



**City of Mukilteo
Picnic Shelter Application**

Parking Fees are in effect starting June 1, 2015. See packet for details

Applicant Information

1. Applicant Name			
2. Company/Organization			
3. Mailing Address			
	City:	State:	Zip:
4. Phone	Day:	Evening:	
5. E-mail			

Event Information

6. Type of Event			
7. Describe general nature of event (i.e. family outing, company picnic, etc.)			
8. Event Date:			
9. Event set up and take down/clean time. The shelter is available: 8 am-dusk What hours will you be using the shelter?			
10. Proposed Event Location: <input type="checkbox"/> Medium Shelter at Lighthouse Park - (Approx. 35 people sitting in covered area) - \$50/all day <input type="checkbox"/> Large Shelter at Lighthouse Park – (Approx. 60 people sitting in covered area) - \$70/all day			
11. Other Facilities you plan to use (check all that apply): <input type="checkbox"/> Sand Volleyball Court (\$15/hour) Time: _____ to _____ <input type="checkbox"/> Mukilteo Lighthouse Grounds (separate agreement with Historical Society)			
12 Is this event <input type="checkbox"/> Private OR <input type="checkbox"/> Public? (Please select the checkbox after reading the description to the right.)	A private event is one in which you have a specific guest list and know who is going to attend. A public event is open to the general public through word-of-mouth, flyers, signs, or media advertising.		
14. Will participants be charged a fee? <input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, please explain how much and purpose for collecting fee?		

Attendance

17. Number of people expected:
18. Groups of 100 or more must rent both shelters. Groups of 100 or more insurance is required. All weddings/receptions require insurance. Groups of 100 or more a Special Event Application is required.

I have read and agree to comply with all **Picnic Shelter Rental Guidelines** including the refund policy.

Indemnification/Hold Harmless

User shall defend, indemnify and hold harmless the City, its officers, officials, employees and volunteers from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss of damage to property, which arises out of the use of Premises or from any activity, work or thing done, permitted, or suffered by the User in or about the Premises, except only such injury or damage as shall have been occasioned by the sole negligence of the City.

User Acknowledgement/Agreement

I hereby assume full responsibility for the facility's use and agree to comply with all rules and regulations of the City of Mukilteo. The information given in this application is said to be true under the penalty of perjury by the Laws of the State of Washington and regulations of the City of Mukilteo. I understand the City of Mukilteo reserves the right to deny use, change, or cancel any part of this Picnic Shelter Application and any related scheduled activities.

Signature of Applicant:

Date:

Rental Approval (For City Use Only)

Approved

by: _____

Date: _____

Payment

Received: _____

Renter has received rules and guidelines.

Date: _____

Comments

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