



CITY OF
MUKILTEO

*Planning and Community
Development Department*

**Historic
Preservation
Commission
City Hall Council
Chambers
January 26, 2023**

CALL TO ORDER – 6:30 PM

FLAG SALUTE

ROLL CALL

AGENDA ORDER

APPROVAL OF MINUTES FROM:

- November 1, 2022

PUBLIC COMMENTS

MEETING ITEMS

- 2023 Work Plan

REPORTS AND COMMUNICATIONS

- Community Development Department Weekly Council Update Report (FYI)

NEXT MEETING:

- February 23, 2023

ADJOURNMENT

Complete packets are available at City Hall, 11930 Cyrus Way, Mukilteo, WA 98275

If you have a disability, which may limit your participation in the hearing process, please contact the City Clerk's office at 425.263.8005 at least two (2) business days in advance of the meeting so that we can arrange a reasonable accommodation for you.

APPROVAL OF MINUTES
November 1, 2022

CITY OF MUKILTEO, WASHINGTON
HISTORIC PRESERVATION COMMISSION MEETING MINUTES
November 01, 2022

City Council Chambers - 11930 Cyrus Way / Virtual Meeting via Zoom

CALL TO ORDER	Chairperson Carlson called the meeting to order at 6:30 PM.		
ATTENDANCE	<u>Commissioners</u> Chairperson Carlson, Commissioners Allen, Archipley, Fisher, Ripley attended virtually. Vice-Chairperson Northfield and Commissioner Kirk were excused. <u>City Staff</u> City Administrator Powers, Associate Planner Kress, and Permits Services Assistant Martinis and Reyes.		
AGENDA ORDER	No changes.		
APPROVAL OF MINUTES	MOTION:	To approve the minutes of June 23, 2022.	
	MADE BY:	Commissioner Cate	
	SECONDED:	Commissioner Allen	
	ACTION:	PASSED UNANIMOUSLY 5-0	
PUBLIC COMMENTS	None.		
MEETING ITEMS	1. Hawthorne Hall Administrator Powers introduced himself and provided the commission with a recap of the Hawthorne Hall discussions from previous Commission meetings. The Items highlighted were the reformation of the historical preservation commission, comprehension plan, zoning information, and the structural condition assessment report. Chairperson Carlson brought up the idea of the availability of grants and money which was introduced by Michelle Thompson from the Washington State Historic Preservation Society. Administrator Powers re-addressed the four options for the use of Hawthorne Hall, which was previously voted on by the Commission.		
REPORTS	Cancellation of November 24, and December 22, 2022 Meetings due to Holidays.		
NEXT MEETING	January 26, 2023		
ADJOURNMENT	MOTION:	To adjourn the meeting at 7:06 PM.	
	MADE BY:	Vice Chair Carlson	
	SECONDED:	Commissioner Fisher	
	ACTION:	PASSED UNANIMOUSLY 5-0	

These minutes are excerpts from the Planning Commission proceedings. An audio recording of the meeting was made.

Prepared by:

DRAFT

Joseph Reyes, Permit Services Assistant

MUKILTEO HISTORIC PRESERVATION COMMISSION AGENDA REPORT	
SUBJECT TITLE: 2023 Work Plan Discussion	FOR AGENDA OF: January 26, 2023
Department Director: Andy Galuska, Community Development Director	EXHIBITS:
Contact Staff: Andy Galuska, Community Development Director	

SUMMARY/BACKGROUND

To better plan for the needs of the coming year, staff wanted to discuss possible topics and projects for the coming year. Before staff create a work plan, we wanted to discuss possible items with the board. We would ask board members to take some time before the meeting to consider what should be tackled this year and be prepared to discuss it at the January 26th meeting. Staff is happy to answer questions or provide information ahead of the meeting.

RECOMMENDATION

Consider possible meeting topics and areas of concern and give a list of recommendations to staff to prepare a yearly work plan to be presented in February.