



CIVIL SERVICE COMMISSION
Meeting Minutes
City Hall, 11930 Cyrus Way
December 11, 2014 – 6:00 PM

Commission Members Present: <input checked="" type="checkbox"/> Jim Rand, Chair <input checked="" type="checkbox"/> Jeff Bohnet <input checked="" type="checkbox"/> Steve Throckmorton <input checked="" type="checkbox"/> Nancy Passovoy, Civil Service Secretary/ Chief Examiner	Guests present: Rex Caldwell, Police Chief Marcus Kragness, Interim Fire Chief Julie Good, HR Manager
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Agenda Items	Actions & Discussion
Call to Order	Civil Service Commission Chair Jim Rand called the meeting to order at 6:00pm, followed by the Flag Salute and Roll Call.
Minutes	<p>The minutes from November 13, 2014 were reviewed.</p> <p><u>Motion:</u> To approve the minutes as written. <u>Motion by:</u> Bohnet <u>Seconded by:</u> Throckmorton <u>Action:</u> PASS 3-0 <u>Vote:</u> Unanimous</p> <p>The minutes from November 14, 2014 were reviewed.</p> <p><u>Motion:</u> To approve the minutes as written. <u>Motion by:</u> Bohnet <u>Seconded by:</u> Throckmorton <u>Action:</u> PASS 3-0 <u>Vote:</u> Unanimous</p>
New Business	<p>1. Civil Service Rule VII, Sections 5 & 6: Entry and Lateral Firefighter Qualification Revisions</p> <p>Interim Fire Chief Kragness and Assistant Fire Chief Brian McMahan requested that the Commission revise and update the qualifications for entry and lateral firefighters as well as entry and lateral paramedics.</p> <p><u>Motion:</u> To approve the revisions to Civil Service Rule VII, Sections 5 & 6 as presented <u>Motion by:</u> Throckmorton <u>Seconded by:</u> Bohnet <u>Action:</u> PASS 3-0 <u>Vote:</u> Unanimous</p> <p>2. Selection of 2015 Civil Service Commission Chair</p> <p>Per Civil Service Rule III, Section 1, the Commissioners shall annually elect one of their members as Chairperson. Discussion followed and Chair Rand was asked to remain as Chair by the other Commissioners.</p> <p><u>Motion:</u> To reappoint Jim Rand as 2015 Commission Chair. <u>Motion by:</u> Throckmorton <u>Seconded by:</u> Bohnet</p>

	<p><u>Action:</u> PASS 3-0</p> <p><u>Vote:</u> Unanimous</p>
Old Business	<p>1. Formal Certification of the Integrated Lateral Entry Police Officer Eligibility List certified on 11/14/2014</p> <p>The Commissioners signed the Lateral Entry Police Officer Eligibility List certified on 11/14/2014 via email vote.</p> <p>2. Open Public Meeting Training</p> <p>All commissioners confirmed completion of their state mandated OPMA training.</p>
Reports/Communications	<p>1. Discussion of Chair Rand's schedule/availability in Q1 2015</p> <p>Secretary Passovoy expressed the intent to cancel the January 2015 meeting for lack of business to conduct. Chair Rand has a new teaching schedule and the Commissioners in the first quarter, decided to meet the 3rd Friday of the month (February 20 and March 20) at 7:30am.</p>
Adjourn	Chair Rand adjourned the meeting at 6:26 PM.

Note: These minutes are excerpts from the Civil Service Commission proceedings.

Respectfully submitted,



Nancy Passovoy
Civil Service Secretary/Chief Examiner