

**Rosehill Board Regular Meeting Minutes
December 8, 2015
Vancouver Room – Rosehill Community Center**

Call to Order at 10:01 am

Attendance

Present:

Peter Almgren, Melanie Banfield, Carolyn (Dode) Carlson, Jane Crawford, Donald Saul, Anne Steinmetz

Staff Liaisons:

Jennifer Berner, Dale Dahl, Leif Ellsworth

Approval of Minutes

Jane Crawford made a motion to approve the minutes of September 1, 2015, Don Saul seconded.

Public Comments for Items not on the Agenda

None

Old Business Items:

- Board Elections-Chair and Vice-Chair:
Melanie Banfield was elected as Chairperson of the Rosehill Board and Dode Carlson was elected as Vice-Chairperson. 5-0
- Adoption of By-Laws with meeting date change:
The By-Laws were adopted with a change to the regular quarterly meeting schedule. The Rosehill board meeting will be held every third month on the second Tuesday at 4:00pm. The meeting will be held at Rosehill Community Center.
- Services Analysis Outcomes:
- The subcommittee and staff conducted the service analysis on the current recreation programs and events, each program/event was run through the service analysis matrix and organized into one of four categories; Invest to Sustain, Invest to Capture, Collaborate or Divest. The classes that we will be taking action on are: Divesting Essential Oils and Water Color. Also, we will be investing to capture the market with the Genealogy courses.

New Business Items:

2016 Spring / Summer Recreation Guide Timeline

Leif Ellsworth outlined the production steps for the upcoming Spring/Summer recreation guide. A request was made for any photos the board or community members have highlighting our community events that they would like to share.

The Rosehill board brainstormed ideas for new programs/events. A few of the suggestions made was to have a Parent Survival night, a family dance night, offering a babysitting skills class, a sewing class, a finance class for teens and a canning class. Also possibly offer cross generational classes like a holiday cookie baking class. Suggestions were also made to partner with Lil Gym, Parkour and/or Insanity.

Reports and Communications:

Staff Announcements/Information

- a. Tree Lighting-
A huge success, between 800-900 people attended, 244 lbs. of food collected for the Mukilteo Food Bank.
- b. Health and Wellness Fair
Health and Wellness Fair will be held on February 28 in the Point Elliott room, there will be instructor demos, wellness business and the Chamber and the senior's will in the Christiansen room.
Table Tennis Tournament- January 23, 24 10-4pm
- c. Touch-A-Truck
- d. Rosehill review – 3 board members needed to assist staff in reviewing the staffing model at Rosehill, to look at the impacts of creating a community room, evaluating the impacts of not renting the Christiansen room when the Point Elliott room is rented and the impacts of requiring all events with alcohol to have a police officer on site when closing down an event. Jane Crawford, Carolyn (Dode) Carlson and Peter Almgren volunteered to assist.

Adjournment

The Meeting was adjourned at 5:55pm.

Prepared by:

Dale Dahl

Dale Dahl, Rosehill Board Liaison

These minutes are a summary of the Rosehill Board Meeting conducted on this date. This meeting was not recorded in any manner.