



11930 Cyrus Way, Mukilteo Washington 98275

City Council Transportation Committee

Chair: Councilmember Randy Lord

Committee Meeting No. 2015-01

Keeping Mukilteo Moving

January 14, 2015

6:00 – 8:00 p.m.

Meeting Notes

Attendance:

Mayor: Jennifer Gregerson

City Councilmembers: Bob Champion, Christine Cook, Randy Lord

Management Services Director: Chris Phillips

Public Works Director: Rob McGaughey

Planning & Community Development Director: Patricia Love

Assistant City Engineer: Andrea Swisstack

Guest: Bill Lewallen – Deputy Airport Director Paine Field

Meeting Objectives:

- 1. Administrative:** Councilmember Randy Lord was appointed Chair of the Transportation Committee by the Committee Councilmembers.
- 2. Traffic Impact Fee ILA with Paine Field & Patricia Love:** Patricia Love and Bill Lewallen presented a proposal for advanced traffic mitigation fee program in which Snohomish County could make advance traffic mitigation payments to the City of Mukilteo. A draft Interlocal Agreement was distributed to Committee members. There was a unanimous consensus among Committee members to have Patricia present this to the full City Council in the near future. In addition, there was some discussion as to whether the City should open this type of advance traffic mitigation fee program up to other developers.

The Committee members were generally very supportive of this idea and the efforts made between the City and Paine Field. Feedback from the committee members included:

Council Vice President Lord: Very supportive of the partnership. His only concern would be if the Paine Field Development occurs before Harbour Reach Drive Extension is constructed. It was explained that scenario could happen regardless whether this program was in place or not.

Council President Champion: Asked if there was any risk if this program was opened up to all developers and whether any outreach has or will be done to gauge how the development community feels about it. He understood the need to provide public notice to this process to avoid any potential appeals to the program. He also has some concerns that the Harbour Reach Drive Extension project could stall if the state doesn't pass the transportation package. Rob explained that if the transportation package did not pass, the project would be eligible for the next STP grant cycle in 2016.

Councilmember Cook: Questioned what the future development would look like and whether there would be any design standards that had to be met. Bill explained that they would have to follow and meet requirements Snohomish County Code but also encouraged the City to communicate and work with Paine Field to discuss buffers, setbacks, landscaping and sidewalks.

3. Update on WSF Project – Patricia Love

Patricia presented a proposal to the Committee members of teaming with WSF to construct pedestrian and traffic calming improvements along SR 525 from the bridge to 5th Street. WSF would use grant funds that the City applied for through WSDOT Regional Mobility Grant and project funds to relocate the ferry terminal to make pedestrian improvements between old town and waterfront using the existing highway bridge. Concepts of this proposal were presented at the meeting.

4. Update on Parking Garage – Patricia Love

Patricia updated the Council on City efforts with Sound Transit, Port of South Whidbey and Island County to fund a parking garage feasibility study. The study would evaluate four possible locations for a parking garage down near the waterfront. Funding details are still being finalized with the above mentioned agencies.

5. Review 2014 Committee Accomplishments

A list of the Committee's 2014 accomplishments was documented in the Committee's 2014 Annual report. This report was distributed to Committee members at the meeting.

6. Develop Committee Goals for 2015

The Committee was asked to establish goals for 2015. Committee members were asked to review the future committee goals that are stated on the Committee's 2014 Annual report and provide any comments or feedback to Rob before the next meeting.

7. Other:

- a. The Committee was informed that Agenda Bill 2015-16 for acceptance of the TIB Grant for Harbour Point Widening would be on the March 2nd Council agenda for acceptance with a companion budget amendment. The project funding was discussed in detail. The total project budget is \$1,649,650. The TIB grant is \$989,790 and the City's match is \$659,860. The committee was informed that in order for the grant application to score high enough to receive grant fund the City had to increase the grant match to 40%, thus maximizing the points for that category. The budget amendment will be in the amount of \$308,625, revenue from the grant will be \$185,175 and \$123,450 will be City matching funds from REET I. The project is scheduled to be contracted in 2017 with \$804,615 coming from grant revenue and \$536,410 funded by the City's REET I fund.
- b. The Committee was also informed that the Contract for the Consultant Agreement to update the Transportation Element of the Comprehensive Plan is on the consent agenda for January 20th City Council meeting.
- c. The meeting schedule was discussed. The Committee decided to keep meeting on the second Wednesday of each month. The Committee has changed the start time for the meeting to 5:30 PM.
- d. It was reiterated that the committee's role is to provide feedback to staff on transportation issues. The committee is not allowed to make decisions on behalf of council.
- e. The committee should update City Council a summary of meeting discussions at the next upcoming council meeting. In addition staff will provide all council copies of meeting notes & exhibits after they are completed.
- f. Staff has asked that the Committee Councilmembers send future agenda items to Rob ahead of time. Rob will strive to send the agenda out to everyone one week ahead of the next scheduled meeting.

Next Meeting: February 11, 2014 from 5:30 pm to 7:30 pm at Mukilteo City Hall Executive Conference Room