

12-11-14 RP



CIVIL SERVICE COMMISSION
Meeting Minutes
City Hall, 11930 Cyrus Way
November 13, 2014 – 6:00 PM

Commission Members Present: <input checked="" type="checkbox"/> Jim Rand, Chair <input checked="" type="checkbox"/> Jeff Bohnet <input checked="" type="checkbox"/> Steve Throckmorton <input checked="" type="checkbox"/> Nancy Passovoy, Civil Service Secretary/ Chief Examiner	Guests present: Rex Caldwell, Police Chief Chris Phillips, Management Services Director Brian McMahan, Assistant Fire Chief Julie Good, HR Manager
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Agenda Items	Actions & Discussion
Call to Order	Civil Service Commission Chair Jim Rand called the meeting to order at 6:12pm, followed by the Flag Salute and Roll Call.
Minutes	<p>The minutes from October 2, 2014 were reviewed.</p> <p>Motion: To approve the minutes as written. Motion by: Bohnet Seconded by: Throckmorton Action: PASS 3-0 Vote: Unanimous</p> <p>The minutes from October 30, 2014 were reviewed.</p> <p>Motion: To approve the minutes as written. Motion by: Bohnet Seconded by: Throckmorton Action: PASS 3-0 Vote: Unanimous</p>
New Business	<p>1. Certification of an Entry Police Officer Eligibility List</p> <p>28 candidates participated in Oral Boards on October 27 & 28, 2014 and their names/rank brought to the Commission for certification.</p> <p>Motion: To certify the Entry Police Officer List dated 10/29/2014 Motion by: Throckmorton Seconded by: Bohnet Action: PASS 3-0 Vote: Unanimous</p> <p>2. Extension of the Lateral Firefighter Eligibility List</p> <p>The Commission was asked to extend for 6 additional months the Lateral Firefighter List effective 4/18/2014.</p> <p>Motion: To extend the Lateral Firefighter List until 4/17/2015 Motion by: Bohnet Seconded by: Throckmorton Action: PASS 3-0 Vote: Unanimous</p> <p>3. Authorization to Establish a Firefighter/Paramedic List</p>

	<p>Assistant Fire Chief requested the need to establish a new list, the previous list expired 8/5/2014.</p> <p>Motion: To authorize the Chief Examiner to begin the testing process to establish a Firefighter/Paramedic eligibility list</p> <p>Motion by: Bohnet</p> <p>Seconded by: Throckmorton</p> <p>Action: PASS 3-0</p> <p>Vote: Unanimous</p> <p>4. Certification of an Exceptional Entry Police Officer Eligibility List</p> <p>Chief Examiner Passovoy presented a list of three exceptional entry candidates who participated in an Oral Board on November 10, 2014, and requesting certification.</p> <p>Motion: To Certify the Exceptional Entry Police Officer Eligibility List dated 11/13/2014</p> <p>Motion by: Throckmorton</p> <p>Seconded by: Bohnet</p> <p>Action: PASS 3-0</p> <p>Vote: Unanimous</p>
Old Business	<p>1. Open Public Meeting Training</p> <p>Secretary Passovoy asked for an update on state mandated OPM training by the Commissioners. Commissioner Throckmorton had viewed some of the required material. Secretary Passovoy recommended that the 20 minute OPM video be shown at the next Commission meeting to fulfill this training obligation.</p> <p>2. City Ordinance 2014-121, Forfeiture of Office</p> <p>Secretary Passovoy reviewed the newly implemented Ordinance regarding attendance at City Boards and Commission meetings and recommended a new Section be added to Civil Service Rule III.</p> <p>Motion: To adopt new Section 3 to CS Rule III</p> <p>Motion by: Bohnet</p> <p>Seconded by: Throckmorton</p> <p>Action: PASS 3-0</p> <p>Vote: Unanimous</p>
Reports/Communications	<p>1. Discussion of possible revocation of Lateral Entry Police Officer List certified 10/2/2014</p> <p>Secretary Passovoy and Chief Caldwell discussed the issue regarding the Lateral Police Officer List certified on 10/2/2014 and Oral Boards conducted on 11/10/2014 for an additional list. A possible combined or integrated list was discussed.</p> <p>2. The next Civil Service Meeting will be held Thursday, <u>December 11</u> at 6pm.</p>
Adjourn	<p>Chair Rand adjourned the meeting at 7:10 PM.</p>

Note: These minutes are excerpts from the Civil Service Commission proceedings.

Respectfully submitted,

A handwritten signature in blue ink that reads "Nancy Passovoy". The signature is written in a cursive, flowing style.

Nancy Passovoy
Civil Service Secretary/Chief Examiner