for 2022, which will include a survey of City employees later this year.

UPDATES FOR THE WEEK OF: May 16, 2022

- Community Development Department and other City staff participated in interviews for the permit services coordinator and associate planner position openings.
- Permit Services Assistant Rizzo prepared and sent out the Planning Commission packets for its May 19, 2022 meeting, which will include a discussion of a mobile food truck code amendment.
- The GIS team met with the consultant doing work on Closed Circuit TV (CCTV) stormwater inspections in preparation for the upcoming CCTV stormwater pipe inspections beginning in June.
- The GIS team has also been working with the Public Works Department on stormwater facility data maintenance and on updating data pertaining to weekly pipe cleaning by the storm crew.
- Community Development staff met with FEMA to discuss finalizing WSDOT floodplain information in association with the Washington State Ferry terminal project.
- Community Development staff met with Washington State Department of Archeology and Historic Preservation (DAHP) staff to discuss DAHP's attendance at the upcoming May 26, 2022 Historic Commission meeting.

UPDATES FOR THE WEEK OF: May 23, 2022

- The Mukilteo Planning Commission had its monthly meeting and discussed a mobile food truck code amendment.
- Community Development staff joined Public Works staff in a meeting with the 5th Street Pedestrian and Bicycle project consultant to discuss permitting issues.
- Community Development and Public Works staff met with ICOM, to discuss restarting construction of the project after the project suspended construction during the winter months.
- Community Development staff has been meeting with SAFEbuilt, the City's building plan review and building inspection consultant, to coordinate their services given Willie Berns' upcoming retirement, and until such time the City can hire Willie's replacement.
- An interview was for the vacant Associate Planner position.

- The GIS Team continues to work with the Public Works Surface Water Division on storm water data collection data.

UPDATES FOR THE WEEK OF: May 30 2022

- Senior Planner Ritter and Assistant Planner Kress have been working on multiple tree removal requests, including property on Mukilteo Lane.
- The GIS Team attended the Washington GIS Association regional user conference, virtually.
- The Mukilteo Historic Preservation Commission met and heard a general presentation from Washington State Department of Archaeology and Historic Preservation staff.
- Community Development, Finance and Public Works staff interviewed several candidates for the Permit Services Assistant position.