

CITY OF MUKILTEO, WASHINGTON
CIVIL SERVICE COMMISSION MEETING MINUTES
May 23, 2013
City Hall – 11930 Cyrus Way

CALL TO ORDER The Meeting was called to order at 7:00 P.M. by Chief Commissioner Rand.

ATTENDANCE Present: Commissioners Rand, Throckmorton, Jeff Bohnet, Police Chief Rex Caldwell, and Secretary/Chief Examiner Engdahl.

Commissioners Rand and Throckmorton welcomed newly appointed Commissioner Bohnet. At a request by Commissioner Rand, Commissioner Bohnet provided the board with information about his background prior to his appointment: Joined the Fire Service in 1973 as a “volunteer firefighter”, hired by Spokane County Fire District #3 in 1975 as a firefighter, served on the Cheney Civil Service Commission for 12 years, was hired by the City of Mukilteo in 1992 and appointed as Fire Captain in 2001, and since 2003 has served as the Fire Chief at Paine Field Airport.

**BUSINESS AND
ACTION ITEMS**

1. Approval of Lateral Police Officer List

An Oral Board was conducted May 17, 2013 for Lateral Police Officer. The Civil Service Commission was presented the Lateral Police Officer list for certification.

Motion: To certify the Lateral Police Officer Lists dated 5/23/13.

Motion By: Throckmorton

Seconded By: Rand

Action: PASS 3-0

Vote: Ayes: Rand, Throckmorton, Bohnet
 Nays

NEW BUSINESS

2. Chief Caldwell - Report

Chief Caldwell advised the Commission of three police officers being hired to replace three vacancies in the Police Department. Two are entry level officers and one is a lateral officer. Also, interviews by the Chief on the same day of the Lateral Oral Board of all who interviewed expedited the Chief’s ability to be prepared to hire for the fourth vacancy. That process has begun for one of those in the top three on the list. The Department will be fully staffed with the successful background investigation of the fourth candidate. Discussion with the Commission followed.

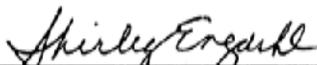
3. Scheduling of Future Meetings

Secretary/Examiner Engdahl asked the Commission for a consensus on the dates and times they would be available for future meetings. For the summer months, it was agreed by the Commission that meetings could be scheduled for any days other than Tuesday or Thursday with a meeting time of 6:00 PM.

ADJOURNMENT The Meeting adjourned at 7:40 P.M.

These minutes are excerpts from the Civil Service Commission proceedings.

Prepared by:



Shirley Engdahl, Secretary/Examiner
Civil Service Commission