

2024 Preliminary Budget Revisions

October 9, 2023

1. Exhibits 1, 2A, 2B, 3 and 9
2. Revised Tables
 - Page 114-115: ARPA Fund (021)
 - Page 121-123: Capital Projects Fund (301)
 - Page 135: REET II (332)
 - Page 171-175: Facilities Maintenance Fund (518)
 - Page 177: Facility Renewal Fund (520)
3. Page 13: Removed the RC Slope Mower from the Equipment Replacement List in Exhibit 10
4. Page 120: Added Boat Launch Floats to the List of NBIs
5. Page 125: Reduced the Annual Pavement Preservation Program NBI from \$900,000 to \$400,000
6. Page 126: Reduced the Annual Pedestrian Crosswalk Enhancement Program NBI from \$50,000 to \$25,000
7. Page 129: Moved the Boat Launch Floats NBI from Page 140
8. Page 139: Removed the Radio Controlled Slope Mower from the List of NBIs
9. Page 140: Moved the Boat Launch Floats NBI to Page 129
10. Page 145: Removed the RC Slope Mower NBI
11. Page 166: Removed the RC Slope Mower NBI

2024 CITY OF MUKILTEO PRELIMINARY ANNUAL BUDGET



11930 Cyrus Way, Mukilteo, WA 98275

MAYOR JOE MARINE

CITY ADMINISTRATOR STEVE POWERS



EXHIBIT 1 – BUDGET SUMMARY BY FUND

	BEGINNING FUND BALANCE	2024 REVENUE	INCOMING TRANSFERS	TOTAL FUND SOURCES	2024 EXPENDITURES	OUTGOING TRANSFERS	TOTAL FUND USES	ENDING FUND BALANCE
GENERAL & SPECIAL REVENUE FUNDS								
General	\$ 6,732,152	\$ 17,173,655	\$ -	\$ 17,173,655	\$ 16,348,077	\$ 1,091,690	\$ 17,439,767	\$ 6,466,041
City Reserve	1,010,918	24,688	-	24,688	-	-	-	1,035,606
LEOFF I Reserve	-	-	-	-	-	-	-	-
ARPA	2,513,182	90,000	-	90,000	1,098,134	520,000	1,618,134	985,048
Transportation Benefit District	501,408	449,800	-	449,800	-	400,000	400,000	551,208
Drug Enforcement	18,291	5,340	-	5,340	16,000	-	16,000	7,631
Waterfront Parking	317,992	663,390	-	663,390	727,998	-	727,998	253,384
Streets	(283,325)	430,500	557,455	987,955	996,902	-	996,902	(292,273)
Hotel/Motel Lodging Tax	177,300	203,040	-	203,040	270,000	-	270,000	110,340
Emergency Medical Services	878,867	3,212,606	496,948	3,709,555	4,588,422	-	4,588,422	-
DEBT SERVICE FUND	755,610	4,930	876,400	881,330	880,300	-	880,300	756,640
CAPITAL PROJECT FUNDS								
Capital Projects	2,096,475	1,190,019	985,000	2,175,019	1,396,411	-	1,396,411	2,875,083
Park Acquisition & Development	284,831	14,930	-	14,930	-	-	-	299,761
Transportation Impact Fee	425,295	129,250	-	129,250	-	-	-	554,545
Real Estate Excise Tax I	2,231,686	481,000	-	481,000	-	880,300	880,300	1,832,386
Real Estate Excise Tax II	795,798	459,850	-	459,850	-	585,000	585,000	670,648
PROPRIETARY FUNDS								
Surface Water Management	8,530,464	4,531,234	-	4,531,234	5,349,490	194,000	5,543,490	7,518,208
Surface Water Reserve	300,000	6,000	-	6,000	-	-	-	306,000
INTERNAL SERVICE FUNDS								
Technology Replacement Reserve	13,380	18,900	37,287	56,187	50,000	-	50,000	19,567
Equipment Replacement Reserve	1,545,582	52,120	464,000	516,120	776,500	-	776,500	1,285,202
Facilities Maintenance	(167,891)	1,026,855	-	1,026,855	816,187	-	816,187	42,777
Facility Renewal	301,659	267,500	250,000	517,500	673,000	-	673,000	146,159
TOTAL	\$ 28,979,674	\$ 30,435,607	\$ 3,667,090	\$ 34,102,698	\$ 33,987,421	\$ 3,670,990	\$ 37,658,411	\$ 25,423,961

EXHIBIT 2 – REVENUE SUMMARY BY ALL FUND

	2022 Actuals	2023 Budget	2023 Estimated Actuals	2024 Budget	Change in Budget (\$)	Change in Budget (%)
General	\$ 16,027,806	\$ 16,465,700	\$ 16,504,079	\$ 17,173,655	\$ 707,955	4.3%
City Reserve	2,688	-	8,230	24,688	24,688	-
LEOFF I Reserve	-	-	-	-	-	-
ARPA	3,006,844	111,000	125,000	90,000	(21,000)	-18.9%
Transportation Benefit District	336,747	396,000	403,160	449,800	53,800	13.6%
Drug Enforcement	49	10,000	250	5,340	(4,660)	-46.6%
Waterfront Parking	661,815	657,720	663,240	663,390	5,670	0.9%
Streets	856,781	953,250	872,288	987,955	34,705	3.6%
Hotel/Motel Lodging Tax	317,352	168,400	203,690	203,040	34,640	20.6%
Emergency Medical Services	4,216,585	4,345,580	4,426,726	3,709,555	(636,025)	-14.6%
Debt Service	883,789	882,580	888,380	881,330	(1,250)	-0.1%
Capital Projects	3,742,559	2,570,000	1,908,881	2,175,019	(394,981)	-15.4%
Park Acquisition & Development	12,381	10,000	6,600	14,930	4,930	49.3%
Transportation Impact Fee	118,866	20,000	215,610	129,250	109,250	546.3%
Real Estate Excise Tax I	1,171,630	360,000	488,510	481,000	121,000	33.6%
Real Estate Excise Tax II	1,169,260	360,000	465,060	459,850	99,850	27.7%
Surface Water Management	4,130,019	4,410,000	4,125,580	4,531,234	121,234	2.7%
Surface Water Reserve	-	-	-	6,000	6,000	-
Technology Replacement Reserve	103,237	159,713	141,943	56,187	(103,526)	-64.8%
Equipment Replacement Reserve	689,792	-	45,000	516,120	516,120	-
Facilities Maintenance	747,989	709,452	710,842	1,026,855	317,403	44.7%
Facility Renewal	269,073	-	11,000	517,500	517,500	-
TOTAL	\$ 38,465,262	\$ 32,589,395	\$ 32,214,069	\$ 34,102,698	\$ 1,513,303	4.6%

2024 Budget

EXHIBIT 2 (CONTINUED) – EXPENDITURE SUMMARY BY FUND

Revised
October 9, 2023

	2022 Actuals	2023 Budget	2023 Estimated Actuals	2024 Budget	Change in Budget (\$)	Change in Budget (%)
General	\$ 15,751,253	\$ 16,786,093	\$ 15,434,266	\$ 17,439,767	\$ 653,674	3.9%
LEOFF I Reserve	14,822	-	-	-	-	-
ARPA	427,077	2,813,970	3,111,191	1,618,134	(1,195,836)	-42.5%
Transportation Benefit District	931,145	521,000	521,000	400,000	(121,000)	-23.2%
Streets	1,029,716	918,025	1,035,340	996,902	78,877	8.6%
Waterfront Parking	656,425	757,842	459,170	727,998	(29,844)	-3.9%
Hotel/Motel Lodging Tax	249,519	235,000	235,000	270,000	35,000	14.9%
Emergency Medical Services	4,602,951	4,345,580	3,992,630	4,588,422	242,842	5.6%
Drug Enforcement	-	10,000	-	16,000	6,000	60.0%
Debt Service	881,699	880,300	134,860	880,300	-	0.0%
Capital Projects	2,948,354	3,007,400	280,090	1,396,411	(1,610,989)	-53.6%
Park Acquisition & Development	-	-	-	-	-	-
Transportation Impact Fee	-	-	-	-	-	-
Real Estate Excise Tax I	883,000	882,580	882,580	880,300	(2,280)	-0.3%
Real Estate Excise Tax II	2,052,882	1,276,000	1,276,000	585,000	(691,000)	-54.2%
Surface Water Management	2,798,823	10,273,518	2,394,390	5,543,490	(4,730,028)	-46.0%
Technology Replacement Reserve	205,906	155,713	184,174	50,000	(105,713)	-67.9%
Equipment Replacement Reserve	360,127	871,000	459,868	776,500	(94,500)	-10.8%
Facilities Maintenance	924,774	803,100	932,930	816,187	13,087	1.6%
Facility Renewal	109,129	271,300	203,472	673,000	401,700	148.1%
TOTAL	\$ 34,827,601	\$ 44,808,421	\$ 31,536,961	\$ 37,658,411	\$ (7,150,010)	(16.0%)

EXHIBIT 3 – TOTAL REVENUES AND EXPENDITURES FOR ALL FUNDS

Revised
October 9, 2023

	2022 Actuals	2023 Budget	2023 Estimated Actuals	2024 Budget	Change in Budget (\$)	Change in Budget (%)
REVENUE SOURCE:						
Taxes	\$ 16,790,543	\$ 15,899,600	\$ 15,769,165	\$ 16,613,157	\$ 713,557	4.5%
Licenses and permits	1,993,663	1,962,000	1,984,290	2,013,800	51,800	2.6%
Intergovernmental revenue	5,113,073	2,402,300	1,306,381	2,864,269	461,969	19.2%
Charges for goods and services	7,231,426	6,377,352	6,493,960	6,837,230	459,878	7.2%
Fines and penalties	184,952	177,400	184,820	182,300	4,900	2.8%
Miscellaneous revenue	1,627,882	1,384,120	2,079,090	1,924,852	540,732	39.1%
TOTAL REVENUES	\$ 32,941,539	\$ 28,202,772	\$ 27,817,706	\$ 30,435,607	\$ 2,232,835	7.9%
EXPENDITURE TYPE:						
Salaries and wages	\$ 12,173,248	\$ 14,045,656	\$ 12,067,190	\$ 14,611,358	\$ 565,702	4.0%
Benefits	4,269,376	4,616,845	4,437,694	4,987,069	370,224	8.0%
Supplies	1,009,287	1,030,352	1,131,620	874,703	(155,649)	-15.1%
Other services and charges	8,112,238	10,416,695	5,981,021	8,385,076	(2,031,619)	-19.5%
Capital Outlay	2,768,378	9,406,950	3,372,953	4,248,915	(5,158,035)	-54.8%
Debt service	881,699	880,300	134,860	880,300	-	0.0%
TOTAL EXPENDITURES	\$ 29,214,225	\$ 40,396,798	\$ 27,125,338	\$ 33,987,421	\$ (6,409,377)	(15.9%)

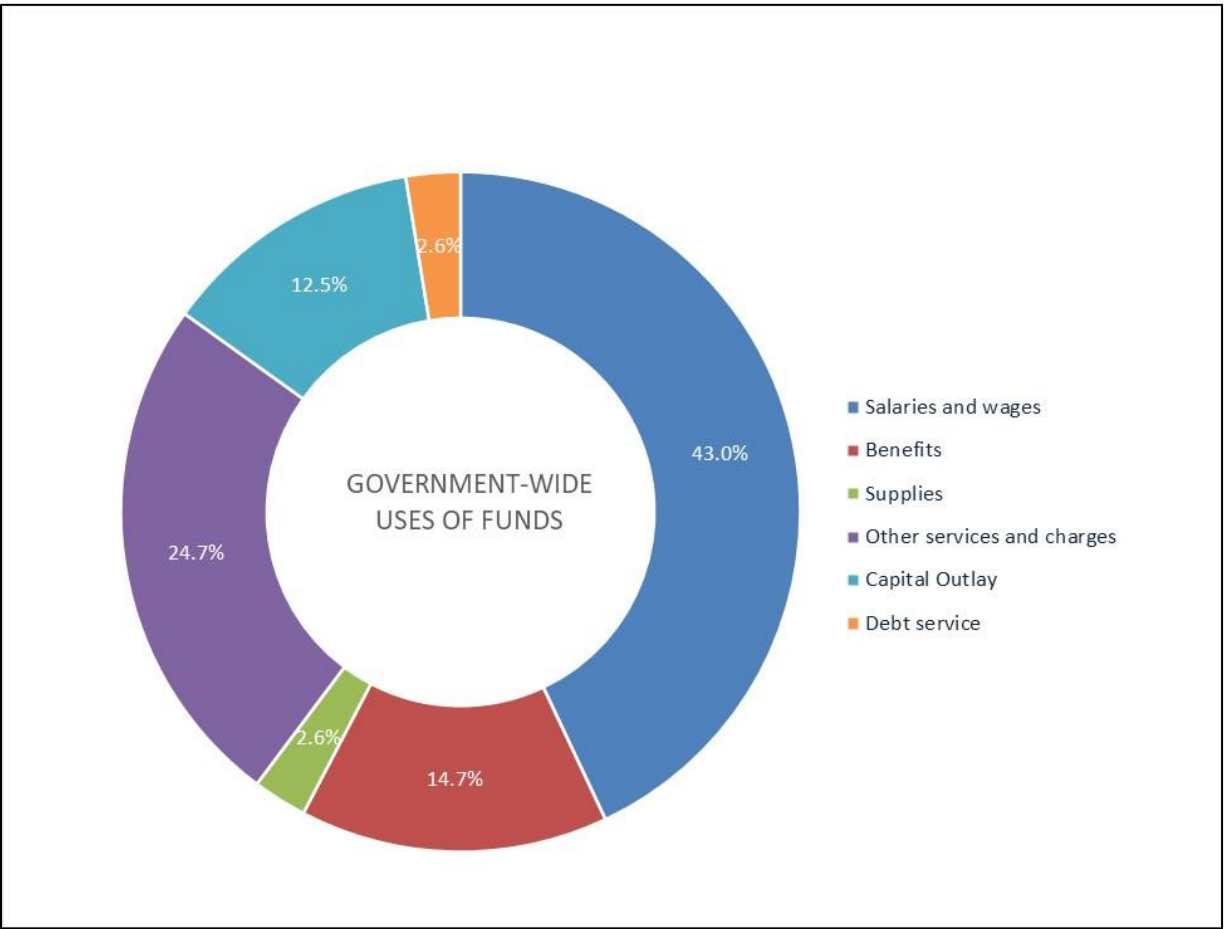
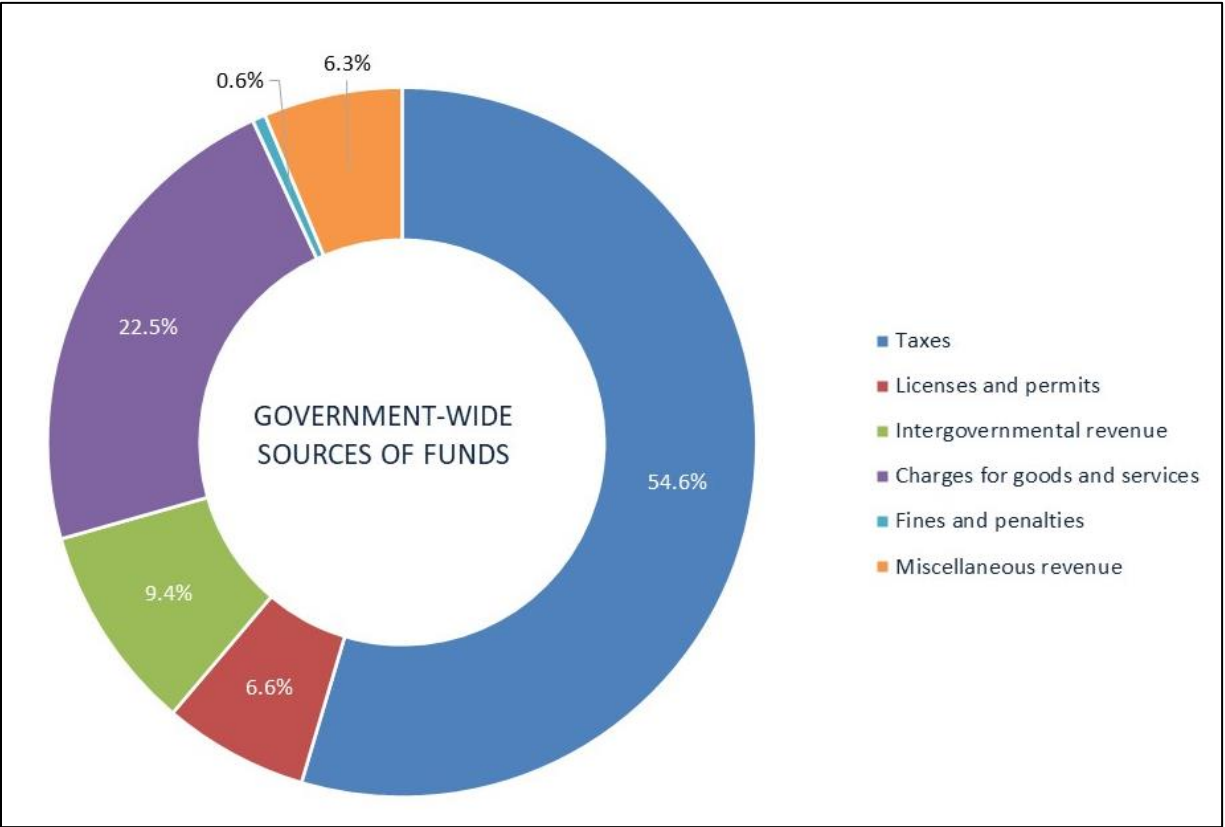


EXHIBIT 9 – TRANSFERS BETWEEN FUNDS

	<i>Transferring Fund</i>				TOTAL INCOMING TRANSFERS
	General	Transportatio n Benefit District	Real Estate Excise Tax I	Real Estate Excise Tax II	
	<i>011</i>	<i>101</i>	<i>331</i>	<i>332</i>	
Check figure	-	-	-	-	
General	\$ -	\$ -	\$ -	\$ -	\$ -
Streets	557,455				557,455
Emergency Medical Services	496,948				496,948
Debt Service			880,300		880,300
Capital Projects	-	400,000	-	585,000	985,000
Technology Replacement	37,287				37,287
TOTAL OUTGOING TRANSFERS	\$ 1,091,690	\$ 400,000	\$ 880,300	\$ 585,000	\$ 2,956,990

Recipient Fund

EXHIBIT 10 – NEW BUDGET ITEMS

EQUIPMENT REPLACEMENT					
Page	Department	Fund	Project	Preliminary	Adopted
159	Police	ARPA	Electric SUV	\$ 90,000	
160	Police	ARPA	Hybrid SUV	\$ 90,000	
161	Police	ARPA	Hybrid SUV	\$ 90,000	
162	Fire	ERR	SUV/Ford Lightning	\$ 75,000	
163	Public Works-Parks	ERR	F150/Lightning and Charging Station	\$ 65,000	
164	Public Works-Parks	ERR	Ram 3500 Dump	\$ 120,000	
165	Finance/IT/Clerk	ERR	Ford Transit Connect	\$ 45,000	
145	Public Works-Storm Ops	SW	RC Slope Mower	\$ 26,000	
146	Public Works-Storm Eng	SW	Electric SUV - Volkswagen ID. 4	\$ 60,000	
147	Public Works-Storm Ops	SW	Compact Track Loader	\$ 108,000	
			TOTAL	\$ 769,000 \$ 743,000	\$

FACILITY RENEWAL					
Page	Facility		Project	Preliminary	Adopted
178	City Hall	FR	HVAC	\$ 60,000	
178	Fire Station 25	FR	Remodel - Gutters	\$ 30,000	
178	Police Station	FR	HVAC	\$ 75,000	
178	Police	ARPA	Police Station Wellness Center (Grant \$258,000)	\$ 250,000	
			TOTAL	\$ 415,000	\$

CAPITAL PROJECTS					
Page	Department		Project	Preliminary	Adopted
124	Public Works	REET II	Annual ADA Upgrades	\$ 25,000	
125	Public Works	Tran. Benefit Dist.	Annual Pavement Preservation	\$ 400,000	
126	Public Works	REET II	Annual Pedestrian Crosswalk Enhancement	\$ 25,000	
127	Public Works	REET II	Annual Sidewalk Repair	\$ 185,000	
128	Public Works	REET II	Annual Traffic Calming	\$ 100,000	
140 129	Public Works	REET II	Boat Launch Floats (Grant \$750,000)	\$ 250,000	
141	Public Works	SW	80th Street Outfall	\$ 400,000	
142	Public Works	SW	Annual Catch Basin Restoration Program	\$ 100,000	
143	Public Works	SW	Pacific Place Pond	\$ 400,000	
144	Public Works	SW	Stormwater Pipe Inspection/Assessment (Grant \$518,622)	\$ 77,793	
			TOTAL	\$ 1,962,793	\$
			Grand Total	\$3,146,793	\$

2024 Budget

Revised
October 9, 2023

ARPA Fund (021)

	2022 Actuals	2023 AMENDED Budget	2023 Estimated Actuals	2024 Budget	24-B v 23-B Incr / (Decr)
Beginning fund balance	\$ 2,919,605	\$ 5,499,373	\$ 5,499,373	\$ 2,513,182	\$ (2,986,191)
Revenue and transfers-in					
ARPA NON-GRANT ASSISTANCE	2,995,529	-	-	-	-
SNO COUNTY - EMBEDDED SOCIAL WORKER	-	-	-	-	-
Intergovernmental Revenue	2,995,529	-	-	-	-
INVESTMENT EARNINGS	11,315	111,000	125,000	90,000	(21,000)
Miscellaneous revenue	11,315	111,000	125,000	90,000	(21,000)
OPERATING TRANSFERS IN	-	-	-	-	-
Total revenue and transfers-in	\$ 3,006,844	\$ 111,000	\$ 125,000	\$ 90,000	\$ (21,000)
Total resources	\$ 5,926,449	\$ 5,610,373	\$ 5,624,373	\$ 2,603,182	\$ (3,007,191)
Expenditures and transfers-out					
FULL TIME EMPLOYEES	34,758	-	90,010	94,000	94,000
SPECIAL ASSIGNMENT PAY	-	-	1,110	-	-
FULL TIME EMPLOYEES	22,395	182,800	70,630	85,000	(97,800)
FULL TIME EMPLOYEES	-	-	3,000	-	-
FULL TIME EMPLOYEES	-	-	330	-	-
EMPLOYEE RETENTION BONUSES	-	210,000	242,000	125,000	(85,000)
EMPLOYEE HIRING INCENTIVES	-	65,000	26,000	8,000	(57,000)
Salaries and wages	\$ 57,153	\$ 457,800	\$ 433,080	\$ 312,000	\$ (145,800)
FICA	2,660	-	6,970	6,970	6,970
PERS	3,597	-	9,470	9,470	9,470
L&I	107	-	270	270	270
			220		-
			310		-
			10		-
			10		-
			10		-
MEDICAL BENEFITS	4,944	-	10,260	10,260	10,260
DENTAL BENEFITS	323	-	650	650	650
VISION BENEFITS	46	-	90	90	90
LIFE INSURANCE	107	-	704	704	704
PAID FAMILY LEAVE	56	-	200	200	200
LONG TERM DISABILITY INSURANCE	237	-	550	550	550
MEDICAL OPT-OUT INCENTIVE	-	-	-	-	-
FICA	1,714	13,990	5,430	5,430	(8,560)
PERS	2,327	19,000	7,370	7,370	(11,630)
L&I	84	540	240	240	(300)
MEDICAL BENEFITS	3,308	20,520	10,260	10,260	(10,260)
DENTAL BENEFITS	685	1,880	2,060	2,060	180
VISION BENEFITS	93	280	280	280	-
LIFE INSURANCE	63	-	190	190	190
PAID FAMILY LEAVE	38	410	150	150	(260)
LONG TERM DISABILITY INSURANCE	139	-	430	430	430
MEDICAL OPT-OUT INCENTIVE	-	-	-	-	-
Benefits	20,528	56,620	56,134	55,574	(1,046)

ARPA Fund (021) Continued

	2022	2023	2023 Estimated	2024	24-B v 23-B Incr
	Actuals	AMENDED Budget	Actuals	Budget	/ (Decr)
SMALL ITEMS OF EQUIPMENT	-	234,600	234,600	-	(234,600)
SMALL ITEMS OF EQUIPMENT	173	-	-	-	-
ROSEHILL POINT ELLIOTT ROOM - TABLES	-	14,000	14,000	-	(14,000)
Supplies	173	248,600	248,600	-	(248,600)
GRANT WRITER	-	50,000	50,000	-	(50,000)
CONSULTING SERVICES	-	-	-	-	-
NON PROFIT GRANTS	-	350,000	-	100,000	(250,000)
EMBEDDED SOCIAL WORKER PROGRAM	26,890	65,000	65,000	65,000	-
ARPA UTILITY ASSISTANCE	1,049	-	-	-	-
DIGITAL PARKING PERMITS	-	18,000	19,908	-	(18,000)
TRANSLATION SERVICES	-	50,000	50,000	-	(50,000)
Other services and charges	27,939	533,000	184,908	165,000	(368,000)
COUNCIL CHAMBER AV UPGRADE	139,521	-	-	-	-
PD BODYCAM PROGRAM	66,763	65,000	65,000	65,000	-
SIDEWALK DESIGN	-	-	8,550	-	-
REPLACE EDEN FINANCIAL SOFTWARE	-	550,000	550,000	-	(550,000)
CITY BRANDING	-	50,000	83,404	-	-
WEBSITE REVAMP	-	100,000	60,641	-	(100,000)
OTHER MACHINERY & EQUIPMENT	-	-	-	-	-
ROSEHILL STAINING/PAINTING	-	115,000	115,000	-	(115,000)
ROSEHILL CARPET	-	50,000	50,000	-	-
ROSEHILL POINT ELLIOTT ROOM - MEDIA SYSTEM	-	39,050	100,705	-	(39,050)
ROSEHILL POINT ELLIOTT ROOM - KITCHEN	-	13,500	13,500	-	(13,500)
INTERIM WATERFRONT IMPROVEMENTS	-	48,400	52,457	-	(48,400)
WATERFRONT PARK GATES	-	45,000	39,012	-	(45,000)
92ND STREET PARK PLAYGROUND EQUIPMENT	-	190,000	190,000	-	(190,000)
DIRT JUMP BIKE COURSE PER JAPANESE GULCH MASTER PLAN	-	-	24,000	-	-
HARBOUR POINTE PATH REPAIR	-	-	500,000	-	-
FIRE STATION ALERTING SYSTEM	-	-	84,200	-	-
SOUTH MUKILTEO PARK CONSTRUCTION	-	-	-	500,000	500,000
SOUTH MUKILTEO DESIGN & PERMIT	-	126,000	126,000	-	-
CENTRAL WATERFRONT PARK	-	126,000	126,000	-	(126,000)
Capital Outlay	206,284	1,517,950	2,188,469	565,000	(1,412,950)
TRANSFER TO LODGING TAX FUND	115,000	-	-	-	-
TRANSFER TO GENERAL FUND	-	-	-	-	-
TRANSFER TO EMS FUND	-	-	-	-	-
TRANSFER TO STREET FUND	-	-	-	-	-
TRANSFER TO WATERFRONT PARKING	-	-	-	-	-
TRANSFER TO SURFACE WATER MANAGEMENT	-	-	-	-	-
TRANSFER TO FACILITY RENEWAL	-	-	-	250,000	250,000
TRANSFER TO ERR	-	-	-	270,000	270,000
Transfers-out	115,000	-	-	520,000	520,000
Total expenditures and transfers-out	\$ 427,077	\$ 2,813,970	\$ 3,111,191	\$ 1,617,574	\$ (1,656,396)
Ending fund balance	\$ 5,499,373	\$ 2,796,403	\$ 2,513,182	\$ 985,608	\$ (1,350,795)

Capital Projects Fund

In prior budget years, the City has used the REET II fund as the working capital projects fund. The Capital Projects Fund, established with the 2020 Budget, provides greater transparency of the use of restricted funds.

The 2024 budget includes transfers-in from other funds (primarily REET II) for projects, including some carry forward amounts from 2022 multi-year projects.

Budget Highlights

- Surface Water capital projects will continue to be budgeted through the Surface Water Fund.
- Projects budgeted for 2024 (not including carryovers from 2023) with individual New Budget Item requests.
 - Annual Programs
 - Annual ADA Upgrades Program
 - Annual Pavement Preservation
 - Annual Pedestrian Crosswalk Enhancement Program
 - Annual Sidewalk Repair Program
 - Annual Traffic Calming Program.
 - Other Projects
 - 80th Street Outfall
 - Boat Launch Floats
- Project carryovers from 2023 include the following:
 - Annual Programs
 - Mukilteo Lane Geotechnical Analysis
 - 61st Place Culvert Improvements
 - Big Gulch Trail Erosion Repairs
 - Chennault Beach Drainage Improvements
 - Wastewater Treatment Plant Erosion Repairs

Capital Projects Fund (301)

	2020 Actuals	2021 Actuals	2022 Actuals	2023 Budget	2023 Estimated Actuals	2024 Budget	24-B v 23-B Incr / (Decr)
Beginning fund balance	\$ -	\$ -	\$ (326,521)	\$ 1,894,986	\$ 467,684	\$ 2,096,475	\$ -
Revenue and transfers-in				1,276,000			
Taxes	-	-	-	-	-	-	-
Licenses and permits	-	-	-	-	-	-	-
DOT FHWA GRANT	-	76,933	-	200,000	-	-	(200,000)
FEDERAL DIRECT FROM DOT	-	-	-	-	-	-	-
RECREATION&CONSERVATION OFFICE ST. GRANT	-	-	-	475,000	-	-	(475,000)
WA STATE DEPT OF TRANS GRANT	9,206,894	3,543,123	24,896	-	-	-	-
GRANT FOR 5TH STREET BICYCLE & PED	-	-	-	-	-	-	-
STATE GRANT FOR WATERFRONT PROMENADE	-	-	-	-	-	-	-
SRTS GRANT 76TH & 525	-	-	-	-	-	-	-
WA STATE TIB GRANT	531,349	1,919,279	213,685	-	-	-	-
STATE GRANT FOR 2ND STREET IMPROVEMENTS	-	-	-	-	-	-	-
STATE INFRASTRUCTURE GRANT	-	-	-	-	-	-	-
STATE GRANT DEPT OF COMMERCE	8,954	344,384	-	-	-	258,000	258,000
SOUND TRANSIT SYSTEM ILA	989	170,982	441,582	-	-	-	-
MWWWD INTERLOCAL AGREEMENT	-	-	-	-	-	-	-
INTERLOCAL AGMT SNOHOMISH COUNTY	-	-	-	123,000	-	-	(123,000)
COUNTY GRANT FOR WATERFRONT PROMENADE	-	-	-	-	-	-	-
47TH PLACE WEST	-	-	-	-	122,881	627,119	627,119
JAPANESE GULCH	-	-	-	-	-	293,000	293,000
OTHER GRANT FOR WATERFRONT PROMENADE	-	-	-	-	-	-	-
HOTEL/MOTEL LODGING TAX GRANT	-	-	-	-	-	-	-
Intergovernmental revenue	9,748,186	6,054,701	680,163	798,000	122,881	1,178,119	380,119
STREET MAINTENANCE/REPAIRS SERVICES	219,779	123,367	-	-	-	-	-
Charges for goods and services	219,779	123,367	-	-	-	-	-
Fines and penalties	-	-	-	-	-	-	-
INVESTMENT INTEREST	-	(3,290)	1,369	-	14,000	11,900	11,900
Miscellaneous revenue	-	(3,290)	1,369	-	14,000	11,900	11,900
OPERATING TRANSFERS IN	-	-	-	-	-	-	-
OPERATING TRANSFERS IN - General Fund	-	-	-	-	-	-	-
OPERATING TRANSFERS IN - TBD PAVE PRES	244,758	20,579	931,145	521,000	521,000	400,000	(121,000)
OPERATING TRANSFERS IN - TBD 2ND STREET IMPROVEMENTS	-	-	-	-	-	-	-
OPERATING TRANSFERS IN - CAPITAL PROJECT MGR (TBD)	-	-	-	-	-	-	-
OPERATING TRANSFERS IN - CAPITAL PROJECT MGR (REET II)	-	-	-	-	-	-	-
OPERATING TRANSFERS IN - CAPITAL PROJECT MGR (SWM)	-	-	-	-	-	-	-
OPERATING TRANSFERS IN - TBD HPBW	-	-	-	-	-	-	-
OPERATING TRANSFERS IN - Park Mitigation Fund	-	51,404	325,376	-	-	-	-
OPERATING TRANSFERS IN - Transportation Mitigation Fund	-	-	-	-	-	-	-
OPERATING TRANSFERS IN - REET I PAVE PRES	6,019	8,977	-	-	-	-	-
OPERATING TRANSFERS IN - REET II PAVE PRES-ANNUAL	411,948	178,837	1,766,006	546,000	546,000	-	(546,000)
OPERATING TRANSFERS IN - REET II: HPBW	-	-	-	-	-	-	-
OPERATING TRANSFERS IN - REET II TRAFFIC CALM-ANNUAL	-	-	-	25,000	25,000	100,000	75,000
OPERATING TRANSFERS IN - REET II ADA-ANNUAL	-	-	-	25,000	25,000	25,000	-
OPERATING TRANSFERS IN - REET II 76TH & SR 525	-	-	-	-	-	-	-
OPERATING TRANSFERS IN - REET II SR 525 SIDEWALK	-	-	-	-	-	-	-
OPERATING TRANSFERS IN - REET II BOAT LAUNCH FLOATS	-	-	-	-	-	250,000	250,000
OPERATING TRANSFERS IN - REET II BTW-ANNUAL	-	-	-	435,000	435,000	-	(435,000)
OPERATING TRANSFERS IN - REET II SIDEWALK-ANNUAL	-	-	-	185,000	185,000	185,000	-
OPERATING TRANSFERS IN - MUKILTEO LANE REPAIR EVALUAT	-	-	-	-	-	-	-
OPERATING TRANSFERS IN - REET II PED XWALK-ANNUAL	-	-	-	35,000	35,000	25,000	(10,000)
OPERATING TRANSFERS IN - 2ND STREET IMPROVEMENTS	-	-	-	-	-	-	-
OPERATING TRANSFERS IN - SW HPBW	47,675	-	38,500	-	-	-	-
Transfers-in	710,400	259,797	3,061,027	1,772,000	1,772,000	985,000	(787,000)
Total revenue and transfers-in	\$ 10,678,365	\$ 6,434,575	\$ 3,742,559	\$ 2,570,000	\$ 1,908,881	\$ 2,175,019	\$ (394,981)
Total resources	\$ 10,678,365	\$ 6,434,575	\$ 3,416,038	\$ 4,464,986	\$ 2,376,565	\$ 4,271,494	\$ (394,981)

Capital Projects Fund (301) Continued

	2022 Actuals	2022 Actuals	2022 Actuals	2023 Budget	2023 Estimated Actuals	2024 Budget	24-B v 23-B Incr / (Decr)
Expenditures and transfers-out							
FULL TIME EMPLOYEES	-	-	111,556	110,200	33,610	110,200	-
Salaries and wages	\$ -	\$ -	\$ 111,556	\$ 110,200	\$ 33,610	\$ 110,200	\$ -
FICA	-	-	8,508	9,100	2,490	8,500	(600)
PERS	-	-	9,432	12,400	3,490	11,500	(900)
L&I	-	-	195	300	100	300	-
MEDICAL BENEFITS	-	-	14,040	19,600	9,780	20,800	1,200
TEAMSTERS PENSION	-	-	-	-	-	-	-
DENTAL BENEFITS	-	-	921	1,300	610	1,300	-
VISION BENEFITS	-	-	139	200	90	200	-
LIFE INSURANCE	-	-	231	-	90	311	311
PAID FAMILY LEAVE	-	-	179	300	70	300	-
LONG TERM DISABILITY INSURANCE	-	-	512	-	190	-	-
UNIFORMS BENEFITS	-	-	-	-	-	-	-
MEDICAL OPT-OUT INCENTIVE	-	-	-	-	-	-	-
Benefits	-	-	34,157	43,200	16,910	43,211	11
BLDG. MATERIALS & SUPPLIES	-	8,887	25,578	-	-	-	-
BLDG. MATERIALS & SUPPLIES	10,860	-	1,850	-	560	-	-
SMALL ITEMS OF EQUIPMENT	17,594	1,690	7,876	-	-	-	-
Supplies	28,454	10,577	35,304	-	560	-	-
TO BE ALLOCATED	-	-	-	2,854,000	-	-	(2,854,000)
ROADS MAINTENANCE-LICENSES&SUBSCRIPTIONS	875	-	-	-	-	-	-
PAVEMENT CONDITION INDEX RATING UPDATE	21,500	-	-	-	-	-	-
WORK EQUIP & MACHINE RENTAL	-	586	124	-	-	-	-
CONSTRUCTION DEBRIS DISPOSAL	-	912	-	-	-	-	-
CONSTRUCTION DEBRIS DISPOSAL	1,388	-	734	-	-	-	-
ROADS PRESERVATION - CONSULTING	-	187,188	429,826	-	19,590	-	-
ROADS PRESERVATION - ADVERTISING	372	1,191	2,338	-	-	-	-
ROADS PRESERVATION - SUBSCRIPTIONS	-	1,500	2,125	-	4,000	-	-
ROADS PRESERVATION - CONTRACTUAL SERVICES	-	203,369	671,707	-	-	-	-
ROADS PRESERVATION - PERMIT FEES	-	185	-	-	-	-	-
SIDEWALK REPAIR - CONSULTING SERVICES	-	18,755	12,982	-	-	-	-
WORK EQUIP & MACHINE RENTAL	627	-	-	-	-	-	-
ROADS MAINTENANCE - CONSULTING SERVICES	82,287	-	-	-	-	-	-
ROADS MAINTENANCE - ADVERTISING	1,807	-	-	-	-	-	-
ROADS MAINTENANCE - CONTRACTUAL SERVICES	159,316	8,352	-	-	-	-	-
ROADS MAINTENANCE - PERMIT FEES	2,175	-	-	-	-	-	-
INFRASTRUCTURE - CONSULTING SERVICES	6,826	-	-	-	-	-	-
INFRASTRUCTURE - ADVERTISING	-	-	-	-	-	-	-
INFRASTRUCTURE - POSTAGE	-	-	-	-	-	-	-
INFRASTRUCTURE - TRAVEL & SUBSISTENCE	-	-	-	-	-	-	-
INFRASTRUCTURE - MEALS	-	-	-	-	-	-	-
INFRASTRUCTURE - PRINTING AND BINDING	-	-	-	-	-	-	-
INFRASTRUCTURE - PERMIT FEES	-	-	-	-	-	-	-
INFRASTRUCTURE-WORK EQUIP&MACHINE RENTAL	-	-	-	-	-	-	-
Other services and charges	277,173	422,038	1,119,836	2,854,000	23,590	-	(2,854,000)
Intergovernmental services	-	-	-	-	-	-	-

Capital Projects Fund (301) Continued

	2022 Actuals	2022 Actuals	2022 Actuals	2023 Budget	2023 Estimated Actuals	2024 Budget	24-B v 23-B Incr / (Decr)
PRELIMINARY DESIGN	108,718	250,097	462,513	-	127,730	-	-
INFRASTRUCTURE DESIGN	-	-	1,180	-	-	-	-
ENG & MGMT CONSULTING SERVICES	-	-	581	-	-	-	-
PROJECT ADVERTISING	989	622	-	-	-	-	-
PERMIT FEES	6,459	6,833	4,200	-	-	-	-
INFRASTRUCTURE - RIGHT OF WAYS	8,194	444	-	-	-	-	-
DESIGN	8,954	382,996	-	-	-	-	-
ROADWAY - DESIGN	-	-	9,266	-	-	-	-
ROADWAY - CONSTRUCTION	9,522,280	4,969,690	719,379	-	54,420	-	-
ROADWAY - INSPECTION	690,706	544,540	68,307	-	7,040	-	-
STRUCTURES - CONSTRUCTION	-	-	-	-	-	-	-
STRUCTURES - INSPECTION	-	-	2,620	-	-	-	-
SIDEWALKS - DESIGN	26,438	4,560	-	-	-	-	-
SIDEWALKS - CONSTRUCTION	-	114,962	281,495	-	-	-	-
SIDEWALKS - INSPECTION	-	22,763	35,872	-	1,640	-	-
SIDEWALKS - PROJECT ADVERTISING	-	1,008	1,283	-	-	-	-
SIDEWALKS - PERMIT FEES	-	185	415	-	-	-	-
ROADWAY - CONSULTING SVCS	-	-	-	-	14,590	-	-
MUKILTEO LANE REPAIR EVALUATION	-	-	-	-	-	-	-
LIGHTING SYSTEMS	-	-	-	-	-	-	-
TRAFFIC CONTROL EQUIPMENT	-	29,781	60,390	-	-	-	-
TRAFFIC CALMING PROJECT	-	-	-	-	-	100,000	100,000
ADA UPGRADES PROJECT	-	-	-	-	-	25,000	25,000
SRTS 76TH & SR 525 PROJECT	-	-	-	-	-	-	-
BTW PROJECT INCLUDING 525 SIDEWALK	-	-	-	-	-	-	-
SIDEWALK REPAIR PROJECT	-	-	-	-	-	443,000	443,000
PEDESTRIAN CROSSWALK ENHANCEMENTS	-	-	-	-	-	25,000	25,000
5TH STREET BICYCLE & PED IMPROVEMENTS	-	-	-	-	-	-	-
STREET PRESERVATION PROJECT	-	-	-	-	-	400,000	400,000
HARBOUR REACH CORRIDOR PROJECT	-	-	-	-	-	-	-
DIRT JUMP BICYCLE COURSE	-	-	-	-	-	-	-
JAPANESE GULCH DAYLIGHTING PROJECT	-	-	-	-	-	-	-
2022 ANNUAL PAVEMENT PRESERVATION	-	-	-	-	-	-	-
2022 ANNUAL SIDEWALK REPAIR	-	-	-	-	-	-	-
2ND STREET IMPROVEMENTS	-	-	-	-	-	-	-
BOAT LAUNCH FLOATS	-	-	-	-	-	250,000	250,000
WATERFRONT PROMENADE	-	-	-	-	-	-	-
HARBOUR POINTE WIDENING PROJECT	-	-	-	-	-	-	-
Capital Outlay	10,372,738	6,328,481	1,647,501	-	205,420	1,243,000	1,243,000
Transfers-out	-	-	-	-	-	-	-
Total expenditures and transfers-out	\$ 10,678,365	\$ 6,761,096	\$ 2,948,354	\$ 3,007,400	\$ 280,090	\$ 1,396,411	\$ (1,610,989)
Ending fund balance	\$ -	\$ (326,521)	\$ 467,684	\$ 1,457,586	\$ 2,096,475	\$ 2,875,083	\$ 1,216,008

2024 Budget



Annual Pavement Preservation Program

Previous Review: This is an ongoing, sustaining program begun in 2016.

Preservation of the street network utilizing various pavement preservation technologies. As planned, this annual program also funds project management and overhead costs.

Council Priority

Fund Name

Capital Projects

Amount Requested

\$400,000

Nature of the expenditure?

Ongoing

Any Additional

No

Revenue? If

Yes, Identify

Below

Project eligible for REET II Funding

Yes

Expenditure Purpose and Justification

Based on the 2016 Wise Investments in Transportation Taskforce recommendations and City Council policy, the Pavement Preservation Program proposes funding of the preservation need at \$900,000 annually. The 2023 Budget includes funding from Transportation Benefit District (TBD) funds and REET II funds. It is recommended to yearly transfer the entire amount in the TBD fund to the pavement preservation program. In previous years the Council has not fund program fully due to other competing priorities. The City continues to face a challenge of identifying a sustainable funding source annually for this program.

Future years will fund other streets, based on the Pavement Preservation Program, along with project management and outreach support from contracting consultants. In 2023-24, \$1.02M is committed as matching fund for an STP Preservation grant that will repave 47th Place West.

Funding History	Total
2023 Estimated Carry Forward	\$ 2,773,511
2024 Budget	\$ 400,000
Total	\$ 3,173,511

Alternatives and Potential Costs

If not funded at recommended levels, the deferred cost of pavement surface maintenance will increase over time. This will reduce the level of service to the community. The Council could choose to decrease funding for this program.

Identify Additional Related Revenue and Expenses and Whether One-Time or On-Going

This is an ongoing program. Total proposed expenses are summarized in the table above.

Department:	Public Works
Division:	Engineering
Prepared by:	Matt Nienhuis, Public Works Director

Expenditure Account # & Title	Amount
Capital Projects: Pavement Preservation	\$ 400,000
	\$ -
	\$ -
	\$ -

Revenue Account # & Title	Amount
	\$ -
	\$ -
	\$ -

2024 Budget



Annual Pedestrian Crosswalk Enhancement Program

Previous Review: This is an ongoing, sustaining program begun in 2016.

Continued program to evaluate, design and install pedestrian crosswalk improvements.

Council Priority

Fund Name

Capital Projects

Amount Requested

\$25,000

Nature of the expenditure?

Ongoing

Any Additional Revenue? If Yes, Identify Below

No

Project eligible for REET II Funding

Yes

Expenditure Purpose and Justification

This annual program focuses on improving pedestrian safety at crosswalks. The City periodically receives requests for new or improved crosswalks from residents throughout the City.

2024 budget will be used to design and construct the sidewalk between the Boys & Girls Club and the YMCA.

Funding History

Total

2023 Estimated Carry Forward	\$ -
2024 Budget	\$ 25,000
Total	\$ 25,000

Alternatives and Potential Costs

The Council could choose to increase or decrease funding for this program.

Identify Additional Related Revenue and Expenses and Whether One-Time or On-Going

This is an ongoing program. Total proposed expenses are summarized in the table above.

Department:	Public Works
Division:	Engineering
Prepared by:	Matt Nienhuis, Public Works Director

Expenditure Account # & Title

Amount

Capital Projects: Crosswalk Enhancement	\$ 25,000
	\$ -
	\$ -
	\$ -

Revenue Account # & Title

Amount

Transfer in from REET II	\$ 25,000
	\$ -
	\$ -
	\$ -

2024 Budget



Boat Launch Floats

Previous Review: (list dates if relevant, otherwise leave blank)

Matching funds to apply for RCO grant to replace boat Launch Floats

Council Priority

Fund Name

General Fund

Amount Requested

\$1,000,000

Nature of the expenditure?

One-Time

Any Additional

No

Revenue? If

Yes, Identify

Below

Project eligible for REET II Funding

Yes

Expenditure Purpose and Justification

The boat launch floats are in need of replacement and an updated design was completed in 2022. The new design improved on the existing by providing a more robust connection point and lower maintenance decking. The RCO Boating Facilities Program grant will open in 2024 and matching funds will be required for the project.

Funding:

City Matching Funds - \$250,000

RCO Grant - \$750,000

Funding History	Budget	Est. Carry Forward
Total		

Alternatives and Potential Costs

Do not apply for RCO grant and fund the construction with City funds

Identify Additional Related Revenue and Expenses and Whether One-Time or On-Going

Increase launch fees to offset costs of new boat launch floats

Department:	Public Works
Division:	Parks
Prepared by:	Matt Nienhuis, Public Works Director

Expenditure Account # & Title	Amount
Title to Assist Council	\$ 1,000,000
	\$ -
	\$ -

Revenue Account # & Title	Amount
REET II	\$ 250,000
RCO Grant	\$ 750,000
	\$ -
	\$ -

Real Estate Excise Tax (REET) II Fund (332)

	2022 Actuals	2023 AMENDED Budget	2023 Estimated Actuals	2024 Budget	24-B v 23-B Incr / (Decr)
Beginning fund balance	\$ 2,490,360	\$ 2,075,280	\$ 1,606,738	\$ 795,798	\$ (1,279,482)
Revenue and transfers-in					
LOCAL REAL ESTATE EXCISE TAX	(91,113)	360,000	430,060	430,100	70,100
REET II FIRST QUARTER PERCENT	1,254,637	-	-	-	-
Taxes	<u>1,163,524</u>	<u>360,000</u>	<u>430,060</u>	<u>430,100</u>	<u>70,100</u>
Licenses and permits	-	-	-	-	-
GRANT REVENUE - UNASSIGNED	-	-	-	-	-
DOT CMAQ BIKE PEDPATH GRANT	-	-	-	-	-
GRANT RECREATION & CONSERVATION OFFICE	-	-	-	-	-
WA STATE DEPT OF TRANS GRANT	-	-	-	-	-
WA STATE TIB GRANT	-	-	-	-	-
WA STATE TIB GRANT	-	-	-	-	-
STATE GRANT DEPT OF COMMERCE	-	-	-	-	-
MWWD INTERLOCAL AGREEMENT	-	-	-	-	-
INTERLOCAL AGMT SNOHOMISH COUNTY	-	-	-	-	-
HOTEL/MOTEL LODGING TAX GRANT	-	-	-	-	-
Intergovernmental revenue	-	-	-	-	-
STREET MAINTENANCE/REPAIRS SERVICE	-	-	-	-	-
Charges for goods and services	-	-	-	-	-
Fines and penalties	-	-	-	-	-
INVESTMENT INTEREST	5,736	-	35,000	29,750	29,750
CONTRIBUTIONS - PRIVATE SOURCE	-	-	-	-	-
PUD REBATE	-	-	-	-	-
Miscellaneous revenue	<u>5,736</u>	<u>-</u>	<u>35,000</u>	<u>29,750</u>	<u>29,750</u>
OPERATING TRANSFERS IN	-	-	-	-	-
Transfers-in	-	-	-	-	-
Total revenue and transfers-in	<u>\$ 1,169,260</u>	<u>\$ 360,000</u>	<u>\$ 465,060</u>	<u>\$ 459,850</u>	<u>\$ 99,850</u>
Total resources	<u>\$ 3,659,620</u>	<u>\$ 2,435,280</u>	<u>\$ 2,071,798</u>	<u>\$ 1,255,648</u>	<u>\$ (1,179,632)</u>
Expenditures and transfers-out					
Salaries and wages	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Benefits	-	-	-	-	-
SMALL ITEMS OF EQUIPMENT	-	-	-	-	-
Supplies	-	-	-	-	-
STREET PRESERVATION	-	-	-	-	-
TRAFFIC CONTROL IMPROVEMENTS (84th Guardrail)	-	-	-	-	-
COMMUNITY SUPPORT	-	-	-	-	-
Other services and charges	-	-	-	-	-
Intergovernmental services	-	-	-	-	-
PAVEMENT PRESERVATION	-	-	-	-	-
TANK FARM SITE REMEDIATION	-	-	-	-	-
MUKILTEO BALLFIELDS	-	-	-	-	-
MUKILTEO BALLFIELDS	-	-	-	-	-
JAPANESE GULCH WAYFINDING	-	-	-	-	-
SR 526 SHARED USE PATH	-	-	-	-	-
RIGHT-OF-WAYS	-	-	-	-	-
PRINTING AND BINDING	-	-	-	-	-
HARBOUR POINTE BLVD WIDENING (HPBW)	-	-	-	-	-
TRAFFIC CALMING	-	-	-	-	-
ADA TRANSITION PLAN/ADA UGRADES	-	-	-	-	-
SIDEWALKS AND BTW	-	-	-	-	-
PEDESTRIAN ACTIVATED CROSSWALK LIGHTING	-	-	-	-	-
LEGAL PUBLICATIONS	-	-	-	-	-
HARBOUR REACH EXTENSION	-	-	-	-	-
Capital Outlay	-	-	-	-	-
TRANS TO LTGO BOND FUND	-	-	-	-	-
TRANS TO TRANSPORTATION BENEFIT DIST.	-	-	-	-	-
TRANS TO GENERAL FUND	-	-	-	-	-
TRANS TO CAP PROJECTS - FUND 301	2,052,882	1,276,000	1,276,000	-	(1,276,000)
TRANS TO LTGO BOND FUND	-	-	-	-	-
TRANS TO CAP PROJ: CAP PROJ MGR POSITION	-	-	-	-	-
TRANS TO CAP PROJ: MUKILTEO LANE REPAIR EVALL	-	-	-	-	-
TRANS TO CAP PROJ: Boat Launch Floats	-	-	-	250,000	250,000
TRANS TO CAP PROJ: Annual Traffic Calming Progarar	-	-	-	100,000	100,000
TRANS TO CAP PROJ: Annual ADA Upgrades	-	-	-	25,000	25,000
TRANS TO CAP PROJ: SRTS 76TH & 525	-	-	-	-	-
TRANS TO CAP PROJ: SR 525 SIDEWALK	-	-	-	-	-
TRANS TO CAP PROJ: BTW	-	-	-	-	-
TRANS TO CAP PROJ: Annual Sidewalk Repair Progra	-	-	-	185,000	185,000
TRANS TO CAP PROJ: PED ACTIVATED XWALK	-	-	-	25,000	25,000
TRANS TO CAP PROJ: 2ND STREET IMPROVEMENTS	-	-	-	-	-
Transfers-out	<u>2,052,882</u>	<u>1,276,000</u>	<u>1,276,000</u>	<u>585,000</u>	<u>(691,000)</u>
Total expenditures and transfers-out	<u>\$ 2,052,882</u>	<u>\$ 1,276,000</u>	<u>\$ 1,276,000</u>	<u>\$ 585,000</u>	<u>\$ (691,000)</u>
Ending fund balance	<u>\$ 1,606,738</u>	<u>\$ 1,159,280</u>	<u>\$ 795,798</u>	<u>\$ 670,648</u>	<u>\$ (488,632)</u>

- Develop ditch inspection program in coordination with GIS team.

2024 Goals & Objectives

Engineering & Administration

- Continue coordination and implementation of the NPDES Phase II permit requirements.
- Adopt the Surface Water Comprehensive Plan.
- Complete the construction of the 61st Place Culvert.
- Complete the design of the Chennault Road Drainage Improvements.
- Complete design for the WWTP Erosion Repairs.
- Continue to clarify and delineate responsibility for public and private stormwater systems through mapping of easements and continued field verification of stormwater network.
- Continue to adopt regional outreach messaging into stormwater programs.
- Implement the Source Control Program.
- Complete 10 miles of CCTV pipe inspection under the Stormwater Pipe Inspection and Assessment Program.
- Apply for grants as they become available, specifically to continue the CCTV pipe inspection program.

Operations

- Continue to update and develop Stormwater Standard Operating Procedures as required under the NPDES Permit.
- Continue inspection and maintenance programs required under the NPDES Permit.
- Implement ditch inspection program.
- Respond to rain events and inspect “Hot Spots” after rain events.
- Clean 10 miles of pipes in preparation for the CCTV inspections.

Budget Highlights

Operations/Engineering

- The budget includes New Budget Items for the 80th Street SW Outfall, Catch Basin Restoration program, Pacific Place Pond Repairs, and the Surface Water Pipe Inspection program, ~~Radio Controlled Slope Mower~~, Electric SUV - Volkswagen ID. 4, and Compact Track Loader.

2024 Budget



Previous Review: (list dates if relevant, otherwise leave blank)

Boat Launch Floats

Matching funds to apply for RCO grant to replace boat Launch Floats

Council Priority

Fund Name

General Fund

Amount Requested

\$1,000,000

Nature of the expenditure?

One-Time

Any Additional

No

Project eligible for REET II Funding

Yes

Revenue? If
Yes, Identify
Below

Expenditure Purpose and Justification

The boat launch floats are in need of replacement and an updated design was completed in 2022. The new design improved on the existing by providing a more robust connection point and lower maintenance decking. The RCO Boating Facilities Program grant will open in 2024 and matching funds will be required for the project.

Funding:

City Matching Funds - \$250,000

RCO Grant - \$750,000

Funding History	Budget	Est. Carry Forward
Total		

Alternatives and Potential Costs

Do not apply for RCO grant and fund the construction with City funds

Identify Additional Related Revenue and Expenses and Whether One-Time or On-Going

Increase launch fees to offset costs of new boat launch floats

Department:	Public Works
Division:	Parks
Prepared by:	Matt Nienhuis, Public Works Director

Expenditure Account # & Title	Amount
Title to Assist Council	\$ 1,000,000
	\$ -
	\$ -

Revenue Account # & Title	Amount
REET II	\$ 250,000
RCO Grant	\$ 750,000
	\$ -
	\$ -



2024 Budget

Stormwater Slope Mower

Authorize purchase of the TK-52XP RC Slope Mower funded through DOE grant funding and Surface Water Funds

Council Priority

Fund Name

Surface Water

Amount Requested

\$26,000

Nature of the expenditure? One-Time

Any Additional Revenue? If Yes, Identify Below

No

Project eligible for REET II Funding No

Expenditure Purpose and Justification

The purchase of this equipment will reduce staff hours needed to maintain the Stormwater Pond infrastructure. Routine mowing is critical to the maintenance of the ponds. This new this RC mower will eliminate the need for multiple crew members to do on-site vegetation management to these areas that are currently falling due to lack of time. This mower is designed to mow steep inclines and can be used by one crew member increasing efficiency. The City owns and maintains 38 ponds with the current level of staff and other project such as the CCTV program, CB inspections and repairs the Storm crew has been unable to maintain the vegetation in these area properly.

Funding History	Budget	Est. Carry Forward
Total		

Alternatives and Potential Costs

Continue with current level of maintainace.

Identify Additional Related Revenue and Expenses and Whether One-Time or On-Going

Department:	Public Works
Division:	Stormwater
Prepared by:	Ken Owings, Public Works Superintendent

Expenditure Account # & Title	Amount
Title to Assist Council	\$ -
DOE Grant	\$ 50,000
Sturface Water fund	\$ 26,000
	\$ -

Revenue Account # & Title	Amount
DOE Capacity Grant	\$ 50,000
	\$ -
	\$ -
	\$ -

2024 Budget



Stormwater Slope Mower

Authorize purchase of the TK-52XP RC Slope Mower funded through DOE grant funding and Surface Water Funds

Council Priority

Fund Name

Surface Water

Amount Requested

\$26,000

Nature of the expenditure?

One-Time

Any Additional
Revenue? If
Yes, Identify
Below

No

Project eligible for REET II Funding

No

Expenditure Purpose and Justification

The purchase of this equipment will reduce staff hours needed to maintain the Stormwater Pond infrastructure. Routine mowing is critical to the maintenance of the ponds. This new this RC mower will eliminate the need for multiple crew members to do on-site vegetation management to these areas that are currently falling due to lack of time. This mower is designed to mow steep inclines and can be used by one crew member increasing efficiency. The City owns and maintains 38 ponds with the current level of staff and other project such as the CCTV program, CB inspections and repairs the Storm crew has been unable to maintain the vegetation in these area properly.

Funding History	Budget	Est. Carry Forward
Total		

Alternatives and Potential Costs

Continue with current level of maintainace.

Identify Additional Related Revenue and Expenses and Whether One-Time or On-Going

Department:	Public Works
Division:	Stormwater
Prepared by:	Ken Owings, Public Works Superintendent

Expenditure Account # & Title	Amount
Title to Assist Council	\$ -
DOE Grant	\$ 50,000
Sturface Water fund	\$ 26,000
	\$ -

Revenue Account # & Title	Amount
DOE Capacity Grant	\$ 50,000
	\$ -
	\$ -
	\$ -

Facilities Maintenance Fund (518)

	2022 Actuals	2023 Budget	2023 Estimated Actuals	2024 Budget	24-B v 23-B Incr / (Decr)
Beginning fund balance	\$ 230,981	\$ 54,196	\$ 54,196	\$ (167,891)	\$ (222,087)
Revenue and transfers-in					
Taxes	-	-	-	-	-
Licenses and permits	-	-	-	-	-
FEDERAL DIRECT GRANT FROM DHS/FEMA PA	(4,143)	-	-		
FEDERAL INDIRECT GRANT FROM DOC	-		-		
Intergovernmental Revenue	(4,143)	-	-	-	-
BUILDING & MAINTENANCE CHARGES	-	-	-	-	-
BUILDING & MAINTENANCE CHARGES - GF	672,846	632,702	632,702	973,907	341,205
BUILDING & MAINTENANCE CHARGES - WATERFRONT	43,450	43,450	43,450	1,190	(42,260)
BUILDING & MAINTENANCE CHARGES - SW	35,492	33,300	33,300	51,258	17,958
Charges for goods and services	751,788	709,452	709,452	1,026,355	316,903
Fines and penalties	-	-	-	-	-
INVESTMENT INTEREST	320	-	980	500	500
CONTRIBUTIONS - PRIVATE SOURCE	-	-	-	-	-
OTHER MISCELLANEOUS REVENUE	24	-	-	-	-
IMMATERIAL PRIOR PERIOD ADJUSTMENTS	-	-	410	-	-
PRIOR PERIOD ADJUSTMENT	-	-	-	-	-
PUD REBATE	-	-	-	-	-
Miscellaneous revenue	344	-	1,390	500.00	500
OPERATING TRANSFERS IN	-	-	-	-	-
Transfers-in	-	-	-	-	-
Total revenue and transfers-in	\$ 747,989	\$ 709,452	\$ 710,842	\$ 1,026,855	\$ 317,403
Total resources	\$ 978,970	\$ 763,648	\$ 765,038	\$ 858,964	\$ 95,316

Facilities Maintenance Fund (518) – Continued

	2022 Actuals	2023 Budget	2023 Estimated Actuals	2024 Budget	24-B v 23-B Incr / (Decr)
Expenditures and transfers-out					
FULL TIME EMPLOYEES	201,317	210,400	200,790	216,800	6,400
PART TIME EMPLOYEES	18,728	25,300	22,920	27,300	2,000
ACTING SUPERVISOR PAY	1,403	500	2,150	500	-
MERIT/LONGEVITY PAY	-	-	1,390	-	-
LEAVE BUY BACK	(5,833)	-	-	-	-
OVERTIME	3,257	3,000	3,540	3,000	-
STANDBY PAY	1,235	2,500	1,600	2,500	-
OT - DISASTER SUPPORT/SEVERE WEATHER	4,709	-	630	-	-
Salaries and wages	\$ 224,816	\$ 241,700	\$ 233,020	\$ 250,100	\$ 8,400
PENSION EXPENSE	-	-	-	-	-
FICA	16,619	18,100	17,690	18,900	800
PERS	22,542	24,600	24,210	25,700	1,100
L&I	4,567	6,000	5,410	6,000	-
MEDICAL BENEFITS	53,564	47,800	54,650	54,800	7,000
TEAMSTERS PENSION	5,348	5,500	5,140	5,500	-
DENTAL BENEFITS	4,757	4,000	4,760	4,900	900
VISION BENEFITS	648	600	650	700	100
LIFE INSURANCE	599	500	590	1,187	687
PAID FAMILY LEAVE	359	600	510	600	-
LONG TERM DISABILITY INSURANCE	1,325	1,200	1,310	1,200	-
UNIFORMS BENEFITS	3,238	5,000	9,570	5,000	-
Benefits	113,566	113,900	124,490	124,487	10,587
OFFICE SUPPLIES	1,017	350	140	350	-
OPERATING SUPPLIES	3,777	1,000	4,180	1,000	-
VEHICLE REPAIR SUPPLIES, TOOLS & EQ	221	-	1,290	-	-
CLOTHING/BOOTS	1,981	2,400	890	2,400	-
MOTOR FUEL	4,798	2,800	3,360	2,800	-
SMALL ITEMS OF EQUIPMENT	4,074	2,500	2,860	2,500	-
Supplies	62,165	29,950	73,660	29,950	-
OTHER PROFESSIONAL SVCS.	74	-	260	-	-
CELL PHONE	1,574	1,400	1,110	1,400	-
TRAVEL & SUBSISTENCE	-	650	-	650	-
MEALS	60	350	40	350	-
WORK EQUIP & MACHINE RENTAL	-	-	980	-	-
WATER SERVICE	-	-	-	-	-
STORM DRAINAGE CHGS.	323	-	300	-	-
ALARM SYSTEM	-	-	-	-	-
VEHICLE R&M	205	500	-	500	-
TRAINING & REGISTRATION	58	1,500	400	1,500	-
Other services and charges	524,227	417,550	501,760	414,950	(2,600)
Intergovernmental services	-	-	-	-	-
DEPRECIATION EXPENSE	-	-	-	-	-
Capital Outlay	-	-	-	-	-
TRANSFER TO FACILITY RENEWAL FUND	-	-	-	-	-
Transfers-out	-	-	-	-	-
Total expenses and transfers-out	\$ 924,774	\$ 803,100	\$ 932,930	\$ 819,487	\$ 16,387
Ending fund balance	\$ 54,196	\$ (39,452)	\$ (167,891)	\$ 39,477	\$ 78,929

FACILITIES MAINTENANCE FUND - EXPENSES DIRECTLY RELATED TO BUILDING

	2022 Actuals	2023 Budget	2023 Estimated Actuals	2024 Budget	24-B v 23-B Incr / (Decr)
OPERATING SUPPLIES - CITY HALL	7,012	3,200	5,140	3,200	-
BUILDING MAINTENANCE SUPPLIES - CITY HALL	-	-	6,770	-	-
Supplies - City Hall	\$ 7,012	\$ 3,200	\$ 11,910	\$ 3,200	\$ -
CONTRACT SERVICES - CITY HALL	2,643	6,000	330	6,000	-
TRAINING & REGISTRATION	52	-	-	-	-
OTHER PROFESSIONAL SVCS.	160	-	-	-	-
WORK EQUIP & MACHINE RENTAL - CITY HALL	110	-	-	-	-
ELECTRICITY - CITY HALL	20,442	27,500	22,230	27,500	-
SEWER SERVICE - CITY HALL	-	600	-	600	-
GARBAGE SERVICES - CITY HALL	-	-	680	-	-
WATER SERVICE - CITY HALL	6,057	2,750	1,540	2,750	-
STORM DRAINAGE CHGS. - CITY HALL	1,301	1,500	1,670	1,500	-
ALARM SYSTEM - CITY HALL	23,423	-	9,500	-	-
BLDG & FIXTURE M&R - CITY HALL	22,352	21,000	14,820	25,400	4,400
Other services and charges - City Hall	76,540	59,350	50,770	63,750	4,400
City Hall expenditures	\$ 83,552	\$ 62,550	\$ 62,680	\$ 66,950	\$ 4,400
OPERATING SUPPLIES - POLICE DEPT	4,587	3,500	2,600	3,500	-
BUILDING MAINTENANCE SUPPLIES - POLICE DEPT	69	-	420	-	-
Supplies - Police Station	4,656	3,500	3,020	3,500	-
CONTRACT SERVICES - POLICE DEPT	1,668	-	270	-	-
WORK EQUIP & MACHINE RENTAL - POLICE DEPT	-	-	-	-	-
NATURAL GAS - POLICE DEPT	9,318	2,000	11,420	2,000	-
ELECTRICITY - POLICE DEPT	33,595	50,000	29,330	50,000	-
SEWER SERVICE - POLICE DEPT	4,604	5,000	5,090	5,000	-
WATER SERVICE - POLICE DEPT	2,834	3,000	3,200	3,000	-
STORM DRAINAGE CHGS. - POLICE DEPT	13,824	13,500	15,080	13,500	-
ALARM SYSTEM - POLICE DEPT	25,306	4,250	16,310	4,250	-
BLDG & FIXTURE M&R - POLICE DEPT	27,092	29,000	29,190	29,000	-
Other services and charges - Police Station	118,241	106,750	109,890	106,750	-
Police Station expenditures	122,897	110,250	112,910	110,250	-
OPERATING SUPPLIES - FIRE DEPT	6,313	-	2,730	-	-
BUILDING MAINTENANCE SUPPLIES - FIRE DEPT	258	3,300	6,330	3,300	-
Supplies - Fire Stations	6,571	3,300	9,060	3,300	-
CONTRACT SERVICES - FIRE DEPT	3,090	2,500	5,750	2,500	-
WORK EQUIP & MACHINE RENTAL - FIRE DEPT	2,155	-	11,350	-	-
NATURAL GAS - FIRE DEPT	10,802	7,500	15,680	7,500	-
ELECTRICITY - FIRE DEPT	9,109	13,500	11,190	13,500	-
SEWER SERVICE - FIRE DEPT	9,836	9,500	11,160	9,500	-
WATER SERVICE - FIRE DEPT	6,308	5,500	6,970	5,500	-
STORM DRAINAGE CHGS. - FIRE DEPT	8,728	8,550	9,400	8,550	-
ALARM SYSTEM - FIRE DEPT	4,286	-	8,960	-	-
BLDG & FIXTURE M&R - FIRE DEPT	32,926	19,000	15,900	12,000	(7,000)
WATER SERVICE - EMS	-	-	-	-	-
Other services and charges - Fire Stations	87,240	66,050	96,360	59,050	(7,000)
Fire Stations expenditures	93,811	69,350	105,420	62,350	(7,000)

FACILITIES MAINTENANCE FUND - EXPENSES DIRECTLY RELATED TO BUILDING
(Continued)

	2022 Actuals	2023 Budget	2023 Estimated Actuals	2024 Budget	24-B v 23-B Incr / (Decr)
OPERATING SUPPLIES - PW SHOPS	6,956	3,800	6,430	3,800	-
BUILDING MAINTENANCE SUPPLIES - PW SHOPS	340	-	10,290	-	-
Supplies - Public Works Shop	7,296	3,800	16,720	3,800	-
COMCAST	291	400	190	400	-
WORK EQUIP & MACHINE RENTAL - PW SHOPS	-	1,500	280	1,500	-
NATURAL GAS - PW SHOPS	7,622	6,200	8,860	6,200	-
ELECTRICITY - PW SHOPS	8,735	5,400	16,280	5,400	-
SEWER SERVICE - PW SHOPS	8,786	7,500	10,330	7,500	-
WATER SERVICE - PW SHOPS	6,264	3,750	5,900	3,750	-
STORM DRAINAGE CHGS. - PW SHOPS	611	1,150	720	1,150	-
ALARM SYSTEM - PW SHOPS	1,426	100	4,770	100	-
BLDG & FIXTURE M&R - PW SHOPS	38,521	15,000	30,600	15,000	-
Other services and charges - Public Works Shop	72,256	41,000	77,930	41,000	-
Public Works Shop expenditures	79,552	44,800	94,650	44,800	-
OPERATING SUPPLIES - ROSEHILL	17,598	7,000	12,370	7,000	-
BUILDING MAINTENANCE SUPPLIES - ROSEHILL	527	-	5,200	-	-
Supplies - Rosehill Community Center	18,125	7,000	17,570	7,000	-
CONTRACT SERVICES - ROSEHILL	2,337	-	390	-	-
WORK EQUIP & MACHINE RENTAL	-	-	-	-	-
NATURAL GAS - ROSEHILL	4,866	2,300	2,300	2,300	-
ELECTRICITY - ROSEHILL	22,743	32,000	37,580	32,000	-
SEWER SERVICE - ROSEHILL	5,687	5,400	6,699	5,400	-
WATER SERVICE - ROSEHILL	5,839	5,400	6,226	5,400	-
STORM DRAINAGE CHGS. - ROSEHILL	9,611	10,350	11,530	10,350	-
ALARM SYSTEM - ROSEHILL	4,879	3,000	15,161	3,000	-
BLDG & FIXTURE M&R - ROSEHILL	64,286	30,000	63,720	30,000	-
Other services and charges - Rosehill Community Cent	120,248	88,450	143,606	88,450	-
Rosehill Community Center expenditures	138,373	95,450	161,176	95,450	-

FACILITIES MAINTENANCE FUND - EXPENSES DIRECTLY RELATED TO BUILDING (Continued)

	2022 Actuals	2023 Budget	2023 Estimated Actuals	2024 Budget	24-B v 23-B Incr / (Decr)
OPERATING SUPPLIES - HAWTHORNE HALL	13	-	-	-	-
Supplies - Hawthorne Hall	13	-	-	-	-
CONTRACT SERVICES - HAWTHORNE HALL	-	-	-	-	-
WORK EQUIP & MACHINE RENTAL - HAWTHORNE HALL	-	-	-	-	-
NATURAL GAS - HAWTHORNE HALL	596	500	500	500	-
ELECTRICITY - HAWTHORNE HALL	5,093	3,000	2,364	3,000	-
SEWER SERVICE - HAWTHORNE HALL	547	1,000	560	1,000	-
WATER SERVICE - HAWTHORNE HALL	226	500	260	500	-
STORM DRAINAGE CHGS. - HAWTHORNE HALL	2,289	2,100	2,500	2,100	-
ALARM SYSTEM - HAWTHORNE HALL	-	-	-	-	-
BLDG & FIXTURE M&R - HAWTHORNE HALL	-	-	-	-	-
Other services and charges - Hawthorne Hall	8,751	7,100	6,184	7,100	-
Hawthorne Hall Building expenditures	8,764	7,100	6,184	7,100	-
OPERATING SUPPLIES - LIGHTHOUSE	1,408	-	-	-	-
BUILDING MAINTENANCE SUPPLIES - LIGHTHOUSE	678	-	2,660	-	-
Supplies - Lighthouse	2,086	-	2,660	-	-
CONTRACT SERVICES - LIGHTHOUSE	-	-	-	-	-
WORK EQUIP & MACHINE RENTAL - LIGHTHOUSE	-	300	-	300	-
NATURAL GAS - LIGHTHOUSE	1,956	1,550	490	1,550	-
ELECTRICITY - LIGHTHOUSE	2,697	1,000	3,400	1,000	-
SEWER SERVICE - LIGHTHOUSE	278	700	-	700	-
GARBAGE SERVICES	-	-	-	-	-
WATER SERVICE - LIGHTHOUSE	6,478	6,800	6,500	6,800	-
STORM DRAINAGE CHGS. - LIGHTHOUSE	1,192	1,000	830	1,000	-
ALARM SYSTEM - LIGHTHOUSE	2,129	2,600	-	2,600	-
BLDG & FIXTURE M&R - LIGHTHOUSE	12,464	29,500	1,830	29,500	-
Other services and charges - Lighthouse	27,194	43,450	13,050	43,450	-
Lighthouse expenditures	29,280	43,450	15,710	43,450	-
OPERATING SUPPLIES - CHAMBER OF COMMERCE	538	100	-	100	-
BUILDING MAINTENANCE SUPPLIES - CHAMBER OF COMMERCE	-	-	-	-	-
Supplies - Chamber of Commerce	538	100	-	100	-
GARBAGE SERVICES - CHAMBER OF COMMERCE	-	-	-	-	-
BLDG & FIXTURE R&M - CHAMBER OF COMMERCE	11,463	1,000	880	1,000	-
Other services and charges - Chamber of Commerce	11,463	1,000	880	1,000	-
Chamber of Commerce expenditures	12,001	1,100	880	1,100	-
CONTRACT SERVICES - HAWTHORNE HALL	-	-	-	-	-
Total expenses related directly to buildings	\$ 568,230	\$ 434,050	\$ 559,610	\$ 431,450	\$ (2,600)

2024 Budget

Revised
October 9, 2023

Facility Renewal Fund (520)

	2022 Actuals	2023 Budget	2023 Estimated Actuals	2024 Budget	Increase/ (Decrease)
Beginning fund balance	\$ 334,187	\$ 334,187	\$ 494,131	\$ 301,659	\$ (32,528)
Revenue and transfers-in					
Taxes	-	-	-	-	-
Licenses and permits	-	-	-	-	-
HOTEL/MOTEL LODGING TAX GRANT	-	-	-	-	-
DEPT OF COMMERCE GRANT	-	-	-	-	-
FEMA DISASTER ASSISTANCE GRANT	-	-	-	-	-
STATE GRANT DEPT OF COMMERCE	-	-	-	258,000	258,000
GRANT REVENUE - UNASSIGNED	-	-	-	-	-
LIGHTHOUSE GRANT	-	-	-	-	-
Intergovernmental revenue	-	-	-	258,000	258,000
Charges for goods and services	-	-	-	-	-
Fines and penalties	-	-	-	-	-
INVESTMENT EARNINGS	1,323	-	11,000	9,500	9,500
FEMA DISASTER ASSISTANCE GRANT	-	-	-	-	-
Miscellaneous revenue	1,323	-	11,000	9,500	9,500
OPERATING TRANSFERS IN	-	-	-	-	-
OPERATING TRANSFERS IN - GF	194,300	-	-	-	-
OPERATING TRANSFERS IN - EMS	63,000	-	-	-	-
OPERATING TRANSFERS IN - ARPA	-	-	-	250,000	250,000
OPERATING TRANSFERS IN - SW	10,450	-	-	-	-
Transfers-in	267,750	-	-	250,000	250,000
Total revenue and transfers-in	\$ 269,073	\$ -	\$ 11,000	\$ 517,500	\$ 517,500
Total resources	\$ 603,260	\$ 334,187	\$ 505,131	\$ 819,159	\$ 484,972
Expenditures and transfers-out					
Salaries and wages	\$ -	\$ -	\$ -	\$ -	\$ -
Benefits	-	-	-	-	-
SMALL ITEMS OF EQUIPMENT	-	-	50	-	-
Supplies	-	-	50	-	-
BLDG & FIXTURE R&M - CITY HALL	-	-	-	60,000	60,000
BLDG & FIXTURE R&M - POLICE DEPT	-	-	-	583,000	583,000
BLDG & FIXTURE R&M - FIRE DEPT	5,178	78,300	-	30,000	(48,300)
BLDG & FIXTURE R&M - PW SHOPS	4,424	15,000	-	-	(15,000)
BLDG & FIXTURE R&M - ROSEHILL	-	-	-	-	-
BLDG & FIXTURE R&M - HAWTHORNE HALL	-	-	-	-	-
BLDG & FIXTURE R&M - LIGHTHOUSE	-	15,000	-	-	(15,000)
BLDG & FIXTURE R&M - CHAMBER OF COMMERCE	-	-	-	-	-
Other services and charges	9,602	108,300	-	673,000	564,700
Intergovernmental services	-	-	-	-	-
DEPRECIATION EXPENSE	-	-	-	-	-
BUILDING IMPROVEMENTS - CITY HALL	13,913	-	19,370	-	-
BUILDING IMPROVEMENTS - PD	30,310	-	-	-	-
BUILDING IMPROVEMENTS - FIRE	18,280	73,000	100,700	-	(73,000)
BUILDING IMPROVEMENTS - PW	-	-	-	-	-
BUILDING IMPROVEMENTS - ROSEHILL	37,024	-	-	-	-
BUILDING IMPROVEMENTS - LIGHTHOUSE	-	90,000	83,352	-	(90,000)
OTHER MACHINERY & EQUIPMENT	-	-	-	-	-
OFFICE FURN. AND EQUIPMENT	-	-	-	-	-
Capital Outlay	99,527	163,000	203,422	-	(163,000)
Transfers-out	-	-	-	-	-
Total expenses and transfers-out	\$ 109,129	\$ 271,300	\$ 203,472	\$ 673,000	\$ 401,700
Ending fund balance	\$ 494,131	\$ 62,887	\$ 301,659	\$ 146,159	\$ 83,272