



Parks and Arts Commission
Council Chambers – 11930 Cyrus Way
February 2, 2023

The Parks and Arts Commission (PAC) meeting will be held in the City Council Chambers, 11930 Cyrus Way. For those who wish to participate remotely, live streaming of the meeting is available via Zoom.
<https://us02web.zoom.us/j/81133115060>

By Phone: +1 (253) 215-8782 Meeting ID: 811 3311 5060

CALL TO ORDER – 6:00pm

CHAIR COMMENTS

ROLL CALL

AGENDA ORDER

APPROVAL OF MINUTES

Approval of Minutes of January 5, 2023 Meeting.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Members of the audience may address the Parks and Arts Commission for a maximum of three (3) minutes.

NEW BUSINESS ITEMS:

1. Special Guests?
2. P.A.C. Bylaws review with emphasis on attendance requirement and term limits including a comparison of similar/like bylaws from neighboring cities: Everett, Edmonds, Lynnwood, Marysville, Mountlake Terrace, Bothell and Kirkland.
3. Spring Summer Recreation Guide Production.
4. Rosehill Community Center 2023 CIP Update: Projector vs TV Wall, Carpet, Freezer/Fridge, Planters.
5. Summary of Council 1/23 Work session on Fees.
6. At our March meeting please come prepared to discuss PROSA update timeline which will occur 3rd qtr. 2023.

OLD BUSINESS ITEMS:

1. Dirt Jump Park Update
2. Review of “tabled January Assignment” Come prepared to share THREE NEW special event ideas for 2023

REPORTS AND COMMUNICATIONS

1. Chairperson and Commissioner Announcements.
 - a. Go Around.
2. Staff Announcements/Information.
 - a. SCUBA Park, Waterfront Promenade and Harbor Reach Park Updates.
 - b. Brainstorming to identify/suggest THREE NEW Special Events for 2023.

NEXT MEETING: March 2, 2023

ADJOURNMENT

Written public comment may be submitted via email (permittech@mukilteowa.gov).

For accessibility information and for accommodation requests, please call the ADA Coordinator at (425) 263-8005 (or TRS (800) 833-6384 or dial 711) or visit <https://mukilteowa.gov/departments/executive/ada-program/>. Please contact us at least two (2) business days in advance of the meeting so that we can arrange a reasonable accommodation for you.

APPROVAL OF MINUTES
January 5, 2023

CITY OF MUKILTEO, WASHINGTON
PARKS AND ARTS COMMISSION MEETING MINUTES
January 5, 2023

City Council Chambers - 11930 Cyrus Way / Virtual Meeting via Zoom

CALL TO ORDER Chairperson Foster called the meeting to order at 6:00 pm and led the flag salute.

ATTENDANCE Commissioners
Chairperson Foster, Vice-Chairperson Ellis, Commissioners Hammerman, Loutsis, and Zaman were present.
Commissioners Hammer and Specht were excused.

City Staff
Recreation and Cultural Services Director Trofimczuk, and Permit Services Assistant Reyes were present.

AGENDA ORDER No changes.

APPROVAL OF MINUTES

MOTION:	To approve the minutes of December 5, 2023.
MADE BY:	Commissioner Ellis
SECONDED:	Commissioner Hammerman
ACTION:	PASSED UNANIMOUSLY 5-0

PUBLIC COMMENTS None.

NEW MEETING ITEMS

1. Director Trofimczuk addressed Nominations and elections for Chair and Vice Chair for 2023. Motion to re-elect Chairperson Foster and Vice-Chairperson Ellis to current positions for 2023 year passed unanimously 5-0.
2. Motion to move meeting start time to 6:00 pm, passed unanimously 5-0.
3. Director Trofimczuk provided an overview of Community Support Grant and Co-Sponsorship Grant Awards, as well as the proposed 2024 Fee Schedule that will be on display for Council to review on January 23, 2023. A work session to discuss the inconsistencies of the proposed fee schedule was recommended.
4. Director Trofimczuk discussed the Merry Mukilteo Post Event SWAT Analysis results, guest speakers' topics, and membership to NRPA.

OLD MEETING ITEMS

1. Director Trofimczuk provided final recommendations for Byers Park. Motion to approve three rail fencing, two illustrative boards, and pet waste dispensers passed unanimously 5-0.
2. Director Trofimczuk provided an update on PROSA and Dirt Jump Park.

REPORTS

1. Congratulations on re-appointments of Chairperson and Vice-Chairperson for 2023. The Commission recognizes Commissioner Zaman's commitment to education, Commissioner Ellis' contribution to the Stormwater Team, and Commissioners Foster and Ellis' volunteer work.
2. Director Trofimczuk introduced Mr. George Barron, retired engineer, and master scuba trainer. Mr. Barron provided an overview of Scuba Park and concerns with safety to the public and recommended posting a “No Boat Launch” sign on the stair entrance of the Scuba Park. The Commission agreed to address Scuba Park concerns at the next meeting.

NEXT MEETING February 2, 2023

ADJOURNMENT MOTION: To adjourn the meeting at 8:04 PM.
MADE BY: Chair Foster
SECONDED: Vice Chair Ellis
ACTION: PASSED UNANIMOUSLY 5-0

These minutes are excerpts from the Parks and Arts Commission proceedings. An audio recording of the meeting was made.

Prepared by:

DRAFT

Joseph Reyes, Permit Services Assistant