

**CITY OF MUKILTEO  
MUKILTEO, WASHINGTON**

**RESOLUTION NO. 2018-09**

**A RESOLUTION OF THE CITY OF MUKILTEO, ESTABLISHING  
A CITY-WIDE ADOPT-A-STREET PROGRAM, AND SETTING  
FORTH STANDARDS AND PROCEDURES THEREFOR.**

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WHEREAS, various community groups have contacted the City requesting ideas for community service projects; and

WHEREAS, the Mukilteo City Council desires to encourage the efforts of these volunteer organizations by establishing and implementing the City of Mukilteo Adopt-a-Street program set forth herein, which will promote the public health, safety and welfare of the Mukilteo community; and

WHEREAS, RCW 47.40.105 authorizes local legislative authorities to establish municipal adopt-a-highway sign programs which are not inconsistent with state or federal law; and

WHEREAS, through the efforts of the City's Green Team, the Mukilteo Adopt-a-Street program set forth herein was prepared; and

WHEREAS, the Adopt-a-Street program can benefit the environment by creating awareness for litter prevention, promoting community building, preventing storm water pollution, and keeping City streets cleaner and safer; NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF MUKILTEO DOES HEREBY  
RESOLVE AS FOLLOWS:

Section 1. Program Adoption. Pursuant to RCW 47.40.105, the City Council hereby establishes a City-wide Adopt-a-Street program, subject to the following standards and procedures:

1. The City's Executive department shall manage the program with participation and assistance from the Public Works department.
2. The program shall use volunteers to collect litter on streets proposed by the volunteer groups and approved by the City's Executive and Public Works Departments. Consistent with provisions of this resolution, the City's Green Team shall prepare and make available for use all necessary and appropriate documents in furtherance of the Adopt-a-Street program, including without limitation the following:

- a. A program brochure;
  - b. An online application form;
  - c. A participation agreement;
  - d. A volunteer release, waiver and hold harmless form;
  - e. A volunteer time sheet;
  - f. An injury report form; and
  - g. An online cleanup completion form.
3. Volunteer groups shall apply to participate in the Adopt-a-Street program via an online application form that identifies the organization, explains why they wish to participate, and designates which City street(s) they wish to adopt.
4. A volunteer group is not eligible to participate in the Adopt-a-Street program if its name: (a) endorses or opposes a particular candidate for public office, (b) advocates a position on a specific political issue, initiative, referendum, or piece of legislation, (c) includes a reference to a political party, or (d) includes a reference to anything that may be considered or construed to be obscene or offensive to the general public.
5. Upon receipt of an application, a formal Adopt-a-Street agreement will be executed by both parties authorizing the volunteer group's participation in the program and defining the parties' respective commitments.
6. Participating volunteer groups shall agree to remove litter from assigned street sections at least one mile long and at least four times per year over a two-year period. After completion of the second cleanup, the City's Public Works department will erect a permanent acknowledgment sign at one end of the assigned street(s).
7. Consistent with the City's budget, the Green Team shall determine the necessary funding, supplies and other resources required for each safe and successful cleanup event.
8. All volunteers shall be required to utilize and/or wear appropriate safety gear, including safety vests, hard hats, closed-toe shoes and gloves.
9. Volunteer group program commitments shall include the following:
  - a. Each group shall designate a Group Coordinator responsible for training new volunteers and communicating directly with the City's Program Coordinator.
  - b. Each group shall commit to four (4) cleanup events per year over a two-year period.

- c. Each group shall attend an initial safety orientation presentation at City Hall.
- d. All volunteers shall sign a City-prepared liability waiver prior to participating in a cleanup event.
- e. The Group Coordinator shall ensure that no volunteer is under the age of 15, and that all volunteers between the ages of 15 and 18 will be accompanied by a parent or guardian when performing work under the program.
- f. Each volunteer group shall designate at least one "Safety Supervisor" to supervise and coordinate safety matters for the group and to contact emergency response providers if necessary.
- g. Each volunteer group shall place all filled bags in a location easily accessed by Public Works staff but not a safety hazard to traffic or pedestrians, and shall notify the Program Coordinator of their location.
- h. Each volunteer group shall return all unused disposable and permanent supplies to City Hall within three (3) days of completing a cleanup event.
- i. Unless this requirement is specifically waived by the City, each volunteer group shall procure and maintain for the duration of the group's participation agreement with the City a valid liability insurance policy of at least one million dollars (\$1,000,000) to cover the group's activities under the program. The City of Mukilteo shall be named as an additional insured with respect to liability.

10. City of Mukilteo program commitments:

- a. The City shall appoint a Program Coordinator to oversee the Adopt-a-Street program.
- b. The City shall provide the means for volunteer groups to apply to participate in the program and to regularly communicate with City staff.
- c. The Public Works department may install, maintain and relocate as necessary a permanent Adopt-a-Street sign at both ends of each assigned street segment(s) after the group's second cleanup event. Certain street configurations may not accommodate one sign at each end of the street segment(s).
- d. The City shall initially purchase and maintain appropriate supplies for use by volunteers, to include:
  - i. Yellow or orange safety vests
  - ii. Hard hats
  - iii. Safety glasses
  - iv. Pick sticks
  - v. First aid kits
  - vi. Roller bags
  - vii. Collapsible "Litter Crew Ahead" or similar to be posted at the beginning and end of each assigned street segment

- viii. Disposable gloves, trash and recycle bags
- e. The Public Works department shall collect filled trash and recycle bags (if there are more than 2) at the location designated by the Group Coordinator.
- f. The City shall provide industrial insurance medical aid benefits for participants under RCW 51.36.

11. The Management Services Director may impose other reasonable requirements in implementing the Adopt-a-Street Program, consistent with this resolution.

PASSED by the City Council and APPROVED by the Mayor this 21st day of May, 2018.

APPROVED:

  
MAYOR, JENNIFER GREGERSON

ATTEST/AUTHENTICATED:

  
CITYCLERK, JANET KEEFE

FILED WITH THE CITY CLERK: **5-21-2018**  
PASSED BY THE CITY COUNCIL: **5-21-2018**  
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