



Parks and Arts Commission
Council Chambers – 11930 Cyrus Way
December 1, 2022

The Parks and Arts Commission (PAC) meeting will be held in the City Council Chambers, 11930 Cyrus Way. For those who wish to participate remotely, live streaming of the meeting is available via Zoom.
<https://us02web.zoom.us/j/81133115060>

By Phone: +1 (253) 215-8782 Meeting ID: 811 3311 5060

CALL TO ORDER – 6:00 PM NOTE THE NEW START TIME

CHAIR COMMENTS

ROLL CALL

AGENDA ORDER

APPROVAL OF MINUTES

Approval of Minutes of October 6, 2022 Meeting

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Members of the audience may address the Parks and Arts Commission for a maximum of three (3) minutes.

NEW BUSINESS ITEMS:

1. Introduction – Recreation / Cultural Service Director
2. Byers Enhancements/Presentation by The Watershed Company
 - a. Plants
 - b. Fence
 - c. Interpretive Sign(s)
 - d. Cover for arbor (plexiglass?)
 - e. Telescope
3. Looking ahead to Jan 2023 – Nominations and elections
4. Merry Mukilteo Update
5. ActiveNet Service Agreement
6. Mukilteo Lighthouse Quilters
7. Bocce Ball at 92nd St Park
8. Mukilteo T-Dock – Snorkeling/Scuba/Watercraft Access

OLD BUSINESS ITEMS:

1. Dirt Jump Park Course Update
2. PAC Recommendation on Byers Park Enhancement

REPORTS AND COMMUNICATIONS

1. Chairperson and Commissioner Announcements
 - a. Go Around
2. Staff Announcements/Information

NEXT MEETING: January 5, 2023

ADJOURNMENT

Written public comment may be submitted via email (permittech@mukilteowa.gov).

For accessibility information and for accommodation requests, please call the ADA Coordinator at (425) 263-8005 (or TRS (800) 833-6384 or dial 711), or visit <https://mukilteowa.gov/departments/executive/ada-program/>.

Please contact us at least two (2) business days in advance of the meeting so that we can arrange a reasonable accommodation for you.

APPROVAL OF MINUTES

October 6, 2022

CITY OF MUKILTEO, WASHINGTON
Parks and Arts Commission Minutes
October 6, 2022
7:00 PM
City Council Chambers – 11930 Cyrus Way
and Virtual Zoom

CALL TO ORDER

Called the meeting to order at 7:02 PM.

ROLL CALL

Commissioners:

Chairperson Foster, Vice Chairperson Ellis, no quorum. At 7:15PM Commissioners Hammerman, Loutsis, and Zaman joined, now we have a quorum.

Absent: Hammer (technical issues), and Specht (excused).

City Staff:

Acting Director Recreation and Cultural Services Dahl, Executive Assistant Nehring, Senior Planner Ritter, Assistant Planner Kress, and Permit Services Assistant Martinis.

AGENDA ORDER No changes.

APPROVAL OF MINUTES MOTION: To approve the minutes of May 5th, 2022
MADE BY: Vice-Chairperson Ellis
SECONDED: Commissioner Hammerman
ACTION: PASSED UNANIMOUSLY 5-0

APPROVAL OF MINUTES MOTION: To approve the minutes of September 1, 2022
MADE BY: Vice-Chairperson Ellis
SECONDED: Commissioner Loutsis
ACTION: PASSED UNANIMOUSLY 4-0
OBSTAIN: Commissioner Hammerman

PUBLIC COMMENTS None.

NEW BUSINESS ITEMS

1. Byers Park Enhancements

Acting Recreation and Cultural Services Director Dahl opened the discussion on ideas on how to enhance the Byers Park with the allotted grant monies of \$23,000 that needs to be spent by the end of 2022. A variety of ideas were mentioned (plants, fence, signs, cover arbor, etc.).

The Commissioners discussed the pros and cons of the listed items, and narrowed the list down to the top four (4) items of priority; plants, signs, a fountain, and a cover for the arbor.

TOP FOUR (4) ITEMS MOTION: To approve the top four (4) priority items for Byers Park
MADE BY: Chairperson Foster
SECONDED: Commissioner Hammerman
ACTION: PASSED UNANIMOUSLY 5-0

OLD BUSINESS ITEMS

1. Dirt Bike Jump Course

Acting Director Dahl shared that the survey has been completed for the Dirt Bike Jump Course project. Senior Planner Ritter laid out the next steps to be taken by the Commission to move forward (determine grading quantities, design, and permitting through the City of Everett).

The Commission discussed and all were in agreement to set up a Pre-Application meeting with Senior Planner Ritter, Acting Director Dahl, Chairperson Foster, Commissioner Hammerman, and the people doing the volunteer work to help facilitate this project.

2. Story Pole

Acting Director Dahl announced the City of Mukilteo's Public Works crew refurbished the Story Pole (wrapped the base and added oil). She thanked the crew. Vice-Chairperson Ellis expressed his gratitude to the Public Works crew and noted how AWESOME it looks, all Commissioners concurred.

REPORTS AND COMMUNICATIONS

1. Chairperson and Commissioner Announcements

Commissioner Loutsis reported the NFL Hall of Fame in Canton Ohio is remarkable and worth touring.

Vice-Chairperson Ellis noted the volunteer work continues at Japanese Gulch (removed blackberries), and in early November there will be a planting event. Also, he is working on Stormwater outflow, testing samples.

Chairperson Foster welcomed Permit Services Assistant Martinis back.

Chairperson Foster suggested inviting Councilmember Crawford to the November meeting to give an update on the PROSA or any other items of interest (money for Parks).

Commissioner Hammerman announced on October 30, 2022 from 2:00 PM-5:00 PM the City and Chamber of Commerce will be hosting Spooktacular (previously named Boo bash), and on November 4th there will be a Community Awards Gala event hosted by the Chamber, she encouraged all to elect outstanding citizens in the community.

2. Staff Announcements/Information

Acting Director Dahl stated the Council is in the budget season now, nothing has been finalized to date.

Acting Director Dahl announced on October 17, 2022 the Council will be voting on the newly selected Recreation and Cultural Services Director, if this passes, the candidate will start in November of 2022.

NEXT MEETING: November 3, 2022

ADJOURNMENT MOTION: To adjourn the meeting at 7:57 PM.
MADE BY: Vice-Chairperson Ellis
SECONDED: Commissioner Loutsis
ACTION: PASSED UNANIMOUSLY 5-0

These minutes are excerpts from the Parks and Arts Commission meeting. An audio recording of the meeting was made.

Prepared by:

DRAFT

Cheryl Martinis – Permit Services Assistant

MUKILTEO PARKS AND ARTS COMMISSION AGENDA BILL	
SUBJECT TITLE: Byers Park Enhancements	Meeting Date: Dec 1, 2022
Staff Lead:	Exhibits: 1. Presentation by Angela Mele of the Watershed Company to assist in final enhancement recommendations
Department Director: Tony Trofimczuk - Recreation and Cultural Services Director	

BACKGROUND

During the Oct, 2022 PAC meeting, suggestions were made and discussed by PAC members. Some members were not able to attend in person or remotely. In order to wrap-up the conversation for a final recommendation, the Watershed Company has been invited to assist with Questions/Answers, general pricing information and to facilitate a brief conversation for final recommendation. Approx \$28K is available for enhancements and these funds need to be allocated by March 2023.

RECOMMENDATION

Review all Byers Park Enhancement concepts for final recommendation.

SUMMARY:

None

ALTERNATIVE:

None

Mark II Binocular Head 10x40 Optic

This model sold only as non-coin operated

Non-Coin Operated Binocular Head

\$2,250.00 Standard Colors: Hammer Grey, Hammer Brown, or Capri Blue

www.seecoast.com

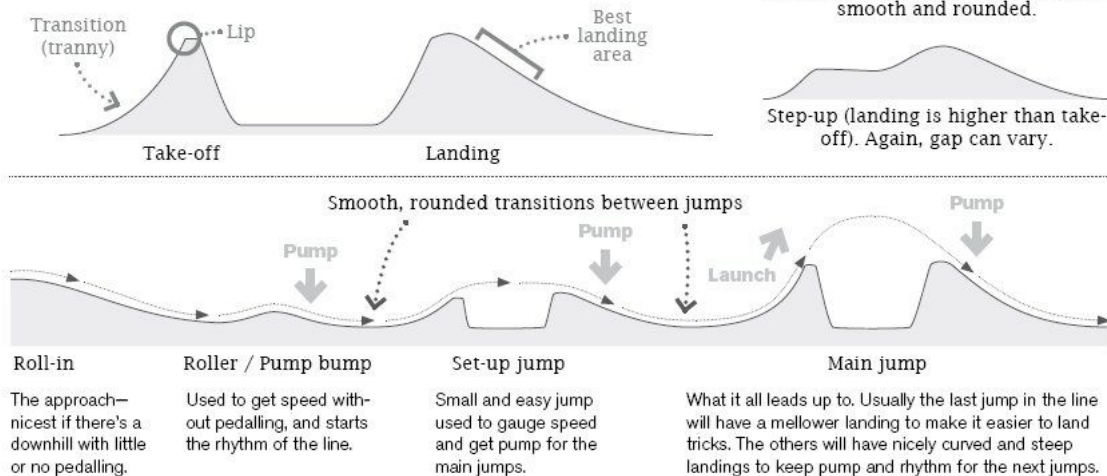


To really become good at jumping your bike you must first understand the various types of jumps and related terminology. From there, it's time to understand the what, why and how of jumping. And once you've got all that dialed, learn how to apply your new understanding of jumping mechanics to all the different types of jump features you might encounter on a trail. Learning how to jump isn't a straightforward journey – it's takes time, practice, and a good guide. That's where we come into play. Let's get started.

The following illustration breaks down the parts and types of jumps you may encounter on J-Gulch Dirt Jump Park.

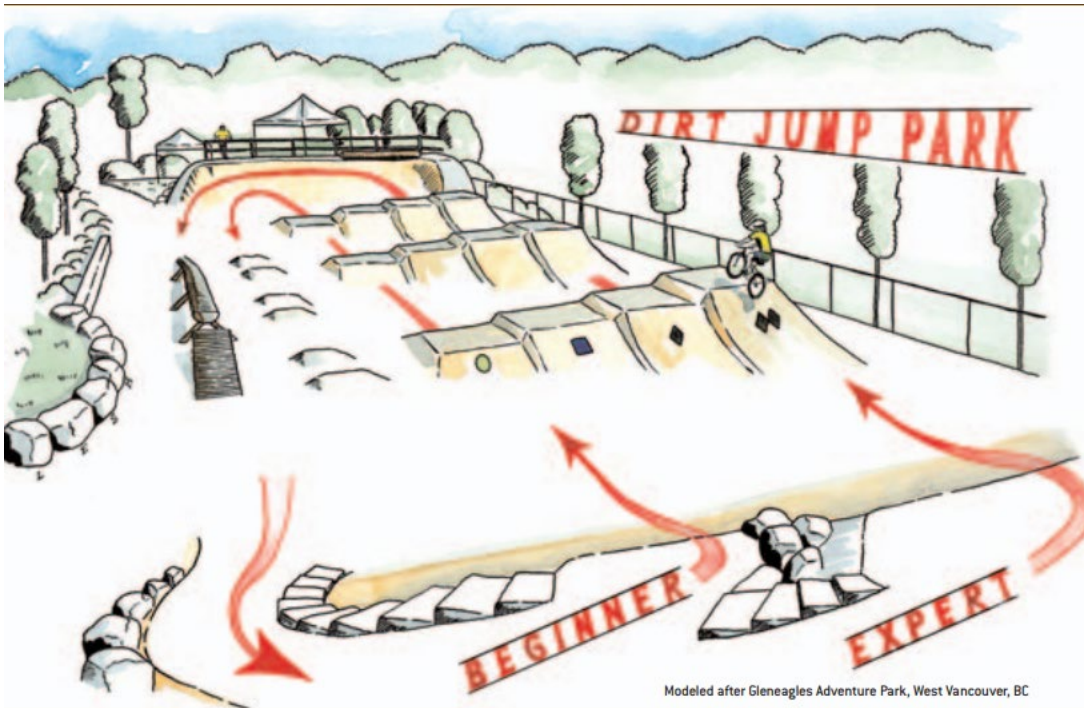
The anatomy of jumps

There is infinite variation in the shapes and sizes of jumps, but the same basic principles apply everywhere. Good dirt jumps will be close together with smooth, rounded transitions to help with pump and flow, but jumps on a downhill course could be very different, usually designed to be ridden at high speed. Here is a basic introduction to some aspects of jump design.



18 Steps to Building the Dirt Jump Park and status of each step

#1.	Permission and Partnership	Done
#2.	Team Input	Done
#3.	Location	Done (Property Survey completed)
#4.	Water Source	Natural PWN conditions
#5.	Risk Management Plan	Recreational immunity; IMBA, USDA Forrest Service, WA DNR, Evergreen MTB, NRPA, AWC
#6.	Signage System	Underway
#7.	Indemnification	Risk Management
#8.	Schedule Inspection and Maintenance	Underway
#9.	Design	Underway. 3 Lines, using IMBA Trail Difficulty Rating System. Easy, More Difficult, Difficult
#10.	Design for EVERYONE	Surface Features, Gradient, Width, Technical, Fitness Level
#11.	Table Tops and Gaps	"Jumping is all about progression:"
#12.	Measurements and Geometry	
#13.	Construction Plan	Cost, Permits, Equipment, Labor
#14.	Good Dirt	Screened Loam with a fairly high clay content.
#15.	Grade Site for Drainage	Gentle slope perpendicular to the jump lines
#16.	Build and Compact	Formed Rough Jumps to be sculpted and packed
#17.	Stewardship	Done. Youth Advisory Council, Mentorship, Organized Local Group
		Receiving guidance to operate under established By-laws and APA WA
		Youth in Planning Task Force Model.
#18.	LEARN	



Good Example of a Dirt Jump Park in Bellingham WA



DRAFT DESIGN Highlights

Phase 1 Three Lines

	Green	Blue	Single Black
Length	200ft	300 ft	400ft
# Features	Rollers Only	7	7-10
Cubic Yds Dirt	12 Cubic Yards	70 Cubic Yards	140 Cubic Yards
Width of Line	10 feet	15 feet	20 feet
Surface Area	2K sq/ft	4.5K sq/ft	8K sq/ft

Phase 2

Phase 3



Mukilteo Bike PK Lot Line STAKING EXHIBIT
Scale: N.T.S
Field Date: 10/4/22

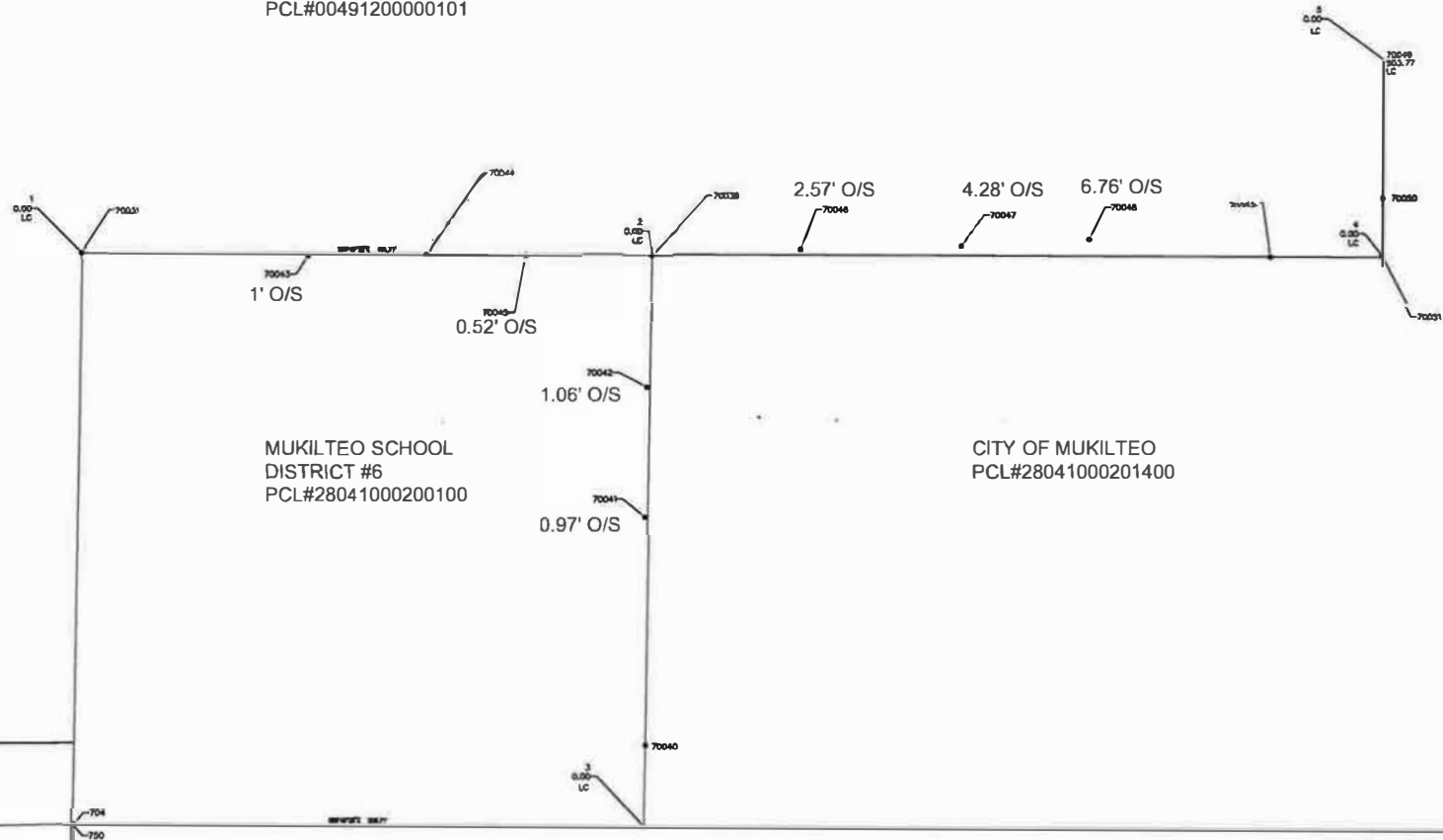
LDC | Surveying
Engineering
Planning

CITY OF MUKILTEO
PCL#00491200000101

MUKILTEO SCHOOL
DISTRICT #6
PCL#28041000200100

CITY OF MUKILTEO
PCL#28041000201400

76TH ST SW



- New PDF exhibit with parcel numbers/rd name added. The 70000 series numbers are our store measurement positions. The X.XX' O/S (in red) represents the measurement over to the property line from the stored measurement position, to where the crew set the marks on the property line.