



11930 Cyrus Way, Mukilteo Washington 98275

City Council Transportation Committee
Committee Meeting No. 2014-10

Keep Mukilteo Moving

December 10, 2014

6:00 – 8:00 p.m.

Meeting Notes

Attendance:

Mayor: Jennifer Gregerson

City Councilmembers: Bob Champion, Christine Cook, Linda Grafer (Alternate)

Management Services Director: Chris Phillips

Public Works Director: Rob McGaughey

Assistant City Engineer: Andrea Swisstack

Meeting Objective:

- 1. Committee Succession Plan** – *Rob prepared a Draft Committee Year in Review plan and distributed it to the Committee to review before the meeting. Comments were supplied by Councilmember Champion. The plan and comments were reviewed in detail at the meeting. Rob will incorporate comments from meeting and send out a revised version for review.*

One task order for the new year will be for the new Committee to create a mission statement.

There was additional discussion on updating Council on Committee meetings. One suggestion was to provide all of Council notes/updates from the Committee meetings electronically 1 week ahead of council meetings to allow all of Council time to review.

- 2. Transportation Grants** – *Rob informed the committee that the City had been shortlisted for a Mobility Grant to design and construct the SR 525 Pedestrian Bridge. Funding will be dependent on whether the legislature passes the transportation package.*

In addition to reviewing the transportation grant opportunities, Rob reviewed a draft 5-year outlook for City transportation projects.

3. **Traffic Calming Program** – *A draft version of the City’s Traffic Calming Program was presented to the Committee. The program will outline the process and procedure City Staff will follow when a traffic calming request (e.g. traffic enforcement, traffic calming devices, etc.) is received. The program will reside within Public Works but will require a close partnership with Police. The Committee was asked to review the plan and provide any comments to Rob.*

The Plan will be presented to Council at the February work session.

Next Meeting: January 14, 2014 from 6:00 pm to 8:00 pm at Mukilteo City Hall Executive Conference Room