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**Mukilteo**  
School District

**Capital Projects**  
**District Support Services Center**  
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October 2, 2023

Sarah Kress, Associate Planner  
Planning and Community Development  
City of Mukilteo  
11930 Cyprus Way  
Mukilteo, WA 98275

RE: Mukilteo School District, Mukilteo Elementary School Phase 1 Replacement  
Pre-Application #2023-009

Dear Ms. Kress,

This is a follow-up to the Pre-Application Meeting held on Friday, June 9, 2023, for the Mukilteo Elementary School Phase 1 Replacement project. As explained at the meeting, the construction project will be the first of a multi-phased construction project to fully replace the existing elementary school. The first phase of construction will relocate ten existing classrooms into a new building on the site.

Due to budget constraints, the existing classrooms will not be demolished in this phase; however, the existing classrooms will no longer be used for student instruction since students will be moved to the new building. The Mukilteo School District (District) will be asking for state funding for new-in-lieu, so they will be unable to use those existing classrooms for K-12 students. The District will use these existing classrooms for storage or a different District purpose, not classrooms. As a result, this phase of the replacement will not generate additional staff or student capacity at the site. If there is any point in the future that these spaces convert to classroom spaces we understand that a traffic study will need to be completed and submitted to the City of Mukilteo.

The District is submitting the application for this project as it aligns with program needs and life-cycle replacement of the existing facilities. The project is not anticipated to have an impact on existing capacity or parking and accessible parking and accessible routes will remain unchanged.

Sincerely,

Shelly Henderson  
Director of Capital Projects

Cc: Laura Brent, Brent Planning Solutions