

CITY OF MUKILTEO, WASHINGTON
CITY COUNCIL MEETING MINUTES
November 2, 2015
City Council Chambers – 11930 Cyrus Way

**SPECIAL MEETING
CALL TO ORDER**

Mayor Gregerson called the Special meeting to order at 6:45 PM and led the flag salute.

ATTENDANCE

Mayor/Councilmembers

Mayor Gregerson, Council President Champion, Council Vice President Lord, and Councilmembers Wheeler, Grafer, Cook, and Vanderwielen. Councilmember Schmalz arrived at 6:55 pm.

City Staff

Management Services Director Phillips, City Clerk Keefe, City Attorney Summerfield, Community Development Director Love, Finance Director Volesky, Human Resources Director Good, Fire Chief Alexander, Police Chief Macklin, Recreation and Cultural Services Director Berner, Planning Manager Pickus, Assistant City Engineer Swisstack, Policy Analyst Lias, IT Systems Administrator Thomas, Executive Assistant Passovoy.

PROCLAMATION

Mayor Gregerson read the proclamation of November 2015 as Native American Heritage Month.

**REGULAR MEETING
CALL TO ORDER**

Mayor Gregerson called the Regular meeting to order at 7:00 pm.

AGENDA ORDER

Mayor Gregerson asked if there were any agenda order changes. Councilmember Schmalz asked that Item #8 be presented before the Item #4.

**MAYOR AND COUNCIL
COMMENTS**

Council President Champion reminded Council that the November schedule is very tight and the primary focus will be on the budget but there are other critical items on which the Council also needs to focus.

Council Vice President Lord expressed concerns about items in the 2016 Preliminary Budget.

Councilmember Grafer also expressed concerns about items in the 2016 Preliminary Budget.

PUBLIC COMMENTS

Tom Lowery, Mukilteo expressed the urgent need for a new Boy's and Girl's Club facility.

Kevin Stoltz, Mukilteo expressed concerns about the probability of the current Boy's and Girl's Club relocating out of Old Town Mukilteo; is tired of Old Town being neglected.

CONSENT AGENDA

Mayor Gregerson asked if there were any items on the Consent Agenda that Council had questions on or pulled. Council President Lord and Councilmember Vanderwielen abstained from the Minutes of October 19th.

CONSENT AGENDA
Continued

1. Approval of Meeting Minutes of October 19, 2015 as presented (AB15-01)

2. Approval of Payment Vouchers Totaling \$1,829,830.74 (AB15-02)

Payroll

January–September Medical Benefits	1,314,811.14
Direct Deposits #27384-27501	258,600.95
Benefits/Deductions #39619-39639	<u>255,698.65</u>
Total	1,829,110.74

Other Disbursements

FSA Administration Fees	<u>720.00</u>
EFTs Total	720.00

Total Disbursements \$1,829,830.74

3. 61st Place Culvert Contract Change Order (AB15-108)

To approve Tuttle Engineering and Management (T.E.A.M.) Supplemental Agreement No. 3 in the amount of \$6,400.00 for additional design and permitting services necessary to complete the design of the 61st Place Culvert Replacement Project.

Motion: To approve the Consent Agenda as presented

Action: Items 2 and 3: PASSED unanimously

Item 1: Ayes: 7

Council President Lord and Councilmember Vanderwielen abstained from approval of the October 19th Minutes.

BUSINESS ITEM

8. Discovery Crest Parking Issues (AB15-101)

Planning Manager Glen Pickus briefed Council on his finding. A meeting of the two condominium HOA representatives did not take place as the representative for Front Nine Condominiums did not show due to misunderstanding of the time of the meeting.

Mr. Pickus's research determined there has been no decrease in parking spaces since the Front Nine and On The Green condominiums were built. All parking spaces required by Snohomish County when they were built are still available. The problem appears to be approximately 10-15 cars from Front Nine residents do not have a parking space at Front Nine and choose to park at the most available spot which is on the street at Discovery Crest, close to Harbour Pointe Boulevard.

Discovery Crest has determined there are about 174 parking spaces at Front Nine that are not being used, which represents 38% of total spaces. Each unit owner is assigned one parking space and the remaining spaces are available for sale to unit owners. It is unknown at this time if all the spaces have been sold to unit owners who can then sell them to other unit owners if approved by the HOA Directors. Each unit is required to have at least one parking space. Mr. Pickus speculated the 174 spaces not being used are probably extra spaces owned by unit owners but will check with the HOA to see if they control any, possibly 18 guest spaces. Mr. Pickus noted all parties are agreeable to working together in resolving the matter.

Greg Stimpert, Mukilteo, current president of the Discovery Crest HOA, asked for tires to be marked by Mukilteo police when they are monitoring the area. He confirmed Discovery Crest will work together with everyone to resolve the matter.

**BUSINESS ITEMS
continued**

Councilmember Cook asked if Public Works could survey the area to determine which areas are too narrow between the driveways to which Mr. Pickus agreed to do.

Debra Hamilton, Mukilteo, expressed concerns about guests of Discovery Crest residents unable to park in close proximity and hopes the matter will be resolved soon.

Mohammad Kahn, Mukilteo, hopes the matter is resolved soon.

Carlos Horan, Mukilteo, also a resident of Discovery Crest, urged the Council to take action to resolve the parking issue.

Councilmember Schmalz asked Mr. Pickus to meet with the parties and report back at the November 16th Council Meeting.

Council President Champion and Council Vice President Lord suggested more stringent code enforcement of 24-hour parking limit.

Council President Champion requested Item #6 to be moved ahead of Item #4 on the agenda.

6. Lodging Tax Grant Award Recommendations (AB15-93)

Policy Analyst Liias and Executive Assistant Passovoy gave the staff presentation that included a summary of the Lodging Tax Advisory Committee's 2016 grant recommendations and proposed on-going grants for the Mukilteo Lighthouse Festival and the Lighthouse Festival City Staff Support, the Mukilteo Tourism Center Staffing, and the Snohomish County Visitor Information Center Program in the aggregate amount of \$122,900 and other grants totaling \$158,050. Extensive discussion followed.

Joe Marine, Mukilteo, vice president of Mukilteo Lighthouse Festival Association, explained the festival operations and funding.

Jean Marie Trapp, Lynnwood, opined the biggest concerns for the 2016 festival are the growing costs of logistics, transportation costs to move people down to the park doubled in 2015, costs to add fencing and a public announcement system, improved signage, and staffing and upgrading costs.

Motion: To approve the recommendations of the Lodging Tax Advisory Committee from October 15, 2015.

Made By: Lord

Seconded By: Schmalz

Action: No vote taken

Motion: To amend the motion to divide the question between all of the Tourism grants and the two related to the Lighthouse Festival Event.

Made By: Vanderwielen

Seconded By: Wheeler

Action: PASSED unanimously

Motion: To approve all of the Tourism grants except for the Festival Association and the Lighthouse Festival City Staff Support grants.

Made By: Lord

Seconded By: Wheeler

Action: PASSED unanimously

**BUSINESS ITEMS
continued**

Motion: To approve the recommendations of the Lodging Tax Advisory Committee related to the Festival Association and the Lighthouse Festival City Staff Support grants.

Made By: Lord

Seconded By: Schmalz

Action: PASSED

Ayes: 7

Councilmember Vanderwielen abstained

The Mayor called for a ten-minute break. The meeting was reconvened at 8:36 pm.

PUBLIC HEARINGS

4. 2016 Preliminary Budget (AB15-96)

Mayor Gregerson opened the public hearing by presenting her 2016 Budget message and reminded the Council it is just the starting point for deliberations. Finance Director Volesky presented an overview of the Budget and the proposed budget of the Finance Department. Policy Analyst Liias presented an overview of projected 2016 revenues and the proposed budgets of the City Council, Executive, Legal & Judicial, and Non-Departmental departments. Questions and considerable discussion from Council followed with some concerns about the Beginning Fund Balance, City Reserve amounts, and 2016 revenue projections.

Kevin Stoltz, Mukilteo, expressed the need for the Council and Mayor to work together for the residents of the city.

Bill Rucker, Everett, urged the Council and Mayor to work together; stressed the need for a new building for the Boys and Girls Club and asked the Council members to each donate \$10,000 to help fund the new building.

Charlie Pancerczewski, Mukilteo, offered an overview of the city's GAP policy.

Tom Lowery, Mukilteo, expressed the vital need for a new Boys and Girls Club building.

Carolyn "Dode" Carlson, Mukilteo, vice president of the Seniors Group and president of the Community Garden, commented that Mayor Gregerson and Policy Analyst Liias had met with executive board of the Senior Group to present the idea of combining with the Boys and Girls Club and opined it is a great interim project.

Barbara Williams, Mukilteo, president of the Seniors Group, stated the membership has increased 400% and expressed disappointment that the city lacks a senior center, unlike neighboring cities.

Janice Rucker, Everett, is in favor of a new Boys and Girls Club building.

Bill Tsoukalas, Everett, executive director of the Boys and Girls Club, reminded the Council that the city will own the proposed building; about funds the city received from Snohomish County to build the new ball fields; and about services the Boys and Girls Club has provided to the children of the community for 54 years.

Council Vice President Lord appreciated all the comments and opined there should have been a public hearing on the matter.

Councilmember Schmalz asked city staff to present the 2015 estimated actuals for the 2016 revenue projections. Councilmember wants to see the GAP closing on a chart.

Mayor Gregerson stated that cuts to expenses need to take place before or at the time of the adoption of the budget to avoid an unbalanced budget.

Motion: To continue the Public Hearing to November 9, 2015.
Made By: Lord
Seconded By: Grafer
Action: PASSED unanimously

5. Downtown Waterfront Master Plan Resolution 2015-19 (AB15-09)

Mayor Gregerson opened the public hearing. Due to the late hour, Council agreed to move the public hearing to a later date.

Motion: To continue the Public Hearing to January 4, 2016
Made By: Lord
Seconded By: Schmalz
Action: PASSED unanimously

BUSINESS ITEMS

7. Paid Parking Program Review (AB15-23)

Mayor Gregerson asked if there was any public comment. Hearing none, consensus was to move the Paid Parking Program to the November 10th meeting.

OLD BUSINESS

Council Vice President Lord stated he cannot attend the Finance Committee scheduled for November 3rd. Councilmember Schmalz replied that the meeting had been rescheduled to October 26, 2015.

NEW BUSINESS

Councilmember Schmalz expressed concerns about storm water issues and a home being built off 92nd that is in a gulch, a watershed that is a disaster waiting to happen and encouraged councilmembers to drive by and hopes Council can address development in watersheds in 2016. He cannot attend the November 23rd Council Meeting.

MAYOR AND COUNCIL REPORTS

Councilmember Cook stated she cannot attend the November 16th meeting; reported on the tour of the Paine Field tower, the Youth Advisory Committee's first debate at Kamiak High School, and the Economic Development meeting.

Council Vice President Lord reported that the Finance Committee met on October 26th and were presented with the Budget, and urged people to vote.

Council President Champion reported the Paine Field Committee lost its lawsuit with Snohomish County but will be filing an appeal based on the advice of legal counsel.

PUBLIC COMMENTS

Charlie Pancerzewski, Mukilteo, offered additional comments on Standard & Poor's and the 2016 proposed Budget.

STAFF COMMENTS

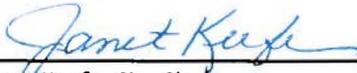
None.

ADJOURNMENT

The meeting adjourned at 11:18 PM.

These minutes are excerpts from the Council proceedings. An audio recording of the meeting was made.

Prepared by:



Janet Keefe, City Clerk