



Parks and Arts Commission

VIRTUAL

June 10, 2021 7:00PM

To help prevent the spread of COVID-19, Commissioners will be participating in the meeting remotely. Currently, following the guidance and emergency proclamation of the Governor, we are prohibiting the public from attending in person. To ensure our meetings are accessible to the public and provide for public participation, the live feed of the Parks and Arts Commission meeting will be available via Zoom:

<https://us02web.zoom.us/j/82604568303?pwd=d204WW1Dai9VbJl4SzUzekV6WitoQT09>

By Phone: +1 (253) 215-8782

Meeting ID: 826 0456 8303

Password: **216447**

CALL TO ORDER – 7:00 PM

ROLL CALL

AGENDA ORDER

APPROVAL OF MINUTES

Approval of Minutes of May 06, 2021

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Members of the audience may address the Parks and Arts Commission for a maximum of three (3) minutes.

QUARTERLY CITY COUNCIL LIAISON UPDATE

NEW BUSINESS ITEMS:

1. July or August PAC site visit

OLD BUSINESS ITEMS:

1. Byers Family Park update
2. Joint PAC/City Council meeting discussion
3. Japanese Gulch Jump Bike Dirt Course

REPORTS AND COMMUNICATIONS

1. Chairperson and Commissioner Announcements
 - a. Committee Reports
2. Staff Announcements/Information: Department re-opening update

ADJOURNMENT

Due to COVID-19, printed packets are not available at City Hall at this time. Complete packets can be mailed upon request.

Written public comment may be submitted via email (permitted@mukilteowa.gov).

For accessibility information and for accommodation requests, please call the ADA Coordinator at (425) 263-8005 (or TRS (800) 833-6384 or dial 711), or visit <https://mukilteowa.gov/departments/executive/ada-program/>. Please contact us at least two (2) business days in advance of the meeting so that we can arrange a reasonable accommodation for you.

APPROVAL OF MINUTES

May 6, 2021

CITY OF MUKILTEO, WASHINGTON
Parks and Arts Commission Minutes
May 6, 2021
7:00 PM
Virtual Zoom Meeting

CALL TO ORDER

Chairperson Specht called the meeting to order at 7:03 PM.

ROLL CALL

Commissioners:

Chairperson Specht, Vice Chairperson Foster, Commissioners Carlson, Ellis, Hammer, Hammerman, and Zaman (arrived late) were present.

Absent: None

City Staff:

Recreation and Cultural Services Director Price, Community Development Director Osaki, and Permit Services Assistant Martinis were present.

AGENDA ORDER

No Change.

APPROVAL OF MINUTES

Motion:	To approve the minutes of March 4, 2021
Motion By:	Commissioner Hammerman
Seconded By:	Commissioner Hammer
Action:	PASS 6-1 Abstain
Vote:	Ayes: Chairperson Specht, Vice Chairperson Foster, Commissioners Carlson, Hammer, Hammerman, and Zaman
	Nays: None
	Abstain: Commissioner Ellis

PUBLIC COMMENT

None.

NEW BUSINESS ITEMS

1. Introduction of new Parks & Arts Commissioner Tim Ellis

Director Price introduced and welcomed the new Parks and Arts Commissioner Tim Ellis. Commissioner Ellis gave a brief overview of himself, and the Commissioners introduced themselves. Welcome Tim!

2. Japanese Gulch Daylighting Project-Consultant Presentation

Director Osaki shared a brief history on the 2016 adopted Waterfront Master Plan, noting the varied elements of the plan (recreation, pedestrian mobility, restoration of components of the waterfront, and the signature project, the Japanese Daylighting Project).

Director Osaki introduced consultant Jim Brennan from J.A. Brennan Associated PLLC. Mr. Brennan shared a detailed PowerPoint presentation on where we are now in the design phase of the project. He asked the Commission for feedback on the design to date. The Commissioners discussed, asked questions, and offered ideas.

Director Osaki concluded by asking all the Commissioners if they agree to finish the design phase, and then permitting. He emphasized at this time there are no monies for the construction. The Commissioners agreed.

3. Joint PAC/City Council meeting topics

Chairperson Specht asked all the Commissioners to brainstorm their thoughts and ideas for the upcoming PAC/City Council meeting. All suggestions will be vetted and narrowed down to the top two or three prior to meeting with City Council. Ideas to date (Parks endowment fund, bed and breakfast at Lighthouse Park, implement strategies to make Mukilteo a destination and not a pass through, build up arts funding, identity of Mukilteo and signage, branding/gateway).

OLD BUSINESS ITEMS:

Byers Family Park update and community planting, May 22, 2021

Director Price listed two items remaining at Byers Family Park (Zipty to install wire underground, and National Sign Corporation will install the sign). Director Price shared a picture of the painted Arbor.

Director Price announced there are one hundred and twenty plants that need planting at Byers Family Park. He has scheduled a planting event for May 22, 2021 at 9:00 AM on site, rain or shine. Volunteers needed, Director Price asked the Commissioners first, and then will seek others if needed.

The Byers Family Park Grand Opening date is still under discussion.

REPORTS AND COMMUNICATIONS:

Commissioner Hammerman listed events planned for downtown (Music in the park- 3 events this summer with dates to follow, wine walk July 31, 2021). Director Price offered to push out event notifications on Facebook and Instagram for Commissioner Hammerman.

Director Price reported all volunteer work at the Japanese Gulch Trail have been halted because they were doing things that were not approved. Moving forward no one has authorization to do work in the Japanese Gulch Trail.

Update on the Jump Bike Dirt Course, Director Price is waiting to hear from Olympia regarding the cemetery.

Rosehill is opening up with a modified schedule. (Private rentals as well as the facility on limited days/times).

Rosehill hosted a very successful vaccination clinic, thank you to everyone who participated.

Next Meeting: June 3, 2021 at 7:00 PM

ADJOURNMENT

Motion:	To adjourn meeting at 8:43 PM
Motion By:	Commissioner Ellis
Seconded By:	Commissioner Hammerman
Action:	PASS 7-0
Vote: Ayes:	Chairperson Specht, Vice Chairperson Foster, Commissioners Carlson, Ellis, Hammer, Hammerman, and Zaman
Nays:	None

Prepared by: DRAFT
Cheryl Martinis, Permit Services Assistant

MUKILTEO PARKS AND ARTS COMMISSION AGENDA REPORT	
SUBJECT TITLE: Site Visit Discussion	FOR AGENDA OF: June 10, 2021
Department Director: Jeff Price	EXHIBITS: N/A
Contact Staff: Jeff Price, Director Recreation & Cultural Services	

Purpose:

The purpose of this item is to discuss a site visit by the commissioners to Byers Family Park and possibly another site for the July or August 2021 PAC meeting.

Background:

Typically, each year PAC commissioners make a site visit to a City park or park related project in the city. This topic will be addressed at the June PAC meeting.

Recommended Parks and Arts Commission Action:

No action required. Provide input and comment for the topic.

MUKILTEO PARKS AND ARTS COMMISSION AGENDA REPORT	
SUBJECT TITLE: Byers Family Park Update	FOR AGENDA OF: June 10, 2021
Department Director: Jeff Price	EXHIBITS: 1. Park pictures
Contact Staff: Jeff Price, Director Recreation & Cultural Services	

Informational:

Both benches have been installed along with the bicycle repair station. The decorative plaza is completed along with the rock wall, the park sign, and landscaping. The arbor has also been installed. The next stages of the project include the relocation of a powerline. Project completion is targeting for this month.

Recommendation:

None needed.





MUKILTEO PARKS AND ARTS COMMISSION AGENDA REPORT	
SUBJECT TITLE: Prep for Joint Work Session with City Council. Date of session TBD.	FOR AGENDA OF: June 10, 2021
Department Director: Jeff Price	EXHIBITS: N/A
Contact Staff: Jeff Price, Director Recreation & Cultural Services	

Purpose:

The purpose of this item is to discuss the Joint Work Session with City Council typically scheduled for late January or early February of each year, but delayed this year given COVID related departmental furloughs, layoffs, building closure, and in-person meeting challenges.

Background:

Typically, each year a joint meeting is held between PAC and City Council to discuss PAC activity from the previous year and discuss draft activity for the upcoming year.

Recommended Parks and Arts Commission Action:

No action required. Provide input and comment for the topic.

PARKS AND ART COMMISSION AGENDA BILL	
SUBJECT TITLE: Dirt Jump Bicycle Course in Japanese Gulch	Meeting Date: June 10, 2021
Staff Lead: Jeff Price	Exhibits:
Department Director: Jeff Price, Recreation & Cultural Services Director	

BACKGROUND:

The Japanese Gulch Master Plan and the Parks, Recreation, and Open Space Plan mentions the development of a dirt jump bicycle course in Japanese Gulch. Staff will provide an overview of the status of the project.

RECOMMENDATION:

No action. Staff will update the commissioners on status of the project.