

CITY OF MUKILTEO, WASHINGTON
CITY COUNCIL REGULAR MEETING MINUTES
February 13, 2017
City Council Chambers – 11930 Cyrus Way

APPROVED
CITY OF MUKILTEO

3-6-17

CALL TO ORDER Mayor Gregerson called the meeting to order at 7:00 PM and led the flag salute.

ATTENDANCE Mayor/Councilmembers
Mayor Gregerson, Council Vice President Schmalz, Councilmembers Cook, Emery, Lord, Wheeler, and Whelpley. Council President Champion was absent.

City Staff
City Attorney Kenny, Management Services Director Phillips, Police Chief Kang, Fire Chief Alexander, Community Development Director Love, Assistant City Engineer Swisstack, Human Resources Manager Good, and City Clerk Keefe.

Guests
Washington State Ferries: Nicole McIntosh, Charlie Torres, and Laura Labissoniere
Washington State Department of Transportation: Barbara Briggs

AGENDA ORDER No changes.

MAYOR AND COUNCIL COMMENTS None.

PUBLIC COMMENTS None.

CONSENT AGENDA Mayor Gregerson asked if there were any items on the Consent Agenda that Council had questions on or would like to have pulled. Hearing none, Mayor Gregerson declared the Consent Agenda approved as presented.

1. Approval of Meeting Minutes of January 17 and 23, 2017 (AB17-01)

2. Approval of Payment Vouchers Totaling \$1,708,782.85 (AB17-02)

Payroll – 2017 Budget

| | |
|-------------------------------------|-------------------|
| Payroll Direct Deposit #31057-31169 | 260,695.14 |
| Benefits/Deductions #40276-40297 | <u>329,049.83</u> |
| Payroll Total | 589,744.97 |

Other Disbursements – 2017 Budget

| | |
|----------------------------|-------------------|
| Claims Checks #75621-75633 | <u>352,172.86</u> |
| Claims Total | 352,172.86 |

Other Disbursements – 2016 Budget

| | |
|--|-------------------|
| Claims Checks #75634-75707, 75709-75795 | 698,782.17 |
| Wire Transfer #10517, 11917, 122816, 1635400 | <u>64,601.46</u> |
| Claims Total | 763,383.63 |

Electronic Fund Transfers - 2016

| | |
|---|-----------------|
| Merchant Settlement Fees: paid to credit card administrator | 3,119.38 |
| Excise Tax Payment: paid to the State | 334.01 |
| Banking Fees/Correction/Custody Fees | <u>28.00</u> |
| EFTs Total | 3,481.39 |

Total Disbursements \$1,708,782.85

**CONSENT AGENDA
continued**

3. Approval of Snohomish County Grant for Mukilteo Senior Association (AB17-21)

Motion to give the City authority to spend up to \$15,000 in grant money from Snohomish County for the Mukilteo Senior Association.

4. Approval of Surplus Vehicles and Equipment Resolution 2017-03 (AB17-30)

Motion to approve Resolution 2017-03 declaring certain vehicles and equipment to be surplus and authorizing their sale or other disposal in the most efficient and cost-effective manner.

5. Approval of Interlocal Agreement with Snohomish County for Traffic Device Maintenance (AB17-33)

Motion to authorize the Mayor to sign an Interlocal Agreement with Snohomish County for traffic signal, flashing crosswalk, beacon, radar speed sign, and street light maintenance services.

6. Approval of Police Commander Job Title Change to Assistant Police Chief (AB17-36)

Motion to approve the job title change of the Police Commander to Assistant Police Chief.

BUSINESS ITEMS

7. Washington State Ferries Update (AB17-13)

Community Development Director Love prefaced the presentation with a brief history and progress to date of the new ferry terminal project, prospective mitigation projects; announced the third open house on the project will be held at Rosehill Community Center on February 15, 2017, at 5:00 pm; and introduced the presenters from Washington State Ferries (WSF) and Washington State Department of Transportation (WSDOT).

WSF Terminal Engineering Director McIntosh introduced the agenda; Mukilteo Ferry Terminal Project Manager Torres presented an update on the final project design, real estate components, timelines and focus of agreements for project construction beginning Spring 2017; potential haul routes, pedestrian access during construction. The new ferry terminal is scheduled to open in December 2019.

Barbara Briggs of Washington State Department of Transportation presented the near term/low cost, mid-term/medium cost, and long-term/high cost traffic improvement concepts for the project which included intersection improvements, ADA compliant pedestrian improvements, signage, lane and crosswalk markings, and adaptive signal controls.

Director Love, Mr. Torres, and Ms. Briggs also answered questions from Council and the public.

Charlie Pancerzewski, Mukilteo, opined about impacts on traffic during the construction period and actual need for the new ferry terminal project.

Kevin Stoltz, Mukilteo, also expressed concerns about traffic in old town during construction and offered suggestions.

Kendal Harr, Mukilteo, directed questions to WSF and opined about pedestrian and bicycle lanes on SR 525 in the design of the project.

At 8:20 PM, Mayor Gregerson called for a ten-minute break. The meeting reconvened at 8:30 PM.

**BUSINESS ITEMS
continued**

8. Waterfront Development Update and Approval of Contract (AB17-17)

Community Development Director Love presented the Waterfront Development Update; concepts for Phase Two Design and Permitting of the project which included Japanese Gulch daylighting and gateway design, design of the observation overlook, design concepts for the promenade; and answered questions from Council.

Charlie Pancerzewski, Mukilteo, opined about a monetary contribution from the Port of Everett for the project.

Motion: To authorize the Mayor to sign the Waterfront Development Design Contract in the amount of \$200,000 with J.A. Brennan Associates to prepare the 30% design and permitting documents as outlined in the contract and scope of work.

Made By: Lord

Second By: Emery

Action: PASSED unanimously 6-0

9. Mukilteo Critical Areas Mitigation Program Projects (AB17-07)

Community Development Director Love presented the two projects being considered for use of the Critical Areas Mitigation Program (CAMP): the Harbour Pointe Boulevard Widening Project and the Mundorf single family residence, the CAMP recreation project site in Japanese Gulch, and answered questions from Council.

Considerable discussion ensued regarding the purpose of the CAMP, the proposed projects being presented, and costs involved.

Charlie Pancerzewski, Mukilteo, opined about design of the Mundorf single family residence CAMP project.

John Galt, Everett, detailed the purpose of the Mundorf single family residence CAMP project and urged Council to approve.

Motion: To approve the use of the Critical Areas Mitigation Program (CAMP) to mitigate wetland impacts from the Harbour Pointe Boulevard Widening project and the Mundorf single family lot in Japanese Gulch.

Made By: Emery

Seconded By: Lord

Action: PASSED 5-1

Ayes: Cook, Emery, Lord, Wheeler, Whelpley

Nay: Schmalz

10. Safe and Inclusive Community Discussion (AB17-35)

Mayor Gregerson prefaced the discussion originally slated for the Worksession that was cancelled this evening, and suggested that it be rescheduled for another Worksession in the near future.

Council briefly discussed current procedures and Police Chief Kang answered their questions. Council consensus was to add the discussion to a Worksession in the near future.

OLD BUSINESS

Councilmember Whelpley proposed discussion of the funding sources for roads and favored a sales tax.

NEW BUSINESS

None.

PUBLIC COMMENTS

None.

**MAYOR AND
COUNCIL REPORTS**

Councilmember Lord announced he will not be able to attend the February 21st Council meeting or the February 22nd Finance Committee meeting, but will try to call in.

Councilmember Cook reported on the most recent Public Safety Committee meeting, thanked Police Chief Kang and Fire Chief Alexander for their service, and that she would be leaving the committee and joining the Finance Committee.

Councilmember Emery reported on the Infrastructure Committee discussions regarding: 61st Place culvert project, fire stations' emergency generators, SR 526 shared use bike path, and the Harbour Pointe Boulevard Widening project.

Councilmember Whelpley added the Infrastructure Committee also discussed 2017 goals.

Councilmember Emery also added the Infrastructure Committee commended creation of the capital facilities program, capital assets program, and capital equipment program by Management Services Director Phillips; more discussion to come about a traffic calming program, establishment of funding for the Pavement Preservation Program, and the six-year Transportation Improvement Program, the ferry terminal project, and the BTW (Bike Transit Walk) Plan.

Councilmember Cook added the Public Safety Committee also discussed the importance of Council completing the National Incident Management training.

Councilmember Lord will contact Snohomish County about the Shared Use Path.

Mayor Gregerson announced that Management Services Director Phillips will be leaving and thanked him for his service to the City; and thanked Community Development Director Love for serving as the Interim Management Services Director.

Councilmembers Emery, Lord, and Cook thanked Management Services Director Phillips for his excellent service to the City.

STAFF COMMENTS

Director Love reminded the Land Use and Development Committee about the meeting on February 15 at 4:00 PM.

EXECUTIVE SESSION

Mayor Gregerson adjourned the meeting at 10:20 PM, to reconvene in Executive Session at 10:25 PM to discuss pending litigation per RCW 42.30.110(1)(i) for approximately 15 minutes. The executive session concluded at 10:32 PM with no public announcements. Council Vice President Schmalz was not present.

ADJOURNMENT

The meeting adjourned at 10:32 PM.

These minutes are excerpts from the Council proceedings. An audio recording of the meeting was made.

Prepared by:


Janet Keefe, City Clerk