

FIRE SAFETY RULES FOR FESTIVALS AND EVENTS

All vendor's booths, tents, propane tanks, portable generators, charcoal grills, electrical equipment, appliances, fire extinguishers or any other festival structures or equipment shall be subject to inspection by the Fire Marshal's office prior to the start of or anytime during the event.

Fire Extinguishers

- An approved 5lb. ABC fire extinguisher with a minimum rating of 2A 10BC with a current annual inspection/service tag attached is required in all cooking booths.
- Booths with deep fat fryers also require a Class "K" rated fire extinguisher with current annual inspection/service tag attached.
- Hood suppression systems MUST have current annual inspection documentation.
- Keep fire extinguishers accessible and conspicuous.

Cooking

- No candles or open flame devices including Tiki Torches.
- No flaming food.
- Barbecue pits need a 10' separation from all combustibles and portable FE's.
- Open flame from cooking devices shall be enclosed in such a manner as to prevent the flame from contacting any combustible material and shall be placed on a noncombustible surface.
- All combustibles shall be kept 3 feet away from heat sources.
- No cooking appliances/heat sources will be within physical reach of the general public.

Electrical Cords

- Minimum size 12-2 with ground UL approved out door rated from power feed source, 14-2 with ground UL approved is allowed elsewhere.
- All cords shall be free of splices, cuts or breaks in outer sheathing.
- UL or other approved Strip Plugs with integral circuit breaker are the only allowed power tap/adapter.

Booth Construction

- Cooking booth construction shall be labeled fire resistive.
- Non-rated blue, green or brown plastic tarps are not allowed over cooking areas.
- Provide 3 feet of clearance between tents/canopies.

Rubbish

- Keep combustible rubbish in closed containers.
- Cardboard boxes are rubbish/not rubbish containers.
- Rubbish containers larger than 40 gallons must be fire-resistive and labeled.

Fuel Use/Storage

- All tanks/cylinders (whether in use or storage) must be secured to avoid falling and damaging the valve assembly.
- Secure carbon dioxide or helium cylinders to avoid tipping.
- No smoking within 25 feet of cooking/fuel use or storage areas.
- Store tanks/cylinders upright so pressure relief valve is in vapor space.
- Fuel tank/cylinder storage/Use is limited to one day's supply, quantity at the discretion of Fire Marshal.



All Generators

- Must be U.L listed with tags on unit, located on the ground, and isolated from any vehicle or structure.
- An approved 5lb. ABC fire extinguisher with a minimum rating of 2A 10BC, shall be kept close to the generator. The approved fire extinguisher must have been commercially serviced within the past twelve (12) months. Proof of inspection shall be provided.
- Distribution boxes must be commercial type with ratings label, proper cables between distribution boxes and generator, and all unmodified.
- All commercial generators must be grounded with a 6ga copper wire terminated to an 8' copper rod driven into earth. Alternatives to this grounding must be approved by a licensed electrician. Small portable generators must only be located on earth unless grounding need is determined by Code official.
- All connections must be ground fault protected.
- Once started, portable generators shall be capable of running continuously, without refueling, for the entire length of the event as long as the event is open to the public. Refueling a hot portable generator, or the storage of fuel on site, <u>shall not</u> be permitted.
- Each portable generator shall be inspected and approved by the Fire Marshal or his designee before it may be started and used.
- All generators shall be located away from the public and public pathways to prevent persons from tampering with electrical cords and prevent persons from coming in contact with hot equipment. Fire Department access must be maintained.

ALL OTHER OPERATIONS SHALL BE CONDUCTED IN A SAFE MANNER WHICH IS CONSISTENT WITH NATIONALLY RECOGNIZED GOOD PRACTICES.

ALL VENDORS SHOULD BE AWARE THAT THE FIRE MARSHAL WILL INSPECT THE SITE PRIOR TO THE OPENING OF THE FESTIVAL/EVENT AND THAT ALL OF THE ITEMS CONTAINED HEREIN ARE THE RESPONSIBILITY OF THE VENDOR AND MUST BE IN PLACE OR THE VENDOR WILL NOT BE ALLOWED TO OPEN FOR BUSINESS. IF DURING THE COURSE OF THE EVENT AN ONSITE INSPECTION DETERMINES THAT THERE IS A VIOLATION OF ANY OF THESE CONDITIONS, THE VENDOR'S BUSINESS SHALL BE CLOSED UNTIL SUCH TIME AS THE PROPER CORRECTIVE MEASURES HAVE BEEN TAKEN AND INSPECTED BY THE FIRE MARSHAL OR DESIGNEE.